



UNIVERSITY of NORTH ALABAMA
 Office of Admissions, UNA Box 5011
 Florence, Alabama 35632-0001
 (256) 765-4608

GRADUATE SCHOOL ADMISSION APPLICATION

See instructions and programs of study on reverse side.

Indicate semester or term for which you are applying: FALL SPRING SUMMER Year _____

Indicate status: Beginning Graduate Student Former UNA Graduate Student Transfer Graduate Student Transient Graduate Student

P E R S O N A L	Social Security Number _____ - _____ - _____		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
	Legal Name _____ <small style="display: flex; justify-content: space-between; width: 100%;"> Last First Middle </small>			
	Address _____ <small style="display: flex; justify-content: space-between; width: 100%;"> Street or Box City COUNTY State Zip Code </small>			
	Other name(s) in which permanent record or transcripts may be listed: _____			
	Home Phone (_____) _____ Business Phone (_____) _____ Cell Phone (_____) _____			
	Date of Birth _____ / _____ / _____ City / State of Birth _____ , _____ State _____ <small style="display: flex; justify-content: space-between; width: 100%;"> month date year City State </small>			
	E-mail _____ Country of Citizenship _____ <small style="display: block; text-align: right; font-size: small;">If you are not a U.S. citizen, please apply at www.una.edu/international.</small>			
Resident of Alabama: <input type="checkbox"/> No. <input type="checkbox"/> Yes, how long? Yrs./Mos. _____ .				

O P T I O N A L	THIS INFORMATION IS VOLUNTARY AND WILL NOT BE USED IN A DISCRIMINATORY MANNER.	
	Present employer /Position held _____ How long? _____	
	Please choose one of the two: <input type="checkbox"/> Hispanic / Latino <input type="checkbox"/> Non-Hispanic	
	Race—choose one or more of the following: <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <small style="display: block; text-align: center; font-size: x-small;">(Information needed for Department of Education reporting use only.)</small>	
Emergency Contact _____ Phone (_____) _____		

E D U C A T I O N	Previous Degree Earned: _____ Major(s): _____ Minor (if applicable): _____
	Are you currently enrolled at another institution? <input type="checkbox"/> Yes; <input type="checkbox"/> No. If YES, what will be your last date of attendance? _____ If transferring, are you eligible to return to your last institution? <input type="checkbox"/> Yes; <input type="checkbox"/> No (attach explanation).

D U C A T I O N	If you are applying for admission to the COLLEGE OF ARTS AND SCIENCES, please answer the following:	
	check one: <input type="checkbox"/> I wish to pursue a Master's degree. Proposed Master's Major: _____	
	check one: <input type="checkbox"/> I wish to take graduate arts and sciences classes as an unclassified , non-degree seeking student.	
U C A T I O N	check one: <input type="checkbox"/> I have taken the GRE or MAT in _____ (year), and have requested that scores be sent to UNA.	
	check one: <input type="checkbox"/> I have <u>not</u> taken the GRE or MAT but plan to on _____ (date).	
	If you are applying for admission to the COLLEGE OF BUSINESS, please answer the following:	

U C A T I O N	choose one: <input type="checkbox"/> MBA--Professional <input type="checkbox"/> MBA--International Business CHOOSE ONE	
	<input type="checkbox"/> MBA--Information Systems <input type="checkbox"/> MBA--Health Care Management <input type="checkbox"/> online only	
	<input type="checkbox"/> MBA--Accounting (not available online) <input type="checkbox"/> Unclassified <input type="checkbox"/> campus only	
A T I O N	<input type="checkbox"/> MBA--Finance (not available online) <input type="checkbox"/> campus / online combination	
	choose one: <input type="checkbox"/> GMAT or GRE taken and scores have been sent to UNA.	
	<input type="checkbox"/> GMAT or GRE will be taken on _____ (date).	

T I O N	If you are applying for admission to the COLLEGE OF EDUCATION, please answer the following:	
	check one: <input type="checkbox"/> I wish to pursue a Master's degree. Proposed Master's Major: _____	
	<input type="checkbox"/> I wish to pursue an EDS degree in Instructional Leadership.	
	<input type="checkbox"/> I wish to take graduate education classes as an unclassified , non-degree seeking student.	
O N	check one: <input type="checkbox"/> I have taken the GRE, Praxis II, or MAT in _____ (year), and have requested that scores be sent to UNA.	
	<input type="checkbox"/> I have <u>not</u> taken the GRE, Praxis II, or MAT but plan to on _____ (date).	
	check one: <input type="checkbox"/> I have a teacher's certificate. (Please attach a photocopy)	
O N	<input type="checkbox"/> I do not have a teacher's certificate.	

COLLEGE ATTENDANCE RECORD			
List all colleges attended, including UNA. (Attach additional sheets if necessary. Failure to report all colleges attended may result in dismissal.)			
NAME OF INSTITUTION	CITY and STATE	DEGREE EARNED	DATES ATTENDED From To

**UNA MUST receive all transcripts from each institution of higher learning which you have attended.
 Please request that these transcripts be mailed to the UNA address above.**

I certify that all answers I have given on this application are complete and accurate to the best of my knowledge. I understand that admission to graduate study does not imply acceptance as a candidate for an advanced degree. I understand that any misrepresentation of facts on this application will be cause for refusal of admission, cancellation of admission, or suspension from the university.

