



UNIVERSITY of NORTH ALABAMA  
Office of International Affairs  
UNA Box 5058  
Florence, Alabama 35632-0001 U.S.A.

FOR OFFICE USE ONLY

Agent \_\_\_\_\_  
Country \_\_\_\_\_  
Date \_\_\_\_\_  
ID \_\_\_\_\_  
App. Fee \_\_\_\_\_

**PLEASE READ the information on the back of this form BEFORE completing it.**

# INTERNATIONAL STUDENT APPLICATION

*Read and fill out completely and mail this form to the above address.*

- Your application must be accompanied by a \$50 fee, which is non-refundable. Do NOT send cash or non-U.S. bank checks. You can pay your application fee by international money orders, U.S. bank checks, or filling out the following form to pay by credit card.
- If you would like your I-20 sent by express courier, please add an additional \$75.

Application Fee .....\$50  
 Optional Express Courier Fee .....\$75  
TOTAL ..... \$ \_\_\_\_\_

*Credit card authorization below...*

**Credit Card Type:**  American Express  Discover  Master Card  VISA

**Credit Card Number:** \_\_\_\_\_ **Expiration:** \_\_\_\_\_ / \_\_\_\_\_

**Card Holder's Name:** \_\_\_\_\_ **Card Holder's Signature:** \_\_\_\_\_

## ADMISSIONS INFORMATION

**Expected Date of Enrollment:** Year \_\_\_\_\_ **Semester:**  Fall  Mid-Fall (ESL Only)  Spring  Mid-Spring (ESL Only)  Summer

**CLASSIFICATION** (check only one box)

- |  |   |
|--|---|
| <input type="checkbox"/> ESL                                   | <input type="checkbox"/> ESL/UNDERGRADUATE                    |
| <input type="checkbox"/> UNDERGRADUATE                         | <input type="checkbox"/> ESL/GRADUATE                         |
| <input type="checkbox"/> GRADUATE STUDENT                      | <input type="checkbox"/> Former UNA UNDERGRADUATE             |
| <input type="checkbox"/> U.S. TRANSFER UNDERGRADUATE           | <input type="checkbox"/> Former UNA GRADUATE                  |
| <input type="checkbox"/> U.S. TRANSFER GRADUATE STUDENT        | <input type="checkbox"/> INTERNATIONAL TRANSFER UNDERGRADUATE |
| <input type="checkbox"/> EXCHANGE/SHORT-TERM: Visiting Student | <input type="checkbox"/> INTERNATIONAL TRANSFER GRADUATE      |
| <input type="checkbox"/> UNA - Tsinghua ESL                    | <input type="checkbox"/> 3 + 2 PROGRAMS                       |
|  | <input type="checkbox"/> 2 + 2 PROGRAMS                       |
|  | <input type="checkbox"/> 1 + 1 PROGRAMS                       |

**Intended Undergraduate Major:** \_\_\_\_\_ **Intended Graduate Major:** \_\_\_\_\_

## PERSONAL DATA

**Name on Passport** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Family/Last Name Given/First Name Middle Name*

**Permanent Address** \_\_\_\_\_  
*(Post office box numbers are not accepted.)*  
\_\_\_\_\_  
*City Country Postal Code*

**Personal E-Mail Address** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Date of Birth** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Gender:** Male \_\_\_\_ Female \_\_\_\_ **Birth City:** \_\_\_\_\_ **Birth Country:** \_\_\_\_\_  
*month day year (Use letters for month)*

**Country of Citizenship:** \_\_\_\_\_

- ✓ If you are in the United States, please send a copy of your visa and all the other immigration documents.
  - ✓ If you are transferring from a U.S. institution, please complete UNA's transfer clearance form ([www.una.edu/international](http://www.una.edu/international)).
- NOTE:** If you are a permanent resident (Green Card holder), please apply for regular domestic admissions at UNA.

**Ethnicity:** This voluntary information related to your ethnic background is requested for reporting requirements to the Department of Education use only and will not be used in any way in the admission process.

