



Collier Library - Pathfinder

The UNIVERSITY of NORTH ALABAMA LIBRARIES

MANAGEMENT

SCOPE: The purpose of this pathfinder is to introduce some of the resources available in Collier Library in the field of **MANAGEMENT**. Please note that this guide is not a comprehensive listing of sources, but is intended to be a starting point from which students can begin their research according to their specific needs.

The Library of Congress Class that includes **MANAGEMENT** is HD. BROWSING the following CALL NUMBERS may produce helpful titles: (For a more complete listing see <<http://www.loc.gov/catdir/cpsolcco/lcco.html>>

HD 28 – 71 Management. Industrial Management
HF 5001 – 6182 Business

In the event you do not find what you are looking for by browsing consult [UNACAT](#), the online catalog. The following are selected SUBJECT HEADINGS, which appear in [UNACAT](#).

CONFLICT MANAGEMENT
MANAGEMENT
MANAGEMENT SCIENCE

MANAGERIAL ECONOMICS
PERSONNEL MANAGEMENT

Other Subject headings can be identified by using **Library of Congress Subject Headings**, located on the dictionary stand in the Reference Area.

BEGINNING RESEARCH – SELECTED SOURCES

Introduction and overview material

- [Becoming a Successful Manager: How to Make a Smooth Transition from Managing Yourself to Managing Others](#) edited by Jack H. Grossman & J. Robert Parkinson. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **Management [HD 31 .B36942]** by Kathryn M. Bartol & David C. Martin
- **Thinking about Management [HD 31 .L3848]** by Theodore Levitt

Literature guides and bibliographies

- **Business Information Sources [Ref Z 7164 .C81 D16]** by Lorna Daniells
- **Business Information: How to Find It, How to Use It [Ref HF 5356 .L36]** by Michael Lavin
- **Business Journals of the United States [Ref Z 7164 .C81 B978]** edited by William Harvey Fisher
- **Encyclopedia of Business Information Sources: a Bibliographic Guide to More Than 24,000 Citations Covering Over 1,100 Subjects of Interest to Business Personnel [Ref HF 5353 .E52]** edited by James Woy
- **Industry and Company Information: Illustrated Search Strategy and Sources [Ref HF 5356 .H38]** by A. Craig Hawbaker

- **Strauss' Handbook of Business Information: A Guide for Librarians, Students, and Researchers [Ref Z 7164 .C81 S7796]** by Rita W. Moss
- **The Business Library and How to Use It: A Guide to Sources and Research Strategies for Information on Business and Management [Ref Z 675 .B8 B87]**

Encyclopedias and Dictionaries

- **Concise Blackwell Encyclopedia of Management [Ref HD 30.15 .B455]** edited by Cary L. Cooper
- **Dictionary of Business and Management [Ref HF 1001 .R79]** by Jerry M. Rosenberg
- **[Dictionary of International Business Terms](#)** by John J. Capela & Stephen W. Hartman. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **Encyclopedia of Business [Ref HF 1001 .E466]** edited by John G. Maurer
- **Encyclopedia of Business Ethics and Society** edited by Robert W. Kolb
- **Encyclopedia of Business Information Sources [Ref HF 54.5 .E53]** edited by Linda D. Hall
- **Understanding American Business Jargon: a Dictionary [Ref HF 1001 .F65]** by W. Davis Folsom

Almanacs & Statistical Sources

- **[Almanac of American Employers](#)** by Jack W. Plunkett. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **Almanac of Business and Industrial Financial Ratios [Ref HF 5681 .R25 T68]** by Leo Troy
- **Annual Statement Studies [Ref HF 5681 .B2 R6]** by Robert Morris Associates
- **Economic Abstract of Alabama [Ref HC 107 .A4 E36]**
- **Statistical Abstract of the United States [Ref HA 202]** U.S. Bureau of the Census

Handbooks & Manuals

- **[Achieving 100% Compliance of Policies and Procedures: Apply Metrics and Measures to Achieve Continuous Process Improvement](#)** by Stephen B. Page. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **[AMA Management Handbook](#)** edited by John J. Hampton. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **[Business Planning Guide: Creating a Plan for Success in Your Own Business](#)** by David H. Bangs. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **Business: the Ultimate Resource [Ref HD 38.15 .B878]**
- **[Management Bible](#)** by Bob Nelson & Peter Economy. Hampton. Electronic Book (a link is provided in [UNACAT](#) to the online full text of this work)
- **Organization Charts: Structures of More Than 150 Businesses and Non-Profit Organizations [Ref HD 58.65 .O74]** edited by Judith M. Nixon

Biographical Sources

- **Contemporary American Business Leaders: A Biographical Dictionary [Ref HC 102.5 .A2 I534]** by John N. Ingham

- National Cyclopaedia of American Biography [Ref E 176 .N27]
- Who's Who in Finance and Industry [Ref HF 3023 .A2 W5]

SUGGESTED DATABASES FOR LOCATING PERIODICAL ARTICLES on MANAGEMENT

[ABI/INFORM Complete](#) (online database)
[Business & Company Resource Center](#) (online database)
[Business Source Premier](#) (online database)
[Emerald Fulltext](#) (online database)
[Financial Times TotalSearch](#) (online database)
[General BusinessFile ASAP](#) (online database)
[Hoover's Online](#) (online database)
[Standard & Poor's Net Advantage](#) (online database)
[Thomas Register of American Manufacturers](#) (online database)

A few frequently used PERIODICALS in **MANAGEMENT** are:

Academy of Management Journal
Business and Economic Review
Business Horizons
Harvard Business Review
Management Review
Management Today
S.A.M. Advanced Management Journal
Sloan Management Review

PERIODICAL titles held by the library can be identified by clicking the [PERIODICAL HOLDINGS](#) link under "Find Articles" on the library website at: <http://www2.una.edu/library> or by searching in [UNACAT](#).

INTERLIBRARY LOAN – it is possible to borrow books or obtain copies of articles from other libraries if the material is unavailable locally. Inquire at the Reference Desk or consult the library's Web site for policy information and request forms at: <http://www2.una.edu/library/illindex.htm>.

HAVE A QUESTION? ASK A LIBRARIAN.