

COLLECTION DEVELOPMENT

GUIDELINES BY

DEPARTMENT/COLLEGE

GUIDELINES FOR DEGREE PROGRAM COLLECTING PARAMETERS

Language:

English language materials are preferred in most program areas. Exceptions are specified.

Date of publication:

Current in-print publications will predominate for most departments.

Chronological coverage:

Indicates historical time periods to be emphasized in program areas.

Geographic coverage:

Indicates scope of interest in program areas, i.e., international, U.S., regional, local, etc.

Formats preferred:

Specifies if particular emphasis should be given to books, audiovisuals, electronic resources, etc.

Exclusions:

Standard exclusions will be as noted in sections above, i.e., introductory textbooks and lab manuals, instructor's manuals, mass market paperbacks, multiple copies, ephemera.

Collecting levels for programs emphasized:

Programs are assigned a standard (WLN) code corresponding to the desired level of collecting intensity. These codes are defined as follows:

0 Out of scope: The library does not collect in this subject.

1 Minimal level: A subject area in which few selections are made beyond very basic works. A collection at this level should be frequently and systematically reviewed for currency of information. Superseded editions and titles containing outdated information are withdrawn.

1a Minimal level, uneven coverage: Few selections are made; there is unsystematic representation of the subject.

1b Minimal level, even coverage: Few selections are made; basic authors, some core works, and a spectrum of ideological views are represented. Can support fundamental inquiries.

2 **Basic information level**: A selective collection of materials that serves to introduce and define a subject and to indicate the varieties of information available elsewhere. It may include dictionaries, encyclopedias, access to appropriate bibliographic databases, selected editions of important works, historical surveys, bibliographies, handbooks, and a few major periodicals. The collection is frequently and systematically reviewed for currency of information.

2a **Basic information level, introductory**: The emphasis at this level is on providing resources that introduce and define a subject. A collection at this level includes basic reference tools and explanatory works, such as textbooks; historical descriptions of the subject's development; general works devoted to major topics and figures in the field; and selective major periodicals. The introductory level of a basic information collection is only sufficient to support patrons attempting to locate general information about a subject or students enrolled in introductory level courses.

2b **Basic information level, advanced**: At the advanced level, basic information about a subject is provided on a wider range of topics and with more depth. There is a broader selection of basic explanatory works, historical descriptions, reference tools, and periodicals and indexes that serve to introduce and define a subject. Access to appropriate bibliographic databases (online or CD-ROM), a selection of editions of important works and a greater quantity and variety of materials is typical. This level is sufficient to support the basic informational and recreational reading needs of a highly educated general public or community college students.

3 **Study or instructional support level**: A collection that is adequate to impart and maintain knowledge about a subject in a systematic way but at a level of less than research intensity. The collection includes a wide range of basic works in appropriate formats, a significant number of classic retrospective materials, complete collections of the works of more important writers, selections from the works of secondary writers, a selection of representative journals, access to appropriate machine-readable data files, and the reference tools and fundamental bibliographical apparatus pertaining to the subject. At the study or instructional support level, a collection is adequate to support independent study and most learning needs of the clientele of public and special libraries, as well as undergraduate and some graduate instruction. The collection is systematically reviewed for currency of information and to assure that essential and significant information is retained.

3a **Basic study or instructional support level**: The basic subdivision of a level 3 collection provides resources adequate for imparting and maintaining knowledge about the basic or primary topics of a subject area. The collection includes the most important primary and secondary literature, a selection of basic representative journals/periodicals, and subject-based indexes, the fundamental reference and bibliographical tools pertaining to the subject. This subdivision of level 3 supports lower division undergraduate courses, as well as some of the basic independent study needs of the lifelong learner.

3b **Intermediate study or instructional support level**: The intermediate subdivision of a level 3 collection provides resources adequate for imparting and maintaining knowledge about the basic or primary topics of a subject area. The collection includes a broad range of basic works in appropriate formats, classic retrospective materials, all key journals on primary topics, selected journals and seminal works on secondary topics, access to appropriate machine-readable data files, and the reference tools and fundamental bibliographical apparatus pertaining to the subject. These materials are adequate to support advanced undergraduate course work. It is not adequate to support master's degree programs.

