

**GRADUATE COUNCIL**  
**Minutes of the Meeting of April 18, 2013**  
**3:30 p.m., Room 207, Guillot University Center**

The Graduate Council met on Thursday, April 18, 2013, at 3:30 p.m. in Room 207 of the Guillot University Center. Dr. Lee Renfroe, Chairperson, presided. The following members were present: Dr. Lynn Aquadro, Dr. Birdie Bailey, Mr. Charles Boyer, Dr. Wendy Darby, Ms. Becky Daugherty, Dr. Kerry Gatlin, Dr. Daniel Hallock, Dr. Vagn Hansen, Dr. Victoria Hulsey, Dr. Donna Lefort, Ms. Stephanie Luman, Dr. Jim Riser, Ms. Tina Sharp, and Dr. John Thornell. Attending as guests were: Dr. Dennis Balch, Dr. Brenda Webb, Dr. Francis Koti, Mr. Wayne Bergeron, Ms. Jill Simpson, and Dr. Craig Robertson.

Approval of the minutes of the meeting of February 12, 2013

Dr. Riser moved approval and Ms. Luman seconded the motion. The motion was approved unanimously.

Consideration of the request from the College of Education and Human Sciences for revisions to Graduate Faculty Selection Policies

Dr. Hulsey made a motion and Dr. Hallock seconded the motion to approve the proposed wording but with the addition of the words "have a terminal degree and" before "meet all requirements." The motion was approved unanimously.

Appointment of Graduate Faculty for 2013-2016

The meeting is called for the purpose of making recommendations to the President for membership to the Graduate Faculty for the **three-year period** 2013-2016 beginning with the 2013-14 school year. Enclosed with this meeting announcement is an updated list showing which faculty have made application for the "By Appointment" positions on the Graduate Faculty. If you have any questions concerning the qualifications of any of these faculty, the applications are on file in the VPAA office and it is requested that you come by prior to the meeting and examine those applications. We will concern ourselves only with the "By Appointment" faculty on the enclosed list. Once the list is approved by the Graduate Council, it will be sent to the President for approval. Following presidential approval, a letter will be sent to each appointed faculty member indicating his/her appointment for the three-year period.

Dr. Riser moved approval of the 2013-2016 Graduate Faculty List and Dr. Darby seconded the motion. The motion was approved unanimously.

Nomination of Graduate Council representatives

The Graduate Council will nominate representatives to the Graduate Council, from the Graduate Faculty, for the following positions:

- Expired term of Victoria Hulsey (Education)
- Expired term of Kerri Holloway – Arts and Sciences student representative
- Expired term of Charles Boyer – Business student representative
- Expired term of Becky Daugherty – Education and Human Sciences student representative
- Expired term of Stephanie Luman – Nursing and Allied Health student representative

The College of Education nominated Dr. Sandra Loew. For student nominations, the college deans made the following nominations: Ryan Caldwell– Arts and Sciences; Melissa Bolton – Business; Van Lomenick – Education; and Brad Barnes – Nursing. No further

nominations were made. Ms. Daugherty moved approval and Dr. Darby seconded the motion. The motion was approved unanimously.

Information Item: Service Learning Advisory Committee

This was an information item that required no action from the Council.

Consideration of the request from the Department of Physics and Earth Sciences for addition of \$50 course fee to: ES 605 and SCED 580; increase in course fees from \$30 to \$50 for: ES 521, ES 615, ES 616, ES 617

Dr. Riser moved approval and Dr. Darby seconded the motion. The motion was approved unanimously.

Consideration of the request from Interdisciplinary Studies for the cross-listing of PRS 540 with IDS/EN 440W (as approved by the Council of Academic Deans on 1-28-13)

Dr. Hulsey moved approval and Ms. Luman seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Geography to correct course number of Seminar in Geospatial Sciences; remove GE 610 from the core of courses in M.S. in Geospatial Science degree program; add three requirements to graduate core of M.S. in Geospatial Science degree program (no more than 6 hours....., no more than 12 hours....., and courses taken at the undergraduate level....)

Ms. Daugherty moved approval and Dr. Hallock seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Geography to revise course description of GE 520 and remove course fee

Dr. Aquadro moved approval and Dr. Darby seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Geography to revise course title of GE 584 ~~and remove course fee~~

During presentation, the Department of Geography asked to rescind the request to remove the course fee for GE 584. Ms. Luman moved approval (with course fee intact) and Dr. Aquadro seconded the motion. The motion was approved unanimously.

Consideration of the request from the DL Advisory Committee for two initial steps toward establishing a University-Wide Distance Learning Quality Policy

Following a thorough presentation by Dr. Balch and a question-and-answer period, Dr. Darby made a motion and Dr. Hallock seconded the motion approving the proposal but with a revision to #2 as follows: “Select liaisons as identified by each college to work with UNA’s Instructional Designer for purposes of Distance Learning quality assurance.” The motion was approved unanimously.

#### Appreciation

On the occasion of the last meeting of Registrar Tina Sharp and Kerry Gatlin, as Dean of the College of Business, appreciation was expressed to them for their longstanding service to the Graduate Council.

Upon motion by Dr. Darby and a second, the meeting adjourned at 4:30 p.m.

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Lee Renfro, Chairperson