

University of North Alabama
Office of Student Conduct
Transfer Student Discipline Record Release Form

This form must be on file in the UNA Office of Student Conduct by the deadline date established for the first semester of your enrollment (See box for deadline dates). Transfer Students who are currently enrolled exclusively in UNA Distance Learning Programs and/or are currently enrolled entirely online are exempt from the policy.

Student Section: Complete this section and deliver to the Dean of Students (or Chief Student Conduct Officer) at the last college(s) you attended within the last five (5) years, or are currently attending. **Forms submitted by the Registrar will not be accepted.**

Printed Full Name of Student

Date

Initial if you plan to participate in UNA Varsity Athletics

I hereby authorize the Dean of Students (or Chief Student Conduct Officer) to complete this form and submit to the Office of Student Conduct at the University of North Alabama.

Please indicate entering semester term/year

Signature of Student

Social Security Number

Dean of Students Section: Please complete as accurately as possible and return to the address below. **If yes to any of the questions 3 through 7, please explain on a separate sheet.**

- | | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. | Has the student been enrolled at your institution at any time? | Yes | No |
| 2. | Is the student eligible to re-enroll? | Yes | No |
| 3. | Has the student received official disciplinary action from your university/college? | Yes | No |
| 4. | Has the student been arrested, charged, or convicted of a criminal offense or been involved in the use, purchase, or distribution of alcoholic beverages or drugs? | Yes | No |
| 5. | Has the student been found in possession of illegal firearms and/or weapons? | Yes | No |
| 6. | Has the student exhibited behavior that would hinder typical social interaction? | Yes | No |
| 7. | If not stated above, is there any reason why the student should not be admitted? | Yes | No |

Name (please print)

Date

Title

Phone Number

Signature

Term Deadline Dates

Fall Term: October 1

Spring Term: February 15

Summer Terms: July 20

Institution

Please Mail to: University of North Alabama
Office of Student Conduct
One Harrison Plaza, UNA Box 5243
Florence, AL 35632-0001

Please submit the completed form via e-mail to transferwaiver@una.edu. A hard copy may be returned to the address listed above. If any questions, please contact our office at (256) 765-5012. ***The University of North Alabama reserves the right to deny admission to a student based on the information received from other institutions.**