3c **Advanced study or instructional support level**: The advanced subdivision of level 3 provides resources adequate for imparting and maintaining knowledge about the primary and secondary topics of a subject area. The collection includes a significant number of seminal works and journals on the primary and secondary topics in the field; a significant number of retrospective materials; a substantial collection of works by secondary figures; works that provide more in-depth discussions of research, techniques, and evaluation. This level collection can support master's degree level programs as well as other specialized inquiries such as those of subject professionals within special libraries.

- 4 Research level: A collection that includes the major published source materials required for dissertation and independent research, including materials containing research reporting, new findings, scientific experimental results, and other information useful to researchers. It is intended to include all important reference works and a wide selection of specialized monographs, as well as a very extensive collection of journals and major indexing and abstracting services in the field. Pertinent foreign language materials are included. Older material is usually retained for historical research and actively preserved. A collection at this level supports doctoral and other original research.
- 5 Comprehensive level: A collection in which a library endeavors, so far as is reasonably possible, to include all significant works of recorded knowledge (publications, manuscripts, other forms), in all applicable languages, for a necessarily defined and limited field. This level of collection intensity is one that maintains a “special collection”; the aim, if not the achievement, is exhaustiveness. Older material is retained for historical research with active preservation efforts.

Collection level guidelines copied from pp. 13-14 of *Guide for Written Collection Policy Statements*, 2nd ed., American Library Association, 1996.

Language codes:

<i>Code</i>	<i>Label</i>	<i>Definition</i>
E	English	English language material predominates. Little or no foreign language material is in the collection.
F	Selected non-Eng.	Selected other language material is included in addition to the English language material.
W	Wide Sel. Langs.	A wide selection of material in all applicable languages is included. No programmatic decision restricts materials on the basis of language.
Y	One non-English	Material is primarily in one non-English language. The overall focus is on collecting material in the vernacular of the area.

Language codes copied from p.18 of *Guide for Written Collection Policy Statements*, 2nd ed., American Library Association, 1996.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Art

Accreditation: National Association of Schools of Art and Design (NASAD)

Purpose/description of degree program(s):

Major program leading to a Bachelor of Fine Arts, Bachelor of Arts or Bachelor of Science degrees; minor programs in art, art history, and photography; fields for subject programs for the preparation of teachers of art offered through the College of Education. The major in fine arts is divided into five areas of concentration: ceramics, digital media, painting, photography, and sculpture. The major in art may also specialize in these areas, as well as drawing and printmaking.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Cave man to present; primitive to contemporary

Geographic coverage: World wide

Formats preferred: Monographs, videos (preferably located in Collier)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level). Emphasis on contemporary art, Asian art and non-western art to support global infusion in curriculum.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Biology

Accreditation:

Purpose/description of degree program(s):

Major programs in biology and marine biology leading to the Bachelor of Arts or Bachelor of Science degree; minor in biology; courses and programs applicable to preprofessional curricula in the medical and related health fields; subject field for secondary teachers of biology offered through the College of Education.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: not applicable

Geographic coverage: Emphasis on U.S.; selected other worldwide

Formats preferred: Monographs, journals (print or electronic); current contents database desirable

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Chemistry and Industrial Hygiene

Accreditation: Chemistry: American Chemical Society (certification)
Industrial Hygiene: Applied Science Accreditation Commission (ASAC) of the
Accreditation Board for Engineering and Technology, Inc. (ABET)

Purpose/description of degree program(s):

Major programs in chemistry and in industrial hygiene leading to the Bachelor of Arts or Bachelor of Science degree; minor program in chemistry; supporting coursework for other major programs and preprofessional curricula; subject field for the preparation of secondary teachers of chemistry offered through the College of Education.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: not applicable

Geographic coverage: World wide

Formats preferred: Monographs, journals (print or electronic) very important; online access to Chemical Abstracts essential; citation index highly desirable.

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level). Special emphasis needed for environmental chemistry materials.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Communications

Accreditation:

Purpose/description of degree program(s):

Major program in communication arts with individual options in broadcast journalism, journalism, media photography, public communication, public relations, and radio-television-film leading to the Bachelor of Arts or Bachelor of Science degree; minor in above fields except media photography.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Current material

Geographic coverage: Primarily U.S.; some international coverage for radio-television-film

Formats preferred: Monographs, journals, video

Exclusions: Standard exclusions

Collecting levels for programs emphasized: All major areas: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Criminal Justice

Accreditation:

Purpose/description of degree program(s):

Major programs leading to the Bachelor of Arts or Bachelor of Science degree; minor in criminal justice; Master of Science in Criminal Justice.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications.

