



NEW FACULTY ORIENTATION

Day 1: Academic Orientation

WEDNESDAY, AUGUST 9TH, 2023

[TEAMS LINK HERE](#)

- 9:00 – 10:25 a.m.** **Welcome & Introductions**
Navigating UNA: Orientation Overview & Review of Key University Policies
Dr. Joy Borah, Senior Vice Provost for Academic Affairs
- 10:30 – 11:30 a.m.** **Becoming a Successful Faculty Member: Deans' Perspectives**
Dr. Vince Brewton (Delores and Weldon Cole Honors College)
Dr. Jana Beaver (SCOBT)
Dr. Matt Green (COEHS)
Dr. Tera Kirkman (ACONHP)
Dr. Ryan Zayac (CASE)
- 11:30 – 11:45 a.m.** **Move & Roar! Faculty Wellness**
Ms. Jacquelyn Allen, Lecturer & Director, Wellness & Health Promotion
- 11:45 a.m. – 12:30 p.m.** **Remarks**
Dr. Kenneth Kitts, President
Lunch Break
- 12:30 – 1:15 p.m.** **Faculty Excellence: Teaching, Scholarship, Service, & Advising**
Dr. Doug Barrett, Professor, Finance, Economics & Data Analytics, SCOBT
Dr. Ashley Johnson, Associate Professor, Mathematics, CASE
Dr. Gary Padgett, Professor, Teaching, Learning, and Leadership, COEHS
Dr. Hunter Waldman, Assistant Professor, Exercise Science, COEHS
- 1:20 – 2:10 p.m.** **Presenting a Successful Tenure and Promotion Case**
Dr. Clarissa Hall, Professor, Nursing, ACONHP
Dr. Andrea Hunt, Professor, Psychology & Sociology, CASE
Dr. Sara Johnson, Associate Professor, Chemistry and Physics, CASE
Dr. Daniel Ray, Professor, Computer Science & Information Systems, SCOBT
Mr. Parker Seward, Associate Professor, Visual Arts & Design, CASE
- 2:15 – 3:00 p.m.** **Faculty Partners for Success – Virtual Exhibit Hall**
Featuring posters and information from a variety of offices from across campus:
Library Resources: *Mr. Derek Malone, University Librarian*
UNA Success Center: *Ms. Allie Mills, Director*
Student Counseling Services: *Ms. Maggie Stutts, Senior Mental Health Counselor*
Case Management: *Ms. Holly Underwood-Eden, University Case Manager*
Career Center: *Rickey McCreless, Assistant Director*
- 3:00 p.m.** **Day 1 Closing Remarks**
Dr. Katie Kinney, Interim Provost & Vice President for Academic Affairs

Day 2: New Faculty Technology Orientation

THURSDAY, AUGUST 10, 2023

9:00 – 11:00 a.m.

Instructional Technology (IT) Support

Mr. Ethan Humphres, *Executive Director*

- UNA owned devices (PCs/Macs, smart devices, printers)
- Computer Accounts & Security
- Login & Passwords
- Software
- Academic Systems
- VPN
- Online Help: 4865, helpdesk@una.edu, and Library Helpdesk location
- Wifi
- Multimedia Classroom Overview: Synchronous lecturing
- Free Microsoft Office
- Licensing: SPSS, Qualtrics etc.
- **Outlook.com/una.edu**
- Setting up email on your phone (Exchange server) **outlook.office365.com**
- Telephone

UNA Portal/Banner

Mr. Mitch Powell, *Interim Registrar*

- Class Roster
- Course Schedules
- Grade Submission & Grade Change Workflow
- Academic Calendar & Deadlines
- DegreeWorks
- Final Grades
- Course E-mail Lists
- Personal Records
- Campus Services – One Stop Student Services

Educational Technology Services (ETS)

Mr. John McGee, *Executive Director*

- Instructional Technology Support
- Canvas
- MS Teams
- Virtual Office hours
- Simple Syllabus

1:00 – 4:30 p.m.

Attend Technology Day Workshops of your choice

(Workshops offered every hour - by the hour)

- Canvas and related tools
- Studio, Design Tools, Turnitin, Hypothesis etc
- MS Teams for Virtual Meetings
- OER

Best Wishes for A Successful Career at UNA! Roar Lions!

Sponsored by: Office of Academic Affairs

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AUGUST 10, 2023

1:00 – 4:30 PM

Canvas and Associated Tools

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 238 522 891 677

Passcode: 2LEKLF

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 872-239-8361,,39122769#](#) United States, Chicago

Phone Conference ID: 391 227 69#

[Find a local number](#) | [Reset PIN](#)

Using Microsoft Teams

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 237 500 576 239

Passcode: oiTp2q

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 872-239-8361,,759573127#](#) United States, Chicago

Phone Conference ID: 759 573 127#

[Find a local number](#) | [Reset PIN](#)

Open Educational Resources at UNA

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 280 049 448 141

Passcode: LZxCC4

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 872-239-8361,,853858139#](#) United States, Chicago

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