ACADEMIC AFFAIRS AWARD FOR OUTSTANDING SCHOLARSHIP
BY A GRADUATE STUDENT
NOMINATION FORM

(To Be Completed by the Nominator)

Name of Nominee:______________________________________________________

Name of person submitting nomination

___________________________________________Date:
Signature of person submitting nomination

Please provide a letter of support for the nomination of the graduate student for this award. Please forward the letter and nomination form to the nominee for completion.

(To Be Completed by the Nominee)

Cell Phone Number:___________ Email Address:_______________________________

Please enclose with the Nomination Form

1. A current vita (limited to five pages)
2. A summary of the scholarly contribution(s) by the nominee (limited to two pages)
3. A description of the significance of the nominee's selected scholarly works submitted for the award (limited to five pages).
4. Relevant sample documents and/or supporting materials.

Please refer to accompanying selection criteria for further guidance and for instructions for submission. Address any questions you may have to your Department Chair.

___________________________________________Date:________________________
Nominee’s Signature

Name of Nominee’s College______________________________________________

Nominee’s Degree/Concentration:_________________________________________

___________________________________________Date:
Department Chair Signature

___________________________________________Date:
Dean’s Signature

Date received by the Office of Academic Affairs:__________________________
AWARD FOR OUTSTANDING SCHOLARSHIP BY A GRADUATE STUDENT
PROCEDURES AND CRITERIA

1. The Nomination Form (which includes items 1-4) must be submitted to the chair of the
nominee’s department by the first Monday in February, (February 7th). Nominations
should be submitted by faculty members or administrators. All UNA graduate students
are eligible for the award.

2. The Academic Affairs Outstanding Scholarship/Research Award Selection Committee,
who will choose the university faculty award winner, will also make the selection for this
graduate student award. This committee is made up of the following: three previous
faculty recipients; a faculty member from the College of Arts, Sciences, and Engineering;
a faculty member from the College of Business and Technology; a faculty member from
the College of Education and Human Sciences; a faculty member from the Anderson
College of Nursing and Health Professions; a faculty or professional staff member from
Educational Technology/Library Sciences (to be rotated annually between the two
divisions); and one student representative (also rotated). The student representatives from
each college will rotate in the following order: Arts, Sciences, and Engineering; Business
and Technology; Education and Human Sciences; and Nursing and Health Professions.
The deans will select faculty and students to serve on the committee and must approve
any changes to the award criteria prior to the solicitation of nominees for the award. The
committee members are responsible for convening in the Fall 2021 semester to select a
committee chair and schedule subsequent meetings. Once identified, the name of the
committee chair should be provided to the Office of Academic Affairs. The Assistant to
the VPAA is responsible for soliciting nominations through various channels.

3. The Award will be given for academic excellence in publications, presentations,
performances, or productions. Evidence of the significance of publication(s),
presentation(s), performance(s), production(s), or practice to outside peers is required.

4. The primary emphasis of the nomination should be scholarly work conducted while
enrolled at UNA.

5. A nominee may not receive the award more than once for the same piece(s) of scholarly
work.

6. Required recommendation: The department chair must forward the nomination materials
to the dean by the third Monday in February, (February 21st), of the respective college
to endorse and forward to the Office of Academic Affairs by the last Friday in February,
(February 28th).

7. The type of award:
A. There will be an acrylic award given to each recipient
B. The name of the recipient will be displayed on a permanent plaque
C. The recipient will be featured in Profiles in Excellence

8. An award will be presented by the Provost and Executive Vice President for Academic
Affairs at the University Awards Gala (April 2022).
**Former Recipients:**
Ryan R. Benner (COEHS) – 2020
Bandar Alghamdi (COEHS) – 2021