

UNIVERSITY *of* NORTH ALABAMA

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2009

# Annual Campus Security Report



**Welcome.** The University of North Alabama works to help you maintain your personal safety and to protect your property by providing full police and safety services through the [University of North Alabama Police Department](#) and by sharing information you can use to reduce your chances of becoming a crime or accident victim. We believe that an informed community is a safer community.

Each year, The University of North Alabama publishes the Annual Campus Security Report which includes crime statistics and outlines UNA security policies and procedures. Please take the time to familiarize yourself with this report so you can become an informed member of our community and contribute to the University's efforts to create and maintain a safe environment in which we all can live, study, work and play. Remember: Always use good safety sense and don't hesitate to [contact](#) The University of North Alabama Police Department (UPD) whenever you need assistance or more information about the services they provide.

You may request a printed copy of this report from the University Police by writing University Police, Attention: Chief of Police, Box 5067, Florence, Alabama 35632; or by e-mailing [rpastula@una.edu](mailto:rpastula@una.edu).

The logo for UNA Police features the letters 'UNA' in a purple serif font, followed by 'POLICE' in a yellow sans-serif font. A large, stylized purple outline of a person's head and shoulders is positioned behind the text, with the 'UNA' text appearing to be part of the outline's structure.

## A Report of the Three Most Recent Years' Crime Statistics

In accordance with the federal regulations of the Campus Security Act, the University of North Alabama publishes *both* crime statistics for the three most recent calendar years *and* UNA security-related policies and procedures. This information is distributed each year to enrolled students and current employees and is also made available to prospective employees and students. The University Police Department's Campus Safety Guide informs prospective and current students, faculty, and staff to the general procedures for reporting crimes both on and off campus and includes tips on preventing theft of property and crimes of violence, including physical and sexual assaults.

In compliance with amendments to the Campus Security Act (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act) and Department of Education regulations, the crime statistics published in this report illustrate: 1) the reporting of crime categories as specified below, 2) the reporting of specified hate crimes by category of prejudice against the victim (race, gender, religion, sexual orientation, ethnicity, disability) and, 3) the reporting of violation arrests and referrals for campus disciplinary action as specified below. Each of these statistical categories are further broken down by geographic area: **On-Campus** (includes **On-Campus Housing** facilities), **Non-Campus** property; and **Public Property** (includes property within campus or immediately adjacent to it). See Crime Statistics for more information.

The University Police Department makes annual requests to the Florence City Police Department for crime statistics taken from the **public areas** within campus or immediately adjacent to campus to be included in the Annual Campus Security Report. The Annual Campus Security Report includes crime statistics for the following *categories of crimes*, as reported to the UNA Police Department, other UNA campus security authorities, and local law enforcement: homicide (murder, non-negligent and negligent manslaughter); sex offenses (forcible, non-forcible); robbery; aggravated assault; burglary; motor vehicle theft; and arson. Also included are statistics for the following categories of **violation arrests** and **referrals for campus disciplinary action**: liquor law violations, drug law violations, and illegal weapons possession violations.

## **A Guide to University of North Alabama Security Procedures and Policies Procedures for:**

Reporting On-Campus Crimes and Other Emergencies .....	5
UNA Police Response to a Crime Report .....	6
If You Don't Want to Make a Police Report and/or Take Legal Action .....	6
Reporting Off-Campus Crimes and Other Emergencies .....	6
Daily Crime Logs/Summary of Criminal Incidents .....	7
Crime Alerts/UPD Advisories .....	7
Additional Sources of Statistical Information/Voluntary, Confidential Reporting .....	8
Confidential Reporting to Pastoral and/or Professional Counselors .....	8
Submission of UNA Crime Statistics to Federal Agencies .....	9
Obtaining Information Regarding Registered Sex Offenders .....	9

### **Policies Regarding:**

Safety of and Access to Campus Facilities .....	9
Security Considerations in the Maintenance of Campus Facilities .....	10
UPD's Law Enforcement Authority and Arrest Powers .....	10
UPD's Working Relationships with State and Local Police Agencies .....	11
Prompt and Accurate Reporting of Crimes .....	11
Types, Frequency, and Descriptions of Crime Prevention Programs .....	11
Summary of the UNA Drug-Free Campus and Work Place Policy .....	13
Descriptions of Drug-Abuse and/or Substance-Abuse Education Programs .....	15
Prevention and Reporting of Sexual Assaults .....	15
Crime Statistics/Campus Statistics Location Map .....	21

## Reporting On-Campus Crimes and Other Emergencies

To maximize safety on campus, the University Police Department strongly encourages anyone with knowledge about any crime, suspicious activity, or unsafe actions or conditions on campus (either as a witness or as a victim) to make an immediate report to the University Police in person or by telephone. Reporting does not mean you must take legal action -- it may, however, help police officers stop further incidents as well as help them keep the community informed about criminal activity.