Chronological coverage: Last forty years

Geographic coverage:

Formats preferred: Journals (print or electronic), monographs

Exclusions: Standard exclusions, except for some textbooks in criminology.

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level). Emphasis on media, policy, criminology, and administration. Also include areas such as race, income, religion, and public opinion.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: English

Accreditation:

Purpose/description of degree program(s):

Major program in English with options in English, Professional Writing, and English Language Arts leading to the Bachelor of Arts or Bachelor of Science degree; minor in English; Master of Arts degree in English.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications; retrospective purchases as needs and gaps are identified; send OP requests to dealer

Chronological coverage: Beginnings of English literature (i.e., 800s) to the present

Geographic coverage: English-speaking countries

Formats preferred: Monographs, journals, videos (preferably housed in Collier)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level)

UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT

College: Arts and Sciences

Department: Entertainment Industry

Accreditation:

Purpose/description of degree program(s): Major program with options in Entertainment Business or Entertainment Technology leading to the Bachelor of Arts or Bachelor of Science degree.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications.

Chronological coverage: Last ten years

Geographic coverage: Primarily U.S.

Formats preferred: Current periodicals, journals, and videos.

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Foreign Languages

Accreditation:

Purpose/description of degree program(s):

Major and minor programs in French, German and Spanish, with options in Commercial French, Commercial German, and Commercial Spanish. Under the Critical Languages Program the department offers self-instructional/tutorial study in the less commonly taught languages such as Italian, Japanese, Chinese, Russian, etc. Regular classes may be offered in select world languages depending on demand and instructor availability.

Collecting parameters:

Language: Primarily French, German, and Spanish. Selected works in other languages taught in the Critical Languages Program.

Date of publication: Current in-print publications.

Chronological coverage: Primary literary works in French, German and Spanish; biography of each author; one or more secondary works for each author.

Geographic coverage: France, Germany, Hispanic world; selected works from countries whose languages are taught in the Critical Languages Program.

Formats preferred: Monographs; basic foreign language periodicals; selected videos of foreign language films.

Exclusions: Standard exclusions, with the exception of some textbooks in foreign languages taught.

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level).

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Geography

Accreditation:

Purpose/description of degree program(s):

Major program with two options leading to Bachelor of Arts or Bachelor of Science degrees; minor in geography; Master of Science in Geospatial Science; certificate in Geographic Information Systems; geography component for the preparation of elementary and secondary teachers offered through the College of Education. Professional geography option is designed to serve students wishing to prepare for careers in the more technical aspects of applied geography, including economic geography, resource utilization, land use analysis and planning, remote sensing, geographic information systems, and computer cartography. General geography option is designed to serve students interested in careers in government, business, and industry as geographers and cartographers or in teaching geography or social studies in the high school.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Ancient world to the present

Geographic coverage: World wide

Formats preferred: Monographs, journals, electronic databases

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level). Special emphasis on GIS, remote sensing, mapping, and historical geography.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: History and Political Science

Accreditation:

Purpose/description of degree program(s):

Majors in history, political science, and social science leading to Bachelor of Arts or Bachelor of Science degrees; minors in history, political science, legal studies, and philosophy; joint minor in religion and philosophy; Master of Arts degree in history; coursework appropriate for the preparation and certification of secondary teachers in the fields of history and social science. Programs in political science are appropriate to pre-professional preparation for law.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications; retrospective volumes as gaps and needs are identified; send OP requests to dealer

Chronological coverage: Ancient times to current age

Geographic coverage: World wide

Formats preferred: Monographs, journals, videos (preferably housed in Collier)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level) for history program; 3b (Intermediate study or instructional support level) for Political Science programs; 3a (Basic study or instructional level) for religion and philosophy curriculum. Emphasis on Alabama and local history.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Mathematics and computer science

Accreditation:

Purpose/description of degree program(s):