Choose one:  Hispanic / Latino  Non-Hispanic

Choose one or more of the following:  American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

*Please continue to the next page*

**UNIVERSITY of NORTH ALABAMA**  
**International Student Application, page 2**

**EDUCATION INFORMATION**

High School: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Country: \_\_\_\_\_

**List ALL universities** you have attended from last to first: *(Attach additional sheets if necessary. Failure to report all universities attended may result in dismissal. Official transcripts from EACH college or university must be submitted to the UNA Office of International Affairs.)*

Name of Institution	Location	Dates	Major/Degree Earned
_____	_____	to month / year    month / year	month / year
_____	_____	to month / year    month / year	month / year
_____	_____	to month / year    month / year	month / year

Are you currently enrolled at any of the above?  Yes  No. If yes, your final enrollment ends on \_\_\_\_\_  
month / year

Are you eligible for readmission to the last university attended?  Yes  No

Have you ever been suspended or dismissed from any college or university?  Yes  No If yes, what was the reason?  poor scholarship  other cause

**TEST INFORMATION**

**UNA's ETS Code is 1735. All official test scores must be sent to UNA directly from the testing centers.**

Undergraduate TOEFL Requirement.....500 (PBT), 173 (CBT), 61 (iBT), or 5.5 (IELTS)

Graduate TOEFL Requirement.....550 (PBT), 213 (CBT), 79 (iBT), or 6.0 (IELTS)

GRE Requirement .....800

GMAT Requirement.....450

**If you have taken any of the tests below, enter date(s) and score(s).**

	month	year	score	score sent
TOEFL				
IELTS				
GRE				
GMAT				
Other				

**EMERGENCY CONTACT INFORMATION**

List any person whom you would like to be contacted in case of emergency.

Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Family / Last Given / First Middle

Relationship: \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Phone: \_\_\_\_\_

List any medical condition(s) about which you would like the university to be informed (Optional): \_\_\_\_\_  
 \_\_\_\_\_

**UNIVERSITY of NORTH ALABAMA**  
**International Student Application, page 3**

- By signing this application, I agree to abide by the policies and regulations of the University of North Alabama if I am admitted.
- To the best of my knowledge, the information I have given is true. I understand that any misrepresentation of facts on this application will be cause for refusal of admission, cancellation of admission, or suspension from UNA.
- I understand that as a non-U.S. student I am expected to engage in full-time study at the University of North Alabama and to obey all the related rules and regulations. I have arranged for financial support to cover my tuition, fees, health insurance, living expenses (including room, board, and pocket money), books, and travel during my stay in the United States as a student.
- I am aware that I am only authorized to work on-campus as a regular degree student (not ESL) and UNA does not guarantee or promise any employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Full, legal name)

DOCUMENTS SUBMITTED BECOME THE PROPERTY OF THE UNIVERSITY  
AND WILL NOT BE RETURNED TO APPLICANT NOR FORWARDED TO ANOTHER INSTITUTION.

***Mail this form and all other required documents to:***

**Office of International Affairs  
UNA Box 5058  
University of North Alabama  
Florence, Alabama 35632-0001 U.S.A.**



***For more information and questions:***

**E-mail: [international@una.edu](mailto:international@una.edu)**

**Phone: 1+(256) 765-4626 • Fax: 1+(256) 765-5404**

**STATEMENT OF NONDISCRIMINATION**—It is the policy of the University of North Alabama to afford equal opportunities in education and in employment to qualified persons regardless of age, color, creed, disability, national origin, race, religion, or sex, in accordance with all laws, including Title IX of Education Amendments of 1972, Title VII of the Civil Rights Act of 1973, Americans with Disabilities Act, Civil Rights Act of 1991, and Executive Order 11246. The coordinators for nondiscrimination policies are for students, Irons Law Firm, 219 Court Street, Florence, Alabama 35630 and for employees, the Director of Human Resources and Affirmative Action, Bibb Graves Hall or telephone 256-765-4291.



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## INTERNATIONAL STUDENT APPLICATION

The University of North Alabama welcomes your application as an international student. If you have any questions in completing your international student application, please contact the Office of International Affairs by telephone (256) 765-4626, by fax (256) 765-5404, or by e-mail at [internationaladmissions@una.edu](mailto:internationaladmissions@una.edu).