To make a report in person, go to the University Police Department, which is located at 706 Waterloo Road. To make a report by phone, call 256.765.4357 and describe the situation to the communications operator. In emergency situations, including fires and medical emergencies, call 911. All 911 calls made from **campus phones** go directly to the Florence Police Department (FPD); all **cell phone** 911 calls are routed to FPD through a local 911 center.

UNA students requiring non-emergency medical care may contact the [Student Health Center](#) at 256.765.4328. Students seeking counseling services may contact the [Counseling Center](#) at 256.765.4328, or the [Women's Resource Center](#) at 256.765.4380.

UNA employees requiring non-emergency medical care may contact the the [Student Health Center](#) at 256.765.4328. . UA employees who are victims of interpersonal relationship violence may also contact the [Women's Resource Center](#) for counseling and advocacy.

See also: [Prevention and Reporting of Sexual Assaults](#) for specific reporting procedures regarding victims of sexual assaults.

## **UA Police Response to a Crime Report**

When you report a crime to the UNA Police Department, a UNA police officer will meet with you, listen to what happened, and, if necessary, make a preliminary report. Next, investigators will review the report and conduct a follow-up investigation. If a suspect is found and you decide to press charges, information will be presented to a warrant magistrate, who decides if there is legal reason to arrest the suspect. If there is, you'll be asked to sign the arrest warrant, which UNA Police officers will serve. A court date will be set; you may have to be present to testify. See also [Crime Alerts/UPD Advisories](#).

## **If You Don't Want to Make a UA Police Report and/or Take Legal Action**

The University of North Alabama Police encourages you to report criminal activity even if you don't want to take legal action in order to help us maintain accurate statistical records. The University Police is responsible for preparing the University's Annual Campus Security Report and for compiling the crime statistics included in the report. We would like to keep the community as informed as possible. The information you report may require the UPD to issue a Crime Alert/UPD Advisory/Lion Alert if they determine that the circumstances warrant such action. Also, see information below regarding another way in which to make a voluntary, confidential reporting of forcible and non-forcible sexual offenses.

## **Reporting Off-Campus Crimes and Other Emergencies**

Victims or witnesses to criminal activity occurring off campus should contact the agency that has jurisdiction:

- Florence Police Department at 256.760.6500
- Muscle Shoals Police Department at 256.383.6746
- Sheffield Police Department at 256.383.1771
- Tuscumbia Police Department at 256.383.3121
- Lauderdale County Sheriff's Office at 256.760.5757
- Alabama State Troopers at 256.383.0877

*University Police officers can assist in notifying other law enforcement agencies.*

Student Organization Facilities: The University of North Alabama operates no off-campus student organization facilities. All student organizations recognized by The University of North Alabama are headquartered on campus and are therefore served by the UNA Police Department. If you believe a crime has been committed within an on-campus student organization building, report the incident to the UNA Police, 256.765.4357.

Off-Campus Housing: The UNA Police routinely patrol off-campus apartments and respond to calls for the purpose of reporting statistics and for prevention efforts through the [Community Oriented Policing \(COP\)](#) program. If you believe a crime has occurred at the off-campus apartments, contact the UNA Police, 256.765.4357.

Fringe Areas of Campus: While the City of Florence Police have primary jurisdiction and responsibility in all areas off-campus, UNA Police can and do respond to most incidents that occur in close proximity to campus. UNA Police have a fringe patrol duties dedicated to providing additional law enforcement presence around the perimeter of campus. UNA Police regularly meet with and communicate with local law enforcement regarding the occurrence of crimes in the fringe areas. If you believe a crime has occurred in close proximity to campus, please report the crime to the City of Florence Police Department at 256.760.6500.