Major programs in mathematics and computer science leading to Bachelor of Arts or Bachelor of Science degree; minor programs in both areas; coursework for the preparation of secondary teachers in mathematics in the College of Education. Major in mathematics provides for optional emphasis in applied or theoretical mathematics.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Primarily contemporary for computer science and math; selected historical coverage for math

Geographic coverage: Not applicable

Formats preferred: Monographs, journals (electronic or print)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level) for both math and computer science.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Music and Theatre

Accreditation: National Association of Schools of Music

Purpose/description of degree program(s):

Options in commercial music, vocal/choral, instrumental music, and performance leading to the Bachelor of Arts in Music or Bachelor of Science in Music degree; majors in instrumental music P-12 and vocal/choral music P-12 leading to the Bachelor of Science in Education degree; minor in music.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: From the development of musical thought to current age, but primarily from Baroque period forward; also history of recorded music. Theatre: Ancient Greeks to present; history of television (1920s to present)

Geographic coverage: Primarily western countries, but selected and increasing non-western coverage

Formats preferred: Music CDs, videos, monographs (including scores and collected works), journals

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level); special emphasis on the commercial music and recording industry

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Physics and Earth Science

Accreditation:

Purpose/description of degree program(s):

Major programs in physics and geology leading to the Bachelor of Arts or Bachelor of Science degree; options in physics for Professional Physics and General Physics; options in geology for Professional Geology and General Geology; minor programs in physics, geology and earth science; subject field preparation in physics and areas of general science for secondary school teachers.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Not applicable

Geographic coverage: World wide for geology resources

Formats preferred: Journals, monographs, videos

Exclusions: Standard exclusions

Collecting levels for programs emphasized: Physics and Geology – 3b (Intermediate study or instructional support level); Astronomy – 3a (Basic study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Psychology

Accreditation:

Purpose/description of degree program(s):

Major in psychology leading to the Bachelor of Arts or Bachelor of Science degree;
minor in psychology.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications. Selected older or reprinted
publications in the history of psychology

Chronological coverage: Primarily 1860s to the present

Geographic coverage: Primarily U.S. and western Europe; very selective
coverage from other regions

Formats preferred: Monographs, journals, electronic indexes and abstracts

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or
instructional support level)

UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT

College: Arts and Sciences

Department: Social Work

Accreditation: Council on Social Work Education

Purpose/description of degree program(s):

Major program in social work leading to the Bachelor of Social Work (B.S.W.) degree.

Collecting parameters:

Language: E (English predominates)

Date of publication: Emphasis on recency

Chronological coverage: Not applicable

Geographic coverage: U.S. and international social work/social welfare journals and books

Formats preferred: Journals, monographs

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Arts and Sciences

Department: Sociology

Accreditation:

Purpose/description of degree program(s):

Major programs in sociology leading to the Bachelor of Arts or Bachelor of Science degree; minor program in sociology; coursework applicable to the preparation of secondary teachers of sociology and social studies through the College of Education; Certificate in Gerontology may be earned.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications.

Chronological coverage: Mid 1850s forward

Geographic coverage: Primarily U.S., very selective worldwide (anthropology)

Formats preferred: Journals (print or electronic), monographs

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Business

Departments: Accounting and Business Law; Computer Information Systems; Economics and Finance; Management and Marketing.

Accreditation: Association of Collegiate Business Schools and Programs (ACBSP); ABET (Computer Information Systems)

Purpose/description of degree program(s):

Bachelor of Science degree with majors in accounting, computer information systems (enterprise information systems, end user computing systems), economics, finance (professional finance, banking and financial services), professional management (human resource management, entrepreneurship, hospitality management, general management), marketing; Master of Business Administration degree program; minor programs in accounting, business administration, computer information systems, economics, management, marketing, and real estate and insurance; coursework appropriate for the preparation of secondary teachers of secretarial and business subjects in degree programs in the College of Education.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print materials.

Chronological coverage: Primarily 1900 + ; selected earlier periods, such as Civil War and Reconstruction periods.

Geographic coverage: World wide; emphasis on U.S., western Europe and Pacific rim; lesser emphasis on southern hemisphere countries.

Formats preferred: Monographs, journals (print or electronic), selected videos.

Exclusions: Standard exclusions.

