

**GOVERNMENT DOCUMENTS DEPARTMENT
COLLIER LIBRARY
UNIVERSITY OF NORTH ALABAMA**



HOW TO FIND U.S. GOVERNMENT DOCUMENTS IN COLLIER LIBRARY

A government document is a publication produced by a government agency. The government documents collection in Collier Library is in a separate collection located on the Third Floor. The Map Collection is located on the First Floor. Government Documents contain information on almost every subject, including education, business, politics, the environment, medicine and history. They vary in size from one page brochures to lengthy research reports. Many titles are now published electronically by government agencies.

Records (or descriptions) of all government documents can be found in UNACAT, the library's online catalog. You may search by author (personal or government agency), title, subject or keyword.

To find government documents in the collection, use the call numbers provided in UNACAT. Each document has a call number on its cover. Federal document call numbers are called Superintendent of Documents call numbers or "SuDoc" numbers. Examples are HE20.2002: B52/8 and Y 4.C 43/2:H 75/2.

When you have the SuDoc call number, go to the appropriate area in the library to find the government document you are looking for. Most government documents are located on the Third Floor. Exceptions are microfiche, located on the Ground Floor in the Microform Area, and the Map Collection, located on the First Floor.

If you need a document that Collier Library does not own, consult the **Catalog of U.S. Government Publications (CGP)**. The catalog is available under the "Government Information" link on the library's homepage (<http://www.una.edu/library/>). Interlibrary loan is available for documents the library does not own. Fill out the online form on the library homepage and submit it online.

Another source for documents in the library is the **GPO Access** database. This database provides free electronic access to more than 1,000 databases of federal information. **GPO Access** can be found under the heading "Government Information" on the library's homepage.

If you need assistance with the documents collection go to the Information/Reference Desk or call the Documents Librarian at 765-4468.

**SUPERINTENDENT OF DOCUMENTS CLASSIFICATION
GOVERNMENT DOCUMENTS
THIRD FLOOR
COLLIER LIBRARY**

The SuDocs Classification scheme is based on Federal Government Agencies rather than broad subject areas. Listed below is a breakdown of some of the major designations.

A	Agriculture Department
C	Commerce Department
D	Defense Department
E	Energy Department
ED	Education Department
EP	Environmental Protection Agency
FEM	Federal Emergency Management Agency
FR	Federal Reserve System
FT	Federal Trade Commission
GA	General Accounting Office
GS	General Services Administration
HE	Health and Human Services Department
I	Interior Department
IC	Interstate Commerce Commission
J	Justice Department
L	Labor Department
LC	Library of Congress
NAS	NASA
NF	National Science Foundation
P	Postal Service
PE	Peace Corps
PR	President of the United States
PREX	Executive Office of the President
S	State Department
SBA	Small Business Administration
SI	Smithsonian Institute
SSA	Social Security Administration
T	Treasury Department
TD	Transportation
VA	Veterans Administration
X	Congress
Y	Congress