

# Collier Library's rearranging aids efficiency

Because of a shortage of space and staff and a desire to improve service to its users, Collier Library has made some changes in the arrangement of its resources, said Mrs. Glenda Griggs, circulating librarian.

A major change involves the moving of the periodical indexes from the second floor to the Reference Room on the first floor. This type of arrangement is standard practice in most academic libraries because it houses all information sources in one location rather than dividing them between two locations. More importantly for Collier Library, it is now possible to staff the Reference Desk every hour that the library is open. This was not possible before because the reference staff had to be divided between the Reference Desk and the Periodicals Department.

While this move has caused some inconvenience for library users who were used to the old system and already knew how to use indexes, it has proved to be beneficial to the majority of users who sometimes need assistance.

The proof of the success of the new arrangement is indicated by the fact that the reference staff is now able to answer many more reference questions than they were before the move.

In order to cut down on the delay often incurred at the Periodicals Desk while waiting to request and sign out periodicals, a second policy change has opened all periodical shelving to the library users. While space limitations still necessitate that periodicals be shelved in two sections, both of these sections are now open to the users and contain some work

space in each area.

Periodicals with publication dates of 1965 and after are arranged alphabetically in the open area of the Periodicals Department; the unbound issues are shelved along with the bound issues. Periodicals with publication dates before 1965 are shelved in the area that was formerly closed stacks.

Other improvements in this department include a browsing area which contains the current issues of the more popular maga-

zines and journals and the relocation of microforms into one area. The microform copiers are now coin-operated.

In order to better meet the recreational reading needs of the students, faculty, and staff, a Popular Reading Collection has been established. This collection is shelved in the first floor reading room and includes bestsellers and other books of current interest. The loan period is two weeks for students as well as faculty and staff with no renewals.

WEEKEND SPECIAL

SUBMARINE (BIG TOP EXCLUSIVE)