### **Daily Crime Logs/Summary of Criminal Incidents**

The University of North Alabama Police compiles statistical information from the contents of the UPD daily crime log, which contains summaries of each day's crime reports made to the UNA Police Department. The crime log summaries include each incident's location, type, date, time, and disposition of the complaint. UPD crime logs are available for public viewing, 24 hours a day, on the police department website at <http://www.una.edu/police/crimelog.html>.

### **Crime Alerts/UPD Advisories/Lion Alert**

If a serious or unique crime has occurred and the circumstances warrant it (as in the case of a violent crime against a person or a major property crime), a special, **timely crime alert** (entitled Lion Alert) is prepared and distributed. UPD Advisories are designed to give students and employees a timely notification of crimes and to heighten their safety awareness. Sometimes, a UPD Advisory provides information that leads to an arrest and conviction of the perpetrator. The University Police will issue a UPD Advisory when a crime that represents an **imminent, ongoing threat to campus community** is

reported to any of the local law enforcement agencies or other crime reporting sources. In such situations, every attempt will be made to distribute a UPD Advisory within **12 hours** of the time the incident is reported; however, release of the UPD Advisory is subject to the availability of facts concerning the incident. The University Police Department's cooperative working relationship with local and state law enforcement agencies facilitates communication about crime reported to outside law enforcement agencies that, likewise, may warrant timely issuance of an Advisory. UPD Advisories are prominently posted at on campus locations frequented by students and employees and/or are placed on the University Police Web site at <http://www.una.edu/police/index.html>. Lion Alerts are sent directly to your cell phone, personal home phones, office phone if you have signed up for the service. It is also sent to you UNA email address. If you need your login information for Lion Alert, contact the Vice President of Student Affairs or Police Chief . To register, visit <https://www.myschoolcast.com/go/una/>

### **Additional Sources of Statistical Information/Voluntary, Confidential Reporting**

Consistent with Department of Education federal regulations, the UPD has developed, and periodically reviews, procedures to include in campus crime statistics, reports of required crimes made to the following campus security authorities: the Office of the Vice President of Student Affairs, Office of Judicial Affairs, Intercollegiate Athletics (including team coaches), and the Office of Residential Life (including residential hall advisers).

### **Confidential Reporting to Pastoral and/or Professional Counselors**

Under the law, campus pastoral and professional counselors, when acting as such, **are not** considered to be a campus security authority and **are not** required to report crimes for inclusion in the annual disclosure of campus crime statistics. As a matter of policy, however, The University of North Alabama encourages its counselors at the Women's Resource Center, if and when they deem it appropriate, to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. All verified and unverified confidential reports of sexual offenses that meet the reporting criteria as determined by UPD and that are made to the Women's Resource Center staff are included in UNA campus crime statistics (see [Prevention and Reporting of Sexual Assaults](#) for more information about UNA policies and procedures concerning sexual offenses). Crimes reported to counselors at the Counseling Center **are not** included unless the victim chooses to report to one of the other campus security authorities.

## Submission of UA Crime Statistics to Federal Agencies

The University of North Alabama Police submit crime statistics online to the Department of Education. Annually, we contribute crime statistics to the Uniform Crime Report published yearly by the Federal Bureau of Investigation by submitting data to the Alabama Criminal Justice Information Center. This detailed statistical report is available each year at academic and public libraries.

## Obtaining Information About Registered Sex Offenders

Adult criminal sex offenders who must register with law enforcement officials must notify those officials of their enrollment or employment at institutions of higher education within the state. That information should then be forwarded to campus police of the school or institution of higher education where the adult criminal sex offender is employed, carries on a vocation or is a student. In accordance with the Campus Sex Crimes Act of 2002, the University must notify the UNA community of where this information can be obtained. To request information regarding registered sex offenders, including those employed, carrying on a vocation or enrolled at the University of North Alabama, write the University Police UNA Box 5067, Florence, AL 35632 or email at [rpastula@una.edu](mailto:rpastula@una.edu).