Collecting levels for programs emphasized: 3c (advanced study or instructional support level) to support MBA.

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Education

Department: Elementary Education

Accreditation: National Council for the Accreditation of Teacher Education (NCATE)

Purpose/description of degree program(s):

Programs leading to the Bachelor of Science in Education degree in early childhood education and in elementary education (nursery through sixth grade), and in special education for teachers of students with mild learning behavior disabilities; Master of Arts in Education degrees in early childhood education, elementary education, and special education.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print

Chronological coverage: Current, except children's classics

Geographic coverage: U.S.; some works in comparative education

Formats preferred: Monographs, journals, videos and educational software

Exclusions: Standard exclusions, except state-adopted textbooks

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Education

Department: Secondary Education

Accreditation: National Council for the Accreditation of Teacher Education (NCATE)

Purpose/description of degree program(s):

Major program leading to the Bachelor of Science in Education degree in secondary education for the preparation of teachers; also, courses of study by which students may qualify for initial certification or may change or reinstate certificates; coursework for the graduate and advanced professional certification programs; Master of Arts in Education degree in secondary education, instructional support programs (N-12) and counseling (N-12), and educational administration; Education Specialist degree in educational administration.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Primarily contemporary; lesser historical emphasis

Geographic coverage: U.S. primarily

Formats preferred: Monographs, journals

Exclusions: Standard exclusions, except state-adopted textbooks

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Education

Department: Counselor Education

Accreditation: Council for Accreditation of Counseling and Related Educational Programs (CACREP)

Purpose/description of degree program(s): Master of Arts degree in community counseling; Master of Arts in Education degree in school counseling.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Primarily contemporary; lesser historical emphasis

Geographic coverage: U.S. primarily

Formats preferred: Monographs, journals

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Education

Department: Health, Physical Education, and Recreation

Accreditation: National Council for the Accreditation of Teacher Education (NCATE)

Purpose/description of degree program(s):

Major in physical education leading to the Bachelor of Science degree and qualification for recommendation for the Alabama Class B Professional Certificate at the N-12 level in Physical Education; non-teaching major in health, physical education and recreation leading to the Bachelor of Science degree in Fitness Management, Recreation Administration, and Athletic Training; minors in Athletic Training, Fitness Management, Health, Physical Education, Recreation and Coaching; physical education activities; Master of Arts degree in the non-school-based teaching, health, physical education and recreation program.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Current

Geographic coverage: Primarily U.S.; some research material involving other countries

Formats preferred: Monographs, journals, videos (housed in most appropriate location)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Education

Department: Human Environmental Sciences

Accreditation: National Council for the Accreditation of Teacher Education (NCATE)

Purpose/description of degree program(s):

Major in human environmental sciences leading to the Bachelor of Science in Education degree and qualification for recommendation for the Alabama Class B Secondary Professional Certificate at the 6-12 level; non-teaching major in human environmental sciences with concentrations in merchandising, culinary arts, interior design, foods and nutrition, and child development; minors in human environmental sciences, foods and nutrition, and retailing and clothing.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Mostly current; ancient to modern historical dress/costume

Geographic coverage: Primarily U.S. and western Europe; selected other international

Formats preferred: Monographs, journals

Exclusions: Standard, except secondary education texts (teachers' editions)

Collecting levels for programs emphasized: 3b (Intermediate study or instructional support level)

**UNIVERSITY OF NORTH ALABAMA LIBRARIES
COLLECTION DEVELOPMENT GUIDELINES
BY DEPARTMENT**

College: Nursing and Allied Health

Department: Nursing

Accreditation: Commission on Collegiate Nursing Education (CCNE)

Purpose/description of degree program(s):

The College of Nursing and Allied Health offers the baccalaureate of science in nursing (BSN) and the master of science in nursing (MSN) degrees.

Collecting parameters:

Language: E (English predominates)

Date of publication: Current in-print publications

Chronological coverage: Very current (less than five years for monographs; seven years or less for journals)

Geographic coverage: U.S., some British

Formats preferred: Refereed journals (electronic or print); audiovisual media including computer software; monographs (electronic or print)

Exclusions: Standard exclusions

Collecting levels for programs emphasized: 3c (Advanced study or instructional support level) for nursing program.