Date _____ Signature _____

UNA is an equal opportunity / equal access institution
(Full, legal name)
revised 7/09

INSTRUCTIONS AND INFORMATION for GRADUATE STUDY APPLICANTS

Please read before completing application form.

*Please read the following and refer to it as needed to complete your application accurately. Verify completion of all information requested, sign and return to the **Director of Admissions, UNA Box 5011, University of North Alabama, Florence, AL 35632-0001**. Please include a \$25.00 Application/Processing Fee. For additional information call (256) 765-4608.*

ADMISSION REQUIREMENTS: (1) application (2) non-refundable application fee of \$25 (*not applicable for former UNA graduate students*) (3) official transcripts sent directly to the UNA Office of Admissions from each institution you have attended, including junior colleges and post-graduate institutions (4) test scores as required (5) photocopy of any teacher's certificate currently held (*education programs only*) (6) consult the Graduate Bulletin for any other requirement for a specific program of study.

ENTRANCE EXAMINATIONS: Applicants for an MBA may take the GMAT or GRE or **be at least 32 years old and submit letter of recommendation from supervisor stating that you have five or more years of appropriate business experience**. Applicants for majors in education must take the GRE, MAT, or PRAXIS II. To schedule the GRE, call the Thompson Prometric in Decatur, Alabama, at 256-350-8324. To schedule the MAT or PRAXIS II at UNA, call 256-765-4252. To schedule the GMAT exam, go to **www.mba.com**. Applicants in Master of Arts in History must take the GRE.

DEGREE-SEEKING APPLICANTS: You should state on the application the Master's program of study for which you are applying. Approved Programs of Study are listed below. Consult the **GRADUATE STUDIES BULLETIN** for prerequisites and descriptions. NOTE: Students enrolled to update a teacher's certificate are classified as degree-seeking students if that work may also apply toward a Master of Arts in Education degree.

UNCLASSIFIED (Non-Degree Seeking) APPLICANTS: Unclassified status means you are not working toward a specific degree and are not desiring admission into a specific program or area of certification. The university can give no assurance that work while in unclassified status may subsequently be applied to a degree or certification program or be transferable to another institution.

TRANSIENT APPLICANTS: Transient students must be in good standing in a graduate program at another institution and be approved to take coursework at UNA for transfer back to the parent institution. Official transcripts are not required, but the dean at the parent institution must verify in writing that the student is in good standing. Please indicate your level of study and major program of study on the application.

If you complete your master's degree program and wish to take additional graduate work, you must file a new application in the Office of Admissions, Room 122, Bibb Graves Hall.

UNA GRADUATE PROGRAMS OF STUDY

• • • COLLEGE OF EDUCATION • • •

MASTER of ARTS in EDUCATION DEGREE

Elementary Education (K-6)
Secondary Education (6-12)
Biology
Business Education
Chemistry
English / Language Arts
General Science
Geography
History
Mathematics
Mathematics/Computer Science
Social Science
P-12 Programs
Counseling
Instrumental Music
Vocal/Choral Music
Physical Education
Instructional Leadership

Special Education Collaborative (K-6)
Special Education Collaborative (6-12)
Alternative Program
Secondary (6-12)
Biology
Business Education
Chemistry
English / Language Arts
General Science
History
Mathematics
Mathematics / Computer Science
Social Science
P-12 Programs
Music, Instrumental
Music, Vocal/Choral
Physical Education

MASTER OF ARTS

Non-School-Based Counseling, Community
Health Promotion and Human Performance

EDUCATION SPECIALIST DEGREE

Instructional Leadership

• • • COLLEGE OF BUSINESS • • •

MASTER'S DEGREE

Master of Business Administration (*see front page or current catalog for different concentrations*)

• • COLLEGE OF ARTS & SCIENCES • •

Master of Arts in English
Master of Arts in History
Master of Science in Criminal Justice

*Do not use this application for the Master of Science in Nursing Program—
contact the College of Nursing and Allied Health at 256-765-4931.*

STATEMENT OF NONDISCRIMINATION—It is the policy of the University of North Alabama to afford equal opportunities in education and in employment to qualified persons regardless of age, color, creed, disability, national origin, race, religion or sex, in accordance with all laws, including Title IX of Education Amendments of 1972, Title VII of the Civil Rights Act of 1973, American with Disabilities Act, Civil Rights Act of 1991, and Executive Order 11246. The coordinator for nondiscrimination policies for students is Irons Law Firm, 219 N Court Street, Florence, AL 35630. The coordinator for employees is the Director of Human Resources and Affirmative Action, Room 217, Bibb Graves Hall or telephone - (256)765-4291.

Information contained herein is as it currently exists but is subject to change without prior notice.