ACADEMIC AFFAIRS AWARD FOR OUTSTANDING SCHOLARSHIP
BY A GRADUATE STUDENT
NOMINATION FORM

(To Be Completed by the Nominator)

Name of Nominee:__________________________________________________________

Name of person submitting nomination

__________________________________________ Date:___________________________
Signature of person submitting nomination

Please provide a letter of support for the nomination of the graduate student for this award. Please forward the letter and nomination form to the nominee for completion.

(To Be Completed by the Nominee)

Cell Phone Number:_________ Email Address:____________________________________

Please enclose with the Nomination Form

1. A current vita (limited to five pages)
2. A summary of the scholarly contribution(s) by the nominee (limited to two pages)
3. A description of the significance of the nominee's selected scholarly works submitted for the award (limited to five pages).
4. Relevant sample documents and/or supporting materials.

Please refer to accompanying selection criteria for further guidance and for instructions for submission. Address any questions you may have to your Department Chair.

__________________________________________ Date:___________________________
Nominee’s Signature

Name of Nominee’s College_____________________________________________________

Nominee’s Degree/Concentration: _____________________________________________

__________________________________________ Date:___________________________
Department Chair Signature

__________________________________________ Date:___________________________
Dean’s Signature

Date received by the Office of Academic Affairs:___________________________
AWARD FOR OUTSTANDING SCHOLARSHIP BY A GRADUATE STUDENT
PROCEDURES AND CRITERIA

1. The Nomination Form (which includes items 1-4) must be submitted to the chair of the nominee’s department by the second Monday in February, (February 8th). Nominations should be submitted by faculty members or administrators. All UNA graduate students are eligible for the award.

2. The Academic Affairs Outstanding Scholarship/Research Award Selection Committee, who will choose the university faculty award winner, will also make the selection for this graduate student award. This committee is made up of the three previous recipients of the faculty scholarship/research award, a faculty member from the Anderson College of Nursing and Health Professions, the College of Arts and Sciences, the College of Business, the College of Education and Human Sciences, and a faculty member from Educational Technology/Library Sciences (to be rotated annually between the two divisions), and one student representative. The student representatives will rotate among the colleges in the following order: Arts & Sciences, Business, Education and Human Sciences, and Nursing and Health Professions. The Executive Assistant (Melissa Clark) in the Office of Academic Affairs will convene the committee in the fall semester to select a chair and to solicit nominees. The deans will select faculty and students to serve on the committee and must approve any changes to the award criteria prior to the solicitation of nominees for the award.

3. The Award will be given for academic excellence in publications, presentations, performances, or productions. Evidence of the significance of publication(s), presentation(s), performance(s), production(s), or practice to outside peers is required.

4. The primary emphasis of the nomination should be scholarly work conducted while enrolled at UNA.

5. A nominee may not receive the award more than once for the same piece(s) of scholarly work.

6. Required recommendation: The department chair must forward the nomination materials to the dean by the fourth Monday in February, (February 22nd) of the respective college to endorse and forward to the Office of Academic Affairs by the last Friday in February, (February 26th).

7. The type of award.
   A. There will be an acrylic award given to each recipient
   B. The name of the recipient will be displayed on a permanent plaque
   C. The recipient will be featured in the Profiles in Excellence publication.

8. An award will be presented by the Provost and Executive Vice President for Academic Affairs at the University Awards Gala.
Former Recipients are:
Ryan R. Benner (COEHS) - 2020