Additional information regarding the location of sex offenders in your area may be accessed at the following links:

- Alabama Bureau of Investigation: <http://community.dps.alabama.gov/>
- Lauderdale County Sheriff's Office:  
[http://lauderdale-sheriff.org//index.php?option=com\\_content&task=view&id=18&Itemid=32](http://lauderdale-sheriff.org//index.php?option=com_content&task=view&id=18&Itemid=32)
- City of Florence Police:  
[http://www.florenceal.org/Police/Important\\_Information/Sex\\_Offenders/index.html](http://www.florenceal.org/Police/Important_Information/Sex_Offenders/index.html)

## Safety of and Access to Campus Facilities

The UNA campus is made up of a variety of facilities, primarily student residences and academic/administrative buildings. Some student residence halls have entrance desks that are staffed by resident assistants during open hours.

In the daytime, there is open access to academic and administrative buildings, with the exception of UNA recreation facilities at which users must present membership cards.

Academic and administrative facilities are locked before and after their business hours. Students and staff who have access to administrative/academic buildings for after-hours work must lock the exterior doors behind them after they enter, and they are encouraged to follow all personal safety precautions. If you have to study or work alone at night in a campus building, be sure a friend knows where you are and when you'll return home. You may utilize the UNA Police Department's [Student Nighttime Auxiliary Patrol \(SNAP\)](#) to escort you to and from your destinations.

## Security Considerations in the Maintenance of Campus Facilities

1. **Electronic Alarm Systems:** A computer-based electronic monitoring system located at the UNA Police Department monitors a comprehensive network of door-control, duress/intrusion-detection, and fire-alarm systems within campus facilities.
2. **Architectural Design:** The UNA Police Department provides input into the design of new and renovated campus facilities as it relates to physical and electronic security systems.
3. **Security/Health and Safety Surveys:** For University departments who request assistance, security surveys are conducted by Police Department sworn personnel.
4. **Grounds and Building Perimeter Surveys:** The University works to see that the indoor and outdoor lighting on campus contributes to safety. The UNA Facilities Department and the UNA Police Department conduct a "lighting tour" to ensure that current equipment continues to meet the needs of the University community. Anyone who observes an outdoor light that is not working is encouraged to report the outage to University Facilities by calling 256. 765.4274.

## UPD's Law Enforcement Authority and Arrest Powers

The University of North Alabama Police Department provides full police and safety services to the campus community. The University Police force consists of sworn officers with full arrest powers who are on duty 24 hours a day, seven days a week, and are certified by the State of Alabama. These police officers are vested with all the powers, authority, and responsibilities of any police officer of the state on property owned or operated by the University, as well as on public streets and property immediately adjacent to campus.

## **UPD's Working Relationships with State and Local Law Enforcement Agencies**

The University of North Alabama Police Department cooperates fully with local and state law enforcement agencies in cases that involve both on and off campus jurisdictions or when the resources of an agency other than the UPD can be used to facilitate the resolution of an investigation. Local police agencies and University Police exchange information on a regular basis and work together during UNA sporting and other community events. University Police officers participate in the North Alabama Narcotics Task Force, which enforces all narcotics violations in Lauderdale County, and in the Lauderdale County Violent Crimes Task Force, which is responsible for investigating all serious crimes against persons in the county. These cooperative efforts enable the University Police to work with, and for, UNA students and employees in situations that occur on and off campus.

## **Prompt and Accurate Reporting of Crimes**

As noted in the sections [Reporting On-Campus Crimes and Other Emergencies](#) and [Reporting Off-Campus Crimes and Other Emergencies](#), the UPD encourages anyone with knowledge of a crime on or off campus to report it. In order to maximize safety on campus and aid in prompt investigations, we ask that you report to the UNA Police Department any incident that may qualify as homicide (murder, non-negligent and negligent manslaughter); sex offenses (forcible, non-forcible); robbery; aggravated assault; burglary; motor vehicle theft; arson; and any hate crime for inclusion in the Annual Campus Security Report.

## **Types, Frequency, and Descriptions of Crime Prevention Programs**

The University uses various mechanisms to inform students and employees about the prevention of crime. For example, the UPD annually publishes the [Campus Safety Guide](#), which provides information on how to report criminal activity as well as practical steps students and employees can take to prevent theft of property and more serious crimes of violence, including physical and sexual assaults. This yearly publication emphasizes that crime and accident prevention starts with the individual, and that becoming informed about the University's safety procedures and services outlined in the guide is a good first step toward preventing crime.

