**Technologies Advisory Committee Meeting**

Minutes

April 22, 2010, 3:30 p.m.

VPAA Conference Room

The meeting was called to order at 3:30 by Dan Burton, Chair. Members present were Ian Loeppky, Andy Taylor, Katie Kenny, Sherri Hester, Dan Burton, Betty Rickard, and Donna Tipps. Also present were Randall Horn and Stephen Putman.

Minutes from the January 28, 2010 meeting were presented. Katie Kenny made a motion to approve the minutes as presented with a second from Betty Rickard. The motion was approved with no objections.

The first order of business was an update on the technologies budget. Randall Horn reported that after all the currently budgeted expenditures there will only be about $242,000 remaining for unexpected repairs and needed replacements. This is more than previously expected. However, he said the computer needed to repopulate Keller Hall along with Adobe licenses that will be required for those will cost somewhere around $110,000. This leaves $132,000. Randall reported that Dr. Thornell would like for all email be moved off campus. The process of moving student email is already in the works and that cost will be in the low to mid $40,000s. This leaves $85,000 for the remainder of the physical year for unexpected expenses. We also still have two labs, the math lab and ARC, which need replacing.

Randall also reported that CTS is in the process of updating the security training video.

Dr. Burton informed the committee that he had requested that two new positions be added to the committee as non-voting members, the Director of Computer and Telecommunication Services and a representative from the Educational Technologies Services. The request was approved by the SGEC. It will have to now be approved by the president and will likely take effect in the next academic year, 2010-2011.

In old business, Dr. Burton reported that the Revised IT Policy Proposal was sent to the Executive Committee of Shared Governance. Several comments had been forwarded to the committee for review. Both the Shared Governance EC and the President of the Faculty Senate ask us to review the policy and comments again and send a final revised policy to them. The committee agreed to do that through email.

In new business, Dr. Burton stated that the Shared Governance Committee has requested we review the charge of our committee, the membership and the reporting line. We all agreed that we have already addressed the membership. He asked all committee members to review our charge and reporting line and send comments electronically.

The meeting adjourned at 4:45.