**Multicultural Advisory Committee**

**Stone Lodge**

**November 22, 2010**

**Meeting Minutes**

The meeting was called to order at 2:07 p.m. Members present were Dr. Jana Beaver, Dr. Joy Brown, Dr. Ernestine Davis, Dr. Frank Diaz, Dr. Mark Foster, Dr. Ian Loeppky, and Ms. Toysan Reed. Dr. Lelon Davidson from ODIE was also in attendance.

The minutes from September’s meeting were approved with no changes.

Our first item of discussion was concerning our inability to get a quorum at the last three meetings and how this has held up progress. Dr. Sandee Loew, chair of the Shared Governance Executive Committee, e-mailed us asking for suggestions as to how we can be more successful and we hope this communication will make the committee members more aware of the responsibilities of being on a Shared Governance committee. Dr. Terry Richardson is also aware of this issue. Dr. Richardson responded to an e-mail from Dr. Beaver answering questions about several outstanding issues we had and she read his responses. One concern was that we were unsure if the changes we made to our committee document last spring were approved by the Shared Governance Executive Committee and Dr. Richardson stated that they were. It is posted to the Shared Governance website.

Next, after reviewing the Shared Governance document and receiving Dr. Richardson’s response, we realized we needed to vote down the accessibility motion from the May meeting because it is not what we really had in mind. All voted against the motion and we then started fresh with the updated plan. Dr. Brown made a motion that the MAC recommend to the VPAA that an ‘Accessibility Advisory Committee’ be established under the shared governance umbrella to address the ongoing accessibility issues on campus. Dr. Loeppky seconded the motion and all were in favor. Items that we will include as justification in our proposal to the VPAA are: 1) greater scope and focus to make recommendations, 2) being able to address current needs, assist in new campus plans and ongoing projects, and 2) seeking out funding. Others may be included. We will review the proposal draft at the next meeting.

Then, the committee reviewed the Campus Climate Survey rewrites and suggestions for the Office of Institutional Research, Planning, and Assessment (OIRPA) as drafted in May’s meeting. No changes were made. Dr. Loeppky made a motion to submit these changes in a proposal to the VPAA office. Dr. Foster seconded and all were in favor. We will review the proposal draft at the next meeting.

We continued our grant discussion from last winter and the need for a grant writer on campus to write grants related to diversity issues. Dr. Foster made a motion that we recommend to the VPAA that there is a need for a full-time individual to seek and write grants related to multicultural and accessibility issues. Dr. Loeppky seconded the motion and all were in favor. We will review the proposal draft at the next meeting.

Next, we elected new officers for 2010-11. Dr. Diaz agreed to serve as Chair. Dr. Beaver made a motion that Dr. Frank Diaz be chair of MAC for the 2010-11 year. Dr. Davis seconded and all were in favor. From the last meeting, Dr. Loeppky had already agreed to serve as vice-chair again and Dr. Beaver had agreed to serve as secretary again. Dr. Brown made a motion that Dr. Ian Loeppky be vice-chair and Dr. Beaver be secretary for MAC for the 2010-11 year. Dr. Foster seconded and all were in favor.

Lastly, Dr. Davidson gave an update on the Faculty and Staff Diversity Survey that Dr. Cale advertised to the campus community on October 6th via e-mail on behalf of ODIE. As of mid-November, 240 faculty and staff had responded; the survey is still open. The committee requested that Dr. Davidson send out a reminder to the campus community stating there was time left to complete this survey. We then discussed computer availability for Michael Gautney’s service employees. This was also mentioned when Dr. Luna came to our meeting to discuss the Campus Climate Survey last winter. We expressed our continued concern for the lack of participation from service employees. The committee volunteered to have several of us administer paper surveys or a secure computer location in the employees’ own building of work. Dr. Davidson is going to ask Catherine White in HR and Michael Gautney about this possibility.

The meeting adjourned at 3:42 p.m.