Specifically, this guide:

- highlights **Operation ID**, a UPD service that offers engraving tools for use by University community members to mark personal property for identification purposes in case of burglary, theft or robbery;
- explains how to operate the blue, **emergency phones**, which are directly linked to the UNA Police Department and located throughout campus (see **campus map**);
- sets forth practical and easy-to-implement safety tips for on-the-road traveling, visits to public places, and residential living;
- lists several safety precautions to prevent acquaintance rape and drug-induced sexual assaults, and the more frequent theft-related crimes;
- discusses the **Victim Assistance Program**, which was developed to assist victims of crimes that occur on campus in the areas of criminal prosecution, victim's rights, and victim assistance;
- provides tips on how to recognize safe, off-campus apartments.
- gives advice on how to comply with local and state laws by abiding by traffic, parking, and public nuisance laws and/or city ordinances; and
- provides information on how to handle medical and safety emergencies; and how to implement **Emergency Preparedness** guidelines in your lifestyle.

The **Campus Security Guide** is widely distributed to the campus community and can be accessed online at <http://www.una.edu/police>.

The UPD also offers a variety of crime prevention/education programs to UNA students and employees. These programs include but are not limited to the following:

**Safety Presentations:** Addresses all issues of personal safety, including alcohol/drug abuse awareness, prevention of sexual assaults and property crimes, travel safety tips, state/local laws, etc. **Safety presentations**, accompanied by brochures and other printed materials, are made to the following groups:

- **Parents of New Students**
- **New Student Orientation**
- **Residence Hall Students**
- **Other Campus Groups or Organizations** - *such as UNA employees, nursing students, students with disabilities, international students, student government, specific campus organizations and intercollegiate athletes*

**Printed Crime Prevention Materials:** Crime prevention materials such as the [Campus Security Guide](#) are related to personal safety, bicycle safety, residence hall safety, and theft prevention and are widely distributed at safety presentations and at various on-campus locations.

**Rape Awareness, Education, and Prevention:** The University of North Alabama [Women's Resource Center](#) and the [Community Oriented Police](#) program provide rape awareness, education, and prevention presentations to the University community throughout the year.

**Crime Stoppers:** The University Police Department participates in the local Crime Stoppers program wherein callers may anonymously give information concerning crimes and receive monetary rewards for their help.

**Community Oriented Policing Program (COP):** Upon request by University divisions, departments, and organizations, University Police officers attend meetings to provide up-to-date crime prevention information, and to hear the concerns of University community members about crime and safety issues. These officers also offer safety programming to their respective campus communities.

**UPD Web Site:** The UPD maintains a Web site at <http://www.una.edu/police> for quick and up-to-date information on police, fire safety, and emergency procedures. The University community is encouraged to take a few minutes to browse this site. If you have any questions, call the University Police Department at 256.765.4357

**Community Awareness Programs:** Members of the University Police Department are active participants in University and community sponsored awareness programs. One purpose of these programs is to inform the University community about the many resources available to them through various University departments on campus.

### **Summary of the UNA Drug-Free Campus and Work Place Policy**

The University of North Alabama maintains that all members of its community have the right to pursue their individual and collective goals in a healthy educational environment, one that is free of the effects of alcohol and drug abuse. To help maintain such an environment, the University abides by all laws governing alcohol and other controlled substances, and provides educational and rehabilitative counseling to its students, staff, and faculty.

"The University of North Alabama has a zero tolerance policy on the sale, distribution or use of drugs, on and off campus. Our zero tolerance policy means that a University of North Alabama student involved with the trafficking, sale, distribution or use of drugs on, or off campus will, for the safety and well-being of our student body, be subject to immediate suspension pending completion of a disciplinary review, with permanent expulsion as the potential ultimate penalty".

All members of the University community have the right to pursue their individual and collective goals in a healthy work and educational environment, one that is free of the effects of alcohol and substance abuse. Such abuse adversely affects the University's achievement of its mission and is not condoned. Responsibility for problems of substance abuse resides with each member of the University community. The University's principal approach to issues of alcohol and substance abuse entails a wide range of education, prevention, and assistance activities conducted within its academic curricula; educational programs to inform individuals of the effects and consequence of using alcohol or other substances, and comprehensive counseling programs for faculty, staff, and students. The University recognizes that alcohol and substance abuse are illnesses that are not resolved easily by personal effort but may require professional assistance and treatment. Faculty, staff, and students are encouraged to take advantage of the preventive, diagnostic, referral, and counseling services available through the University.