**PLEASE READ THE FOLLOWING INFORMATION BEFORE FILLING OUT THE FORM.**

### All Applicants:

- **Application Form** — Complete and sign this form before sending.
- **Application Fee** — A non-refundable application fee of fifty dollars (\$50.00 U.S.) is required of every international applicant. Include an international money order or U.S. check made payable to the University of North Alabama or fill out the payment with credit card section in the application form. No wire transfers or application fee waivers.
- **Affidavit of Support** — An original letter in English on official bank stationery must be submitted from a bank or other financial institution in which the student has a minimum amount equal to \$18,000 (savings deposits, certificates of deposit, money market certificates or other types of accounts containing readily available funds). This letter must provide a specific amount of funds; a letter without any amount is not acceptable. The minimum amount required in this letter must be equal to \$18,000. Letters must be signed and dated within one year of the time the student plans to enroll. A notarized bank statement is also required. Financial sponsors who are U.S. citizens or permanent residents must contact the Office of International Affairs.
- **Upon Arrival at UNA** — Students must report to the Office of International Affairs to obtain necessary information about the new student orientation. A \$3,000 tuition deposit will be assessed for all new international freshmen who transfer within 2 years. You will pay your current semester tuition and fees within 10 days after registering for classes.
- **Academic Bridge Class** — UNA requires all international freshmen and international transfer students (*if transferring less than 24 hours*) to take the Academic Bridge Class during their first semester, after having met the English proficiency requirement with a TOEFL score of less than 213 / 550, or having an IELTS score of less than 6.0, or having completed UNA's ESL program.

### ESL Applicants:

#### Only Language Training:

- Notarized Copy of your High School Diploma in English (Minimum age requirement is 16.)

*UNA does not provide English instruction at the beginning level. Students should have some basic knowledge of English before beginning their studies at ESL.*

### Undergraduate Applicants (Freshmen and Transfer):

- **English Proficiency** — An official TOEFL score of minimum 173 (computer-based test) or 500 (paper-based test) sent directly from ETS (UNA's ETS code is 1735) or iBT of 61 or an official IELTS of minimum 5.5 sent directly from the British Council.

Test	PBT TOEFL	CBT TOEFL	iBT TOEFL	IELTS
<b>Minimum Score</b>	500	173	61	5.5

- **High School Diploma** — Notarized Copy of High School Diploma in English.
- **University Transcripts** (*if any*) — All the official transcripts of any other universities attended (Course by Course evaluation from World Education Services <http://www.wes.org> may be required for non-U.S. university transcripts). All the transfer applicants must be eligible to continue their studies at their transferring schools. If you are a transfer from another U.S. institution, contact your International Student Advisor and submit a Transfer Clearance form which can be printed at: <http://www.una.edu/international/forms/ISSTTransferClearanceFm.pdf>.

*UNA uses ACT or SAT scores for advising and registration purposes, but international students are not required to submit any of these tests for admissions.*

### Graduate Applicants:

- **English Proficiency** — An official TOEFL score of minimum 213 (computer-based test) 550 (paper-based test) sent directly from the ETS (UNA's code: 1735) or iBT of 79 or an official IELTS of minimum 6.0 sent directly from the British Council. If you graduated from a U.S. university, you are not required to submit proof of English proficiency.

Test	PBT TOEFL	CBT TOEFL	iBT TOEFL	IELTS
<b>Minimum Score</b>	550	213	79	6.0

- **University Diploma** — Notarized Copy of University Diploma in English.
- **University Transcripts** — All the official transcripts of any other universities attended (Course by Course evaluation from World Education Services <http://www.wes.org> may be required for non-U.S. university transcripts). All the transfer applicants must be eligible to continue their studies in their transferring schools.
- **Tests** — 450 GMAT and 800 GRE scores are required for admission. Scores must be sent directly by the testing center. (UNA's ETS code is 1735). Please contact the Office of International Affairs for the required minimum score and any other requirements.

### Conditional Admission for an Undergraduate or Graduate Program:

- All the documents required for undergraduate or graduate programs (referenced above) except TOEFL/IELTS and any other standardized test (GRE/GMAT).