Task Force on Academic Program Analysis

Meeting Minutes: 10/27/16

Present: Dr. Jana Beaver, Dr. Michael Pretes, Dr. Kristy Oden, Mr. Tyler Delano, Dr. Vince Brewton, Dr. Quinn Pearson, Dr. John Crabtree, Dr. Mary Bowers, Mr. Nathan Pitts

1. Meeting called to order; agenda approved; minutes approved.
2. Discussion of metrics draft
   a. Issues resolved in admin/facilities meeting:
      1. We will use data looking forward 3 years, and backward 5 years.
      2. The Women's Studies program will be addressed by this committee.
      3. The Deans' offices will be addressed by admin committee.
   b. Discussed definitions of FTE, discrete students, and the purpose of various categories.
   c. There may be faculty who teach in more than one program. Departments should provide input.
   d. Qualitative categories were discussed.
   e. Measuring industry demand and tracking graduate placement was discussed.
   f. Glossary of terms needed.
   g. Service and non-program activities were discussed. Department-level contributions should not be ignored.
   h. Discussed CHP course-level measures (lower, upper, graduate).
   i. Discussed CHP by faculty rank/status.