LAWRENCE J. NELSON AWARD FOR OUTSTANDING TEACHING
BY FACULTY
NOMINATION FORM

(To Be Completed by Nominator)

Name of person submitting nomination

_________________________________________ Date:__________________________

Signature of person submitting nomination

Name of Nominee:__________________________________________________________

Please provide no more than a one-page description of why you are nominating this faculty member for
this award. Please forward with this nomination form to the nominee for completion.

(To Be Completed by Nominee)

Nominee’s Office Phone Number: __________________ UNA Box Number___________

Please enclose with the Nomination Form

1. A current vita (maximum of five pages);
2. A discussion (maximum of five pages) of the nominee’s teaching philosophy, his/her most
   significant teaching accomplishments primarily during the past five academic years, and all
   activities that are geared towards student engagement in classes and in support of the
   University’s Strategic Plan. Significant teaching accomplishments may be documented by citing
   such things as the development of new courses and degree programs; other efforts to improve or
   enhance the curriculum; summary results of evaluations of the nominee’s teaching by students;
   awards or other formal recognitions for outstanding teaching; grants or financial aid obtained for
   innovation or experimentation in teaching; etc. The nominee may also include a discussion of
   scholarly and/or service activities during the past five years that directly relate to teaching.
3. Nominees are to submit only the required materials listed above. Please refer to accompanying
   selection criteria for further guidance and for instructions for submission. Address any questions
   you may have to the Chair of the Selection Committee.
4. Provide a class schedule (including Canvas online courses) for the current semester with
   nomination form for purposes of class visitations.

_________________________________________ Date:__________________________
Nominee’s Signature

Name of Nominee’s Department_______________________________________________

_________________________________________ Date:__________________________
Department Chair’s Signature (letter of support attached)

_________________________________________ Date:__________________________
Dean’s Signature

Date received by the Office of Academic Affairs:_____________________________
1. The Nomination Form must be submitted to the chair of the nominee’s department by the first Monday in February (February 7th). Self-nominations are encouraged. Nominations may also be received by students, faculty members, administrators and/or alumni. All UNA full-time faculty are eligible for the award.

2. The Outstanding Teaching Award Selection Committee will be made up of the following: three previous faculty recipients; a faculty member from the College of Arts, Sciences, and Engineering; a faculty member from the College of Business and Technology; a faculty member from the College of Education and Human Sciences; a faculty member from the Anderson College of Nursing and Health Professions; a faculty or professional staff member from Educational Technology/Library Sciences (to be rotated annually between the two divisions); and one student representative (also rotated). The student representatives from each college will rotate in the following order: Arts, Sciences, and Engineering; Business and Technology; Education and Human Sciences; and Nursing and Health Professions. The deans will select faculty and students to serve on the committee and must approve any changes to the award criteria prior to the solicitation of nominees for the award. The committee members are responsible for convening in the fall semester to select a committee chair and schedule subsequent meetings. Once identified, the name of the committee chair should be provided to the Office of Academic Affairs. The Assistant to the VPAA is responsible for soliciting nominations through various channels.

3. The award will be made for excellence in teaching. A list of no more than three (3) finalists will be based on a preliminary screening of materials submitted with the nomination. In March, members of the selection committee will: visit the finalists’ classes, interview the finalists and their colleagues, review their class Canvas page for a limited time, and poll the students in the finalists’ classes. Classroom visits will occur the second week of March. PLEASE NOTE: Access to the nominee’s Canvas course page is given by John McGee and J. Brian Ford. The committee chair will need to send an email to John McGee and J. Brian Ford for permission to be added to the teaching nominees Canvas course page as a student only, not faculty. The committee chair will also need to provide McGee and Ford a listing of the teaching committee members that will need access to the nominee’s online course Canvas page in order to review.

4. Required recommendations. The department chair must submit a letter of recommendation along with the Nomination Form to the dean of the respective college by the third Monday in February, (February 21st), who in turn must submit a letter of recommendation along with the department chair’s letter and the Nomination Form to the Office of Academic Affairs by the last Friday in February (February 28th).

5. The type of award:
A. There will be an acrylic award given to each recipient
B. The name of the recipient will be displayed on a permanent plaque
C. The recipient of the award will receive a $750 faculty development grant
D. The recipient will be featured in *Profiles in Excellence*
E. The recipient will be eligible to attend the annual International Conference on College Teaching and Learning and represent UNA as the campus award winner, or an alternate conference approved by the college dean and Provost and Executive Vice President for Academic Affairs.

6. The award will be presented by the Provost and Executive Vice President for Academic Affairs at the University Awards Gala (April 2022).

7. No member of the Selection Committee will be eligible for an award while serving on the committee.

8. No faculty member may receive the Outstanding Teaching Award more than once during a 10-year period.

**Former Recipients:**  
Charlotte Cramer (ACONHP) – 2007  
Yi-Min Cai (CASE) – 2008  
Patricia Wilson (ACONHP) – 2009  
Larry Nelson (CASE) – 2010  
Linda Lewis (COEHS) – 2011  
Charlton James (CASE) – 2012  
Vickie Pierce (ACONHP) – 2013  
Jeffrey Bibbee (CASE) – 2014  
Matthew Fitzsimmons (CASE) – 2015  
Will Brewer (ACONHP) – 2016  
Sarah Franklin (CASE) – 2017  
Laura Williams (ACONHP) – 2018  
Jean Ann Helm Allen (COEHS) – 2019  
James A. Jerkins (COBT) – 2020  
Wendy Darby (ACONHP) – 2021