

EXAMPLE

Summary of Assessment Findings [ACADEMIC DEPARTMENT] – Annual Goal [DATE]

Goal:

Create two additional faculty lines within the [DEPARTMENT] for the hiring of two full-time, tenure-track faculty.

Assessment Findings:

Five-Year Department Evaluation Data – Over the past five years, the department has seen a significant increase in the number of declared majors as well as the number of degrees conferred. Furthermore, the increase in credit hour production during the same five-year period indicates that the department is also seeing increased student demand in the non-major, General Education courses that the department offers. The Five-Year Department Evaluation report can be found at:

<http://www.una.edu/research/fiveyeardata.html>

The average class size has increased over the same five-year period from 21 to 26, and the Student/Faculty Ratio has shown an increase from 16.25/1 to 19.59/1. This is also supported by the Credit Hours per Faculty Ratio which has shown an increase over the past five years. Moreover, the Cost per Credit Hour has significantly decreased, indicating that the department is doing more with fewer resources.

These increases are directly related to greater outreach efforts of the department's administration, faculty, and students.

Exit Surveys – According to recent department exit surveys, students indicated that they are having a more difficult time getting into a particular class and are finding classes they can get into are filled to almost capacity. Majors in the program have also indicated increased difficulty scheduling appointments with their advisors. Until new faculty lines are approved, we are currently working with our entire faculty to minimize negative impact on students. Some of the changes include increasing faculty office hours, increasing course sections, and encouraging students to see their advisor during non-peak times. The complete exit survey report is located in the department's files

Employer Survey – According to the most recent data taken from this instrument, employers want UNA students to possess more problem solving and communication skills. The department has created a plan to help address these concerns if the additional faculty lines are created. The complete survey report is located in the department's files

Actions Taken:

1. Submit a request to Dean for two additional faculty lines
2. Continue to monitor enrollment/credit hour data
3. Continue to monitor Exit Survey and Employer data