

**UNA GRADUATE COUNCIL COMMITTEE  
MINUTES OF THE MEETING OF APRIL 16, 2015  
AT 3:30 P.M., IN THE GUILLOT UNIVERSITY CENTER BANQUET HALL C.**

UNA Graduate met on April 16, 2015, in Banquet Hall C of the Guillot University Center. The following members were present: Dr. Leah Whitten, Co-Chairperson presided. The following members were present: Dr. Paulette Alexander, Dr. Lynn Aquadro, Dr. Linda Austin, Dr. Birdie Bailey, Ms. Melissa Bolton, Ms. Lisa Burton, Dr. Greg Carnes, Ms. Hillary Coats, Dr. Melvin Davis, Dr. Chris Maynard for Dr. Carmen Burkhalter, Dr. Kelly Latchaw, Dr. Donna Lefort, Dr. Sandra Loew, Mr. Andy Miller, Dr. Beth Sewell, Ms. Celia Reynolds, Mr. Patrick Shremshock and Ms. Shea Thomas.

Guests: Dr. Tom Coates, Dr. Christopher Purser

**AGENDA**

Consideration of a motion to add agenda item 13 to Agenda.

Dr. Latchaw moved for approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Approval of the minutes of the meeting of the Graduate Council on February 10, 2015.

Ms. Bolton moved for approval and Mr. Miller seconded the motion. The motion was approved unanimously.

Consideration of the nominations for Graduate Council representatives due to expiring terms. A request was made by chairperson Dr. Leah Whitten to vote on item as a package and all agreed. The following list was nominated by the colleges:

COAS – Faculty, Amber Paulk  
Student: Lloyd B. Broadfoot  
405 Wright Drive  
Florence, AL 35630  
256-762-3982  
[Lbroadfoot@una.edu](mailto:Lbroadfoot@una.edu)

COB -- Faculty, Jeremy Stafford  
Student, Zach Crowell  
UNA Box 5013  
Ext. 4103  
[ztcrowell@una.edu](mailto:ztcrowell@una.edu)

CON - Faculty, Lynn Aquadro and Wendy Darby  
Student, Capricha “Shea” Thomas  
103 Winwood Ln  
Florence, Alabama 35633  
256-767-7663  
[Catrn76@comcast.net](mailto:Catrn76@comcast.net)

COEHS Student, Pamela Boren  
7973 CR 61  
Florence, AL 35634  
256-718-7269  
[pboren@una.edu](mailto:pboren@una.edu)

Dr. Loew moved approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Request from the College of Education and Human Sciences to implement a one-time-only assessment fee in association with all courses under the prefixes of CHD, ECE, EED, ED, EEX, EDS, EDT, TL and IL as well as designated content methods courses for secondary and P-12 teacher education majors and other COEHS courses as appropriate (i.e. HES or HPER).

Dr. Alexander moved approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Request from the Department of Secondary Education to move all BE courses from the College of Business to the Department of Secondary Education in the College of Education and Human Sciences.

Mr. Miller moved approval and Dr. Aquadro seconded the motion. The motion was approved unanimously.

Requests from the Office of Teacher Education to increase the minimum GPA requirement for admission to Class A, Alternative Class A and Class AA teacher education programs.

Dr. Loew moved approval and Mr. Shremshock seconded the motion. The motion was approved unanimously.

Request from the Department of Health, Physical Education and Recreation to revise curriculum of the MAED in Secondary Education, Physical Education teaching field to allow either ED 601 or HPE 600 to fulfill research requirement

Dr. Latchaw moved approval and Dr. Aquadro seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Criminal Justice for a Change to Admission to the Major; for proposed new courses CJ 691, Special Topic and CJ 695, Thesis

Mr. Miller moved approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of History for a Revised title for HI 525, French Revolution and the Napoleonic Period; and for the Inactivation of courses HI 582 (Science & Technology I to 1687) and HI 583 (Science & Technology II, 1687 to Present)

Ms. Bolton moved approval and Dr. Aquadro seconded the motion. The motion was approved unanimously.

Consideration of the request from Department of English for the inactivation of a course, EN 554: The English Novel

Mr. Shremshock moved approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Online Nursing to delete NU 501, Advanced Nursing Research (3) from RN to MSN online option; Add NU508, Advanced Health Assessment (3) to RN to MSN online option; to combine two previous courses NU 603 and NU 604 into NU 509, Diversity, Ethics, and Health Promotion in Patient Centered Care

Dr. Loew moved approval and Ms. Thomas seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Online Nursing to make revisions in the curriculum to comply with regulatory guidelines including CCNE accreditation standards; and adding a 3 hour course, NU 614, Advanced Nursing Pharmacology, it is one of the identified subjects that must be taught at the master's level

Ms. Thomas moved approval and Mr. Miller seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Online Nursing to change NU 501, Advanced Nursing Research to NU 615, Evidenced Based Practice & Nursing Scholarship. This change in course number is to bring the masters level courses in alignment with the Graduate Catalog p. 37 that states " not more than one-half of the credit required for the master's degree may be earned" from 500 level courses. The title change is made to reflect CCNE language and to better describe the course

Dr. Loew moved approval and Ms. Thomas seconded the motion. The motion was approved unanimously.

Consideration of Revision to Graduate Council Composition – p. 10 of 2014-15 Graduate Catalog

The Graduate Council is composed of the following, all members nominated and selected by the Graduate Faculty: two graduate faculty from the College of Arts and Sciences; two graduate faculty from the College of Business; two graduate faculty from the College of Education and Human Sciences, two graduate faculty from the College of Nursing; and four graduate student representatives, one each from the College of Arts and Sciences, Business, Education and Human Sciences, and Nursing. The Vice President for Academic Affairs and Provost **or designee**, the Coordinator of Graduate Studies, all deans, the Registrar, and the Director of Library Services will serve as ex-officio members of the Council.

Mr. Miller moved approval and Ms. Bolton seconded the motion. The motion was approved unanimously.

Motion to Adjourn was approved by Dr. Aquadro and seconded by Ms. Bolton. Time 4:00 p.m.

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Enclosures

pc: Department Chairs with Graduate Programs  
Ms. Sherri Hester  
Ms. Susan Hughes  
Ms. Hillary Coats  
Ms. Toysan Reed  
Ms. Molly Vaughn  
Ms. Betty Phillips

Directors of Graduate Programs – Kelly Latchaw, David Brommer, Jeffrey Bibbee, Greg Carnes, Quinn Pearson, Karen Townsend, Joyce McIntosh, Matt Green, Lee Renfroe, Mike Hall, Tom Coates, Wendy Darby, and Christopher Purser