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**1. ORGANIZATION AND
ADMINISTRATION**

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1.1 BOARD OF TRUSTEES

The governing control of the University is vested in a Board of Trustees established by action of the State Legislature (HB 650, Act No. 773, September 9, 1967, Alabama Code Section 16-51-1 through 16-51-15 [1975] [1987]). The Board is composed of the Governor as president ex officio, the State Superintendent of Education as a member ex officio, and nine members—six within the area comprising the fourth and fifth congressional districts and three from the state at large. The trustees are appointed by the Governor by and with the advice and consent of the State Senate and hold office for a term of twelve years or until their successors are appointed and qualified.

The President of the Student Government Association serves as a nonvoting, ex officio member at the pleasure of the Board.

1.2 UNIVERSITY ORGANIZATION

The current organization for the internal administration of university affairs is reflected in the organization chart depicting the structure of administrative units and positions and the appropriate lines of authority and responsibility.

Under the policies and regulations approved by the Board of Trustees, the President of the University is vested with the authority and responsibility for the executive management of university affairs and is directly accountable to the Board. The President serves as secretary to the Board of Trustees.

The administrative organization is divided into five areas: academic affairs, business and financial affairs, enrollment management, student affairs, and university advancement. Each area is headed by a vice president. The Vice President for Academic Affairs also serves as Provost of the University. In the absence of the President, the Provost serves as the chief administrative officer of the University. Two other university functions, athletics and diversity, report directly to the President. The administrators of these two functions, the Chief Diversity Officer and the Athletic Director, serve with the five vice presidents to form the Executive Council.

1.3 FACULTY ORGANIZATION

The University Faculty is composed of all full-time persons holding tenure-track or non-tenure-track appointments in faculty rank (professor, associate professor, assistant professor, instructor), and such other persons as may be so designated on the recommendation of the President and the approval of the Board of Trustees.

The Faculty Senate provides for study, initiative, and recommendation--as well as for prior review of and response to proposed changes—in the areas of academic policy and procedure and faculty welfare. The Senate provides nominations to shared governance committees and participates in budgetary review through representation on the University's Strategic Planning and Budget Study Committee. The Senate is composed of the Vice President for Academic Affairs and Provost (ex officio nonvoting) and faculty representatives elected for terms of three years from and by full-time faculty of the academic departments. Departmental representation is based on the following: each department offering academic credit shall elect from its members full-time faculty holding the academic rank of instructor or higher in positions that are at least two-thirds

non-administrative, one representative for departments having 1-13 members, two representatives for departments having 14-22 members, or three representatives for departments having 23 or greater number of members, provided that for the purposes of apportioning representation and voting, Collier Library professional staff, Educational Technologies professional staff, and Kilby School teaching staff shall each be counted as a department. Fractional teaching loads of part-time and adjunct faculty members shall be considered in determining the number of representatives from a department. The Faculty Senate elects its own officers, executive board, and committees and meets monthly on the call of the chairperson. On the specific authorization of the Senate, the chairperson also may call and preside over a meeting of the faculty.

1.4 SHARED GOVERNANCE STANDING COMMITTEES

Shared Governance Standing Committees can be located at <http://www.una.edu/sharedgovernance>.

1.5 TEACHER EDUCATION COUNCIL

The Teacher Education Council serves as an advisory group to the Dean of the College of Education and Human Sciences relative to policies on admission, retention, graduation, and program components. The council is composed of the Dean of the College of Education and Human Sciences, as chairperson; the Vice President for Academic Affairs and Provost; the Dean of the College of Arts and Sciences; the Director of Clinical Experiences; the certification officer; four representatives from the College of Education and Human Sciences; four representatives from the College of Arts and Sciences; one representative from the College of Business; two public school personnel; the President of Kappa Delta Pi; the President of the Student Government Association; and two members of the student body selected by the Student Government Association.

1.6 CURRICULUM COMMITTEE

The Curriculum Committee initiates, reviews, and recommends curricular change in courses and programs at the university level and communicates its deliberations and findings to the Vice President for Academic Affairs and Provost. This committee reports to the Vice President for Academic Affairs and Provost. The Curriculum Committee is composed of five faculty from the College of Arts and Sciences, recommended by the Faculty Senate; three faculty from the College of Business, recommended by the Faculty Senate; three faculty from the College of Education and Human Sciences, recommended by the Faculty Senate; one faculty from the Anderson College of Nursing and Health Professions, recommended by the Faculty Senate; and one student recommended by the Student Government Association. The Vice President for Academic Affairs and Provost or designee; all deans; the Registrar; the University Librarian; the Chair of the Department of Interdisciplinary and Professional Studies; and the SACSCOC Accreditation Liaison are non-voting members of this committee.

1.7 GRADUATE COUNCIL

The Graduate Council has overall responsibility, subject to the action of the President and the Board of Trustees, for the organization, administration, and operation of graduate studies through the formulation of policies, procedures, regulations, programs, and courses. The Graduate Council also serves as a board of appeal on graduate matters. Policies on the selection of Graduate Faculty and Graduate Council can be located in the Graduate Catalog.