



**PROVOST'S ADMINISTRATIVE FELLOWS PROGRAM APPLICATION
THE UNIVERSITY OF NORTH ALABAMA
2018-2019**

Personal Information

Name: _____

Present title/position: _____

Date appointed to current position: _____

Date First Appointed to UNA _____

College/department/unit: _____

Campus address: _____

Office telephone: () _____ E-mail address: _____

Approvals

Department Chair **Date**

College Dean **Date**

Required Documents

I. Cover Letter (maximum 2 Pages)

Your cover letter should indicate your interest and rationale for applying for the Provost's Administrative Fellows Program, and include information on the following:

- i. Reason(s) for your interest in an administrative position, including your administrative and leadership skills and abilities;
- ii. Your current career development, including short and long-term career objectives;
- iii. Expected contributions of the Provost's Administrative Fellows Program to your career objectives.

II. Service History (maximum 1 Page)

Please highlight specific leadership posts, including campus committees, Faculty Senate, program coordination, supervision, professional societies, boards, community organizations, presentations, journals, or relevant employment-related honors and awards that would support your application. Areas may include:

- University service;
- Professional service
- Outreach service as a representative of the University
- Other civic and community service

III. Curriculum Vitae

Please provide a current vita with this application.

IV. References

Please provide three references (by name, title, telephone number, address, and e-mail address. Please include the person to whom you report or another administrator who is familiar with your work.

RETURN COMPLETED APPLICATION AND REQUIRED DOCUMENTS AS ONE PDF FILE TO:

Bliss Adkison, Office of Academic Affairs

via: vbsavell@una.edu

Deadline: Completed Applications must be received by May 1, 2018.