All members of the University community have a personal responsibility to adhere to all applicable laws, policies, and regulations concerning the use of alcohol or other drugs. These include federal and state laws, city ordinances, the [Code of Student Conduct](#), the faculty standards of conduct, regulations governing conduct of classified employees, and other University policy statements. The Drug-Free Campus and Work Place Policy applies to all members of the University community, including all full-time and part-time students, all full-time and part-time permanent and temporary employees, including faculty, administration, and all exempt and non-exempt staff, and all student employees and interns.

It applies to behavior that occurs on the University campus, on property owned or controlled by the University, or at University-sponsored or University-supervised activities. The University of North Alabama continues its commitment to cooperate with the local school systems and area colleges, as well as other local, state, regional, and federal agencies, in addressing problems of substance abuse in the university community. The University reviews its drug abuse prevention programs to determine their effectiveness, to implement any needed changes, and to ensure that disciplinary sanctions are consistently enforced.

## Descriptions of Drug-Abuse and/or Substance Education Programs

University Police Programming Safety Presentations made by UPD representatives address all issues of personal safety, including but not limited to:

**Alcohol Awareness** - information on the physical/mental effects of alcohol; driving under the influence (DUI) and its possible consequences; binge drinking and its possible consequences.

**Date Rape Drugs** - drug names and effects; informing victims on the ways drugs can be administered without the victim's knowledge.

**Party Smart** - addresses safety issues related to parties.

To assist the campus community in understanding the laws regarding alcohol and drug offenses, the [Campus Security Guide](#) educates students and employees about the penalties and risks associated with: a) driving under the influence of drugs or alcohol; b) public intoxication; c) violation of the city's open beverage container ordinance; d) violation of the laws prohibiting a minor from being in possession of alcohol and prohibiting the sale of alcohol to a minor; and e) violation of the law prohibiting adults to allow minors to consume or possess alcohol at an open house party. In addition to reviewing penalties under the law, the [Campus Security Guide](#) warns students that a violation of drug or alcohol laws, in addition to violations of any federal or state law, may subject the student to the disciplinary processes associated with a violation of the University of North Alabama Code of Student Conduct. Students are advised that they may be asked to appear before a University of North Alabama judicial body and explain their misconduct, even if it did not occur on campus. Sanctions could include a warning, probation, loss of privileges, fines, discretionary sanctions, participation in alcohol and other drug education workshops, community service, random drug screens, residential housing suspension or expulsion, or University suspension or expulsion.

## Prevention and Reporting of Sexual Assaults

### A. Commitment

The University of North Alabama is committed to maintaining a supportive and safe educational environment, one which seeks to enhance the well-being of all members of its community. This commitment reflects the institution's adherence to its mission, to its various policies supporting its mission, and to relevant state and federal laws. To that end, the University has adopted the following sexual assault policy and procedures.

The University of North Alabama [Women's Resource Center](#) and the [Community Oriented Policing Program](#) provide rape awareness, education, and prevention programs to the University community throughout the year.

## **B. Definitions**

**Sexual assault** is defined, for purposes of this policy, as *any form of attempted or actual non-consensual sexual contact by a member of the University community, whether such person is known or unknown to the victim, against another member of the University community.*

A person shall be deemed not to have knowingly and/or voluntarily consented within the meaning of this policy if, at the time of the attempt or of the sexual assault, the person is incapable of giving consent because of mental incapacitation, physical impairment, alcohol or drug consumption, or loss of consciousness.

For the purposes of this policy, **sexual contact** shall mean *any touching of the sexual or other intimate parts of a person, done for the purpose of gratifying the sexual desire of either party.*

## **C. Reporting Procedures**

The University strongly encourages individuals to report sexual assaults to the appropriate law enforcement agencies and University officials. Reporting an assault is the only effective way that action can be taken against the alleged attacker.

Victims are encouraged to use the following procedures:

**Report to the Police:** Individuals are strongly urged to first contact the University Police (if assaulted on campus) or local police authorities (if assaulted off campus).

