Shared Governance

Executive Committee Minutes

November 21, 2011

Chair Richard Statom called the meeting of the Shared Governance Executive Committee to order on November 21, 2011, at 3:30 pm. Attendees were: Larry Adams, Uchenna (Ralph) Akalonu, Kevin Jacques, Sandee Loew, Richard Statom, John Thornell, Darlene Townsend, and Brenda Webb. A quorum was present.

The agenda of the meeting and the minutes for November 7, 2011, were approved as presented.

*Report from the Chair*

Richard Statom reported:

1. Early Scholars Program. *The proposal was sent simultaneously to the ASA Committee, Faculty Senate, Staff Senate, and the SGA on 11/8/2011.*
2. Transient Enrollment Policy. *This proposal was sent to the Academic and Student Affairs Committee on 11/8/2011.*
3. Exam Relief for Students. *This proposal was sent to the Academic and Student Affairs Committee on 11/8/2011.*
4. Retroactive Withdrawal Policy. *This proposal was sent to the Faculty Senate on 11/8/2011.*

*Unfinished Business*

There was no unfinished business.

*New Business*

1. Proposal to Establish Reporting of Last Date of Attendance (LDA) on Students Who Fail to Receive a Passing Grade. This proposal, if approved, may affect the process of maintaining records of attendance. The SGEC voted to send the proposal to the Faculty Senate for review.
2. Protocol for External Faculty and Staff Searches. The SGEC determined that it is desirable to have the final language of changed or new policies (which received approval through the Shared Governance process) reviewed by appropriate bodies before submitting such changes to the Faculty and/or Staff Handbooks. Approved policies will be reviewed for clarity only. A case in point—the SGEC voted to send the approved Protocol for External Faculty and Staff Searches Policy will be sent to the Faculty Senate to review the language for clarity.
3. A follow-up action related to Item # 2, Protocol for External Faculty and Staff Searches, Dr. Thornell will inquire about information available to members of search committees through the UNA On-line System Search Summary.

*Comments from Constituent Representatives*

SGA

The SGA will review the Proposal concerning Early Scholars Program on Thursday, November 24, 2011.

Staff Senate

No Report

Faculty Senate

The Faulty Senate approved the Distance Learning Quality Assurance Proposal.

Administration

The initial SACS report received last week generally was positive. The University will respond to inquiries concerning the credentials of a few faculty members and Institutional Effectiveness particularly on closing the loop in the Planning—Assessment—Planning process.

ATTACHMENTS

A Early Scholars Program

B Transient Enrollment Policy

C Exam Relief for Students

D Retroactive Withdrawal Policy

Respectfully submitted,

Brenda H. Webb 12/5/2011