Meeting Minutes: 11/02/16

Present: Dr. Jana Beaver, Dr. Michael Pretes, Dr. Kristy Oden, Mr. Tyler Delano, Dr. Vince Brewton, Dr. Quinn Pearson, Dr. John Crabtree, Dr. Mary Bowers, Mr. Nathan Pitts

1. Meeting called to order; approved verbal agenda (metrics); approved minutes.

2. Discussed recent meetings with OIRPA.

3. Distributed draft of metrics to discuss:
   a. CHP categories will use spring, summer, and fall data for the last 5 years.
   b. Three student metrics were removed due to the marginal benefit gained compared to the work required to gather/process/filter the data.
   c. Graduate Degrees Awarded will be based on the calendar year.
   d. Department Chairs will provide faculty numbers by program. OIRPA will use these data to compute CHP per-faculty metrics as a part of our analysis effort.
   e. Discussed qualitative categories.

4. Discussed plans for a town hall meeting where the metrics would be presented and feedback solicited. Tentatively planned for the last week of scheduled classes before study day.

5. Discussed high-level timing of data gathering efforts. Metrics will be sent out shortly after commencement.