All agencies may be reached by calling 911. UNA police officers can assist in notifying local police authorities.

**Report to Other UNA Officials:** Individuals may also contact the following University administrative offices for assistance:

- Women's Resource Center, 256.765.4380. After hours, a victim's advocate may be reached by calling UNA Police, 256.765.4357, and requesting that an advocate be notified.
- UNA Counseling Services, 256.765.4328

**Voluntary, Confidential Reporting of Sexual Offenses:** Although victims of sexual offenses are not required to report offenses to the police, reporting is strongly encouraged. If an individual is entirely certain that they will not take legal action, they are encouraged to contact the Women's Resource Center, 256.765.4380, which can confidentially receive information for inclusion in the crime statistics and can provide free, confidential counseling to the victim.

Local news media may receive notice of sexual assaults reported to the University Police Department so that others are alerted; names of victims are not released; privacy is protected at all times. No pressure is placed on a sexual assault victim to report the attack if they choose not to report; victim's parents **will not** be notified without the victim's consent.

#### **D. Medical and Counseling Support Services**

**It is very important for victims of sexual assault to obtain immediate medical care following a sexual assault.** Whether or not the sexual assault is reported, medical care will ensure the victim's well-being and the documentation, collection, and proper preservation of physical evidence in the assault.

**Medical attention:** In addition to care of obvious injuries, medical attention is needed to protect the victim from sexually transmitted diseases or the possibility of pregnancy. If you have been raped and might consider taking legal action against the rapist, you need to receive medical care at a Regional Medical Center/Hospital. The emergency room doctors are the physicians who give medical exams in which evidence of rape can be obtained and preserved for legal action. Without this evidence, the chances for successful prosecution are minimized. You should have the exam as soon as possible. You will need a change of clothes; the clothes worn during the assault will be kept as evidence. If you have already changed clothes, bring along any articles that may have blood or semen on them. In order to preserve physical evidence of the assault, victims should not change clothes, bathe, douche, or use the bathroom before seeking medical care.

Anyone in need of transportation to the student health center, Regional Medical Center, or Hospital, should contact the UNA Police Department at 256.765.4357.

**Confidential counseling:** Student victims of sexual assault or relationship violence can seek confidential counseling services through the UNA [Women's Resource Center](#), 256.765.4380, or the [Counseling Center](#), 256.765.4328. The Women's Center is located on the corner of Wood Avenue and Cramer Way across from Baptist Ministries.

**Other resources:** Off-campus counseling, mental health services and a variety of other services are provided by [Safeplace Inc.](#) Domestic Violence/Sexual Assault Services, 256.767.6210.

### **E. Procedures Followed After A Report Of A Sexual Offense Is Made To University Police**

When a sexual assault is investigated, the victim may be unprepared for the lengthy, public process of bringing the perpetrator to justice. UNA Police and other involved officers respect the victim's feelings but must also observe due process of law. The following outline of a sexual assault investigation can help victims of sexual offenses understand the process of the investigation.

**Immediate Response to Report:** After an assault has occurred and the victim contacts campus or city police, patrol officers will respond to the victim, ensure her well-being, and summon a Victim's Advocate and/or the District Attorney's Victim Services office. The advocate will assist the victim throughout the investigation. The officers will help the victim arrange medical care at the emergency room where a doctor will counsel the victim, treat injuries and potential sexually transmitted diseases, and preserve physical evidence of the assault. The victim advocate can accompany the victim to the hospital and is available to give advice about additional counseling and support services if necessary.

**Step One.** The responding patrol officers, after receiving a brief description of what happened from the victim, will inform the appropriate police units and investigators. Officers will secure the crime scene and interview any witnesses. Responding investigators will arrive to identify and preserve evidence at the crime scene and conduct additional interviews if necessary.

**Step Two.** When ready, the victim must provide a detailed statement of the assault to the investigators. The victim advocate or a Victim Services officer may be present.

**Step Three.** Officers may ask the victim to try and identify the suspect from a photo or physical lineup.

**Step Four.** Investigators must gather enough evidence to establish "probable cause," i.e., legal reason to arrest the suspect. When the evidence is ready, the investigators and victim will appear to meet with a magistrate to ask for a warrant allowing the suspect's arrest. If a

warrant is granted, the suspect can be arrested and jailed. The suspect may not spend all of the time before the trial in custody; bail/bond can be provided for the defendant.

