

Strategic Planning and Budget Study Committee
August 24, 2011
Bibb Graves Boardroom

The Strategic Planning and Budget Study Committee (SPBS) meeting was called to order at 3:30 p.m. by Chair, Kristy Van Rensselaer. The following committee members were present: Mr. Ben Baker, Dr. Thomas Calhoun, Dr. Kerry Gatlin, Ms. Peggy Hoekenga, Dr. Bill Huddleston, Mr. Mark Linder, Dr. David Muse, Mr. David Shields, **Dr. Steve Smith**, Dr. John Thornell, ~~Mrs. Donna Tipps~~, and Kathy Lee McClelland as representative for Dr. Andrew Luna and as acting recording secretary. Absentees were: Ms. Martha Hickman, Mr. John Ledgewood, and Dr. Alan Medders. Other attendees ~~were Dr. Steve Smith and~~ Ms. Donna Tipps.

Dr. Webb asked that the July 13, 2011 minutes be corrected on page 1, paragraph 5, and the sentence before the last sentence to state faculty "responsibilities," rather than faculty "salaries." Dr. Brenda Webb also asked that a correction be made to the August 17, 2011 minutes, and that the second word of the second sentence of paragraph two, data "has," be changed to data "have." Mr. Shields asked for a change in the last sentence of the last paragraph so that the sentence reads: "He also informed the committee that this SPBS committee and the sub-committee be selected after a meeting between Mr. Shields and President Cale, to take on the responsibility of the Strategic Plan for 2017-2018. Mr. Baker made a motion that the minutes of July 13, 2011 and August 17, 2011 be approved as corrected. Dr. Thornell seconded the motion, and the corrected minutes were approved unanimously.

Old/New Business

Chair Van Rensselaer asked for a motion to be made regarding Mr. Shield's request that an additional \$11,358.00 reflect the increase in tuition to be added to the scholarship budget for the *Flor-Ala* newspaper and the *Diorama* yearbook, with some funding to come from the department. Mr. Smith made a motion to approve the increase. The motion was seconded by Mr. Baker, and the motion was passed.

The committee then discussed the Cost Increases and Other Fixed Cost Requests for 2011 – 2012. Mr. Baker directed the committee's attention to the institutional liability for leadership, academic, and cheerleading scholarships, and noted that he believes these liabilities are covered. Dr. Thornell asked Dr. Smith about the process for scholarship increases, and Dr. Smith explained that funds are not automatically increased, and that a request has to be made. Dr. Thornell asked if all scholarships (academic, transfer, leadership, and Lion Match) had received increases. Mr. Shields stated that his division covered the *Flor-Ala* and *Diorama* increases. Dr. Smith stated that the bottom line looked okay because even though some had gone up, others

had dropped. Mr. Baker stated the Lion Match scholarships may not be fully funded. Dr. Smith agreed that the Lion Match is an unfunded liability at the present time. Dr. Van Rensselaer suggested that the Lion Match Scholarship liability be funded, and Dr. Smith agreed to put \$25,000 back into the budget. Mr. Baker made a motion to fund the Lion Match Scholarship. Mr. Shields seconded the motion, and the motion carried.

The athletic scholarships were discussed next. Dr. Smith informed the committee that the former athletic director had requested an increase be made in four phases. However, this funding request was stopped due to proration before the third phase began. Mr. Linder informed the committee about the recruiting cycle, women's soccer, and asked when Phase 3 and 4 might begin again. Dr. Smith made a motion to reinstate Phase 3 of the athletic scholarships, and that the funds to be added back into the budget. Dr. Webb seconded the motion, and the motion passed.

Chair Van Rensselaer opened the floor for a "question and answer" discussion regarding other items on the cost Increased and other fixed costs budget for 2011-2012. After a detailed discussion of current and future financial needs, Mr. Baker made a motion to approve the fixed cost list and to send it on to the President to add to the agenda for the Board of Trustees meeting to be held in September. **Dr. Huddleston seconded the motion and the motion carried.**

Dr. Thornell turned the committee's attention to the appointment of a SPBS committee member to serve as a liaison for the Institutional Effectiveness Committee, and suggested that Mr. Shields serve as the interim liaison.

With Mr. Shields replacing Dr. Van Rensselaer as chair of the committee, he listed some of the members rotating off of the committee, and other new members to rotate on, and that future meetings will be held the second Wednesday of each month at 3:30 p.m.

Chair Van Rensselaer announced that Debbie Westmoreland was no longer available to serve as recording secretary, and she expressed her personal appreciation of Ms. Westmoreland's many years of service, as did the entire committee. She announced that Ms. Kelly Ford would be serving in this position for future meetings.

As the last order of business, Chair Van Rensselaer welcomed the new Chair, Mr. David Shields to the position of committee chairperson.

Dr. Webb made a motion to adjourn the meeting, which was seconded by Mr. Baker. The motion carried and the meeting was adjourned at 4:30 p.m.

Respectfully submitted:

Kathy Lee McClelland