



**NAA Executive Board Meeting
Tuesday, May 12, 2020
8:00 – 9:00 AM
Zoom Virtual Meeting**

I. Call to Order:

The regular monthly meeting of the UNA National Alumni Association Executive Committee was held on Tuesday, May 12, 2020, via Zoom. President Tosha-Paige Whitten presided and called the business meeting to order at 8:00 am.

II. Roll Call:

Present Board members: Susan Adams, Bishop Alexander, Derrick Chatman, Lisa Clayton, Justin McGill, Christa Raney, Christy Waters, and Tosha-Paige Whitten

Absent Board members: Mary Leigh Gillespie, Savannah Liles, and Gale Satchel

Present Non-Board members: Sherry Wilkes

III. Approval of Minutes:

Susan made a motion to approve the 4/14/2020 Executive Board meeting minutes, and Lisa seconded the motion. The minutes from the 4/14/2020 Executive Board meeting were unanimously approved as emailed.

IV. Approval of Agenda:

Susan made a motion to approve the 5/12/2020 Executive Board agenda, and Justin seconded the motion. The agenda for the 5/12/2020 Executive Board meeting was unanimously approved.

V. Financial Report:

Justin noted that the account remained relatively the same with an April ending balance of \$47,781.83. A small interest deposit occurred; no expenditures occurred. Tosha-Paige asked if any upcoming expenditures are on the horizon, including UNA swag or graduation gifts. The Board discussed upcoming needs. See attached financial report.

VI. Alumni Relations Report:

- a. COVID-19 Recovery Task Force**—Bishop announced that UNA is following Governor Ivey’s Safer at Home guidelines. The COVID-19 Recovery Task force, chaired by Dr. Kimberly Greenway, first met on Friday, May 1. This task force meets twice a week in subgroups and uses criteria, including CDC guidelines, to prepare the campus for reopening in phases.
- b. 2020 Homecoming Alumni Award Selections**—The Homecoming Alumni Awards selection committee meetings have been delayed until the week of June 15-18. The committees will meet virtually. Please submit nominations.
- c. Huntsville/Madison County Alumni Event, June 19**—The Trash Pandas event has been postponed until late July or early August. More details will be available later.
- d. UNA Handy Night, June 2020 Update, July 21**—UNA is not hosting any summer events; thus, Bishop asked the President and Executive Council for clarification concerning July events. The Task Force has canceled all June events, but July events are still a possibility. If this event happens, many volunteers will be needed. Sherry asked if the Board-at-Large meeting will still occur prior to the Handy event. Tosha-Paige responded that she would like to hold the meeting, following all CDC guidelines and protocols. She also noted that we can hold this meeting virtually. Tosha-Paige asked if the event can be used as a fundraiser. Discussion ensued.

VII. Standing Committee Reports:

- a. Lions Under the Lights**—The event, which has been moved to Spring 2021, will be renamed to honor alumnus Jeff Eubanks.
- b. 2020 Homecoming**—The Homecoming schedule has been finalized and will be published in the June alumni magazine. The committee is aware that changes may be necessary based on NCAA and COVID-19 guidelines and restrictions. The homecoming theme is “Spirit of the Pride,” named by Gaye Choat.
- c. 2020 Jack Karnes Memorial Golf Tournament**—The Jack Karnes Memorial Golf Tournament is scheduled for Friday, October 30 at 8:00 am. Numerous volunteers will be needed. Christy added that the COEHS Ambassadors can volunteer at the event. Work on the pamphlet will begin at the end of May or the beginning of June.
- d. 2020 Homecoming Alumni Award Selections**—See VI.b.

VIII. Old Business:

- a.** Tosha-Paige reminded the Board that the Alumni Association is partnering with The Office of Student Engagement and Bethany Green, the Assistant Director, on September 11, 2020, from 5-7, to host a National Day of Giving event on Rogers Hall lawn. This weekend also marks the Golden Alumni Reunion weekend.

IX. New Business:

There was no new business to discuss.

X. Discussion:

- a. **Alumni Board Video Testimonials, UNA Career Center**—Melissa Medlin, Director of the Career Center, has recommended brief 30 to 60-second testimonials providing advice to future graduates. The Board then discussed additional ways of connecting with new alumni, including initiating contact at the beginning of their senior year. Lisa and Christy shared ways that the COEHS engages rising seniors and recent graduates.
- b. **Alumni Insurance Proposal #1**—Monica Meyer, with Meyer & Associates Insurance, will present an insurance proposal. Tosha-Paige will send out a Doodle poll to determine a time.
- c. **Alumni Insurance Proposal #2**—Dan Olsen, Mercer, will present an insurance proposal. Tosha-Paige will send out a Doodle poll to determine a time.

XI. President's Report:

- a. **Next Virtual E-Board Meeting**—Tosha-Paige announced that the next virtual E-Board meeting is Tuesday, June 9, at 8:00 am.

XII. Alumni News and Campus Announcements:

Tosha-Paige and Bishop reported on upcoming events and noted opportunities for Board members to participate:

Nurses & Hospitals Week – May 6-16

UNA CARES Camp – May 26 – July 31 (children of full-time UNA employees only)

Homecoming Alumni Award Submission Deadline – May 31

UNA Magazine Distributions – June