**Step Five.** There may be several judicial proceedings before the actual trial. For instance, a "preliminary hearing" may be held. This hearing, which is conducted before a judge, may require the victim to answer questions from the prosecuting attorneys and the defendant's attorney. The victim may also be asked to appear before the Grand Jury when it convenes to determine if the defendant is to be indicted. If the Grand Jury issues a "True Bill," a trial will be scheduled.

**Step Six.** The trial will typically be held in the Lauderdale County Courthouse in downtown Florence. Sexual assault trials generally involve testimony from the victim, the police investigators, the emergency-room personnel, and other witnesses. If the accused defendant is found to be guilty of the crime, the judge will set the term of punishment.

### **G. University Code of Student Conduct and Disciplinary Process**

The Office of Judicial Affairs will investigate and assess sanctions if a student or student organization is found to be in violation of the [Code of Student Conduct](#). Any member of the University community may file charges against any student for alleged misconduct.

Violations of the Code of Student Conduct include charges relating to sexual misconduct. Charges must be presented to the Office of Judicial Affairs. Any charge should be submitted as soon as possible after the event takes place, preferably within one month of knowledge of the occurrence. For more information, contact the Office of Judicial Affairs at 256.765.5012.

Sanctions up to and including expulsion from residence halls and suspension from the University may be imposed if, through the investigation and hearing process, the accused is found to be guilty. The University of North Alabama is committed to providing an investigative hearing process that is sensitive, fair, supportive, and respectful of the rights and needs of all involved. To the extent not already provided for by existing disciplinary procedures, the complainant and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding; both the complainant and the accused shall be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense. As provided by existing University disciplinary procedures, under appropriate circumstances, interim measures may be taken to provide for the safety of the complainant, of the accused and of witnesses. University disciplinary procedures and possible sanctions are described in the [Code of Student Conduct](#).

## Crime Statistics/Crime Statistics Location Map

Caveats:

- **On-Campus Residential** statistics are a subset of the **On-Campus** statistics;
- Certain Crime Statistics may include information reported to University authorities other than police and where the subject chose not to make a police report;
- The statistics for the crime of Robbery may include multiple-victim reports;
- **Public Property** includes all public property, (including thoroughfares, streets, sidewalks, and parking facilities) that are within the campus, or immediately adjacent to and accessible from the campus.
- **Non-Campus** includes university locations not reasonably contiguous to the main UNA Campus.

## UNIVERSITY POLICE

CRIMINAL INCIDENTS	ON CAMPUS			CAMPUS HOUSING			HATE CRIMES			NON-CAMPUS BUILDING/PROPERTY			PUBLIC PROPERTY		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
ARSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MURDER/NON-NEGLIGENT MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FORCIBLE SEXUAL OFFENSES	0	1	0	0	2	0	0	2	0	0	0	0	0	1	0
NON-FORCIBLE SEXUAL OFFENSES	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
ROBBERY	0	1	0	1	0	0	0	0	0	0	0	0	1	0	0
AGGRAVATED ASSAULT	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	8	12	0	27	19	16	0	0	0	2	1	3	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS-LIQUOR LAW VIOLATIONS</b>															
MINOR IN POSSESSION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROVIDING ALCOHOL TO MINORS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PUBLIC INTOXICATION	2	3	0	8	8	5	0	0	0	0	1	0	2	18	9
<b>ARRESTS - DRUG ABUSE VIOLATIONS</b>															
POSSESSION	3	2	7	0	5	0	0	0	0	0	0	0	4	18	14
DISTRIBUTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRAFFICKING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS - WEAPONS POSSESSION</b>															
CARRYING GUN WITHOUT A PERMIT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CONCEALING ILLEGAL WEAPON	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
<b>NUMBER OF DISCIPLINARY ACTIONS/JUDICIAL REFERRALS</b>				<b>2006</b>			<b>2007</b>			<b>2008</b>					
LIQUOR LAW VIOLATIONS				35			31			26					
DRUG RELATED VIOLATIONS				8			7			7					
ILLEGAL WEAPONS VIOLATIONS				0			0			0					
NON-FORCIBLE SEXUAL OFFENSES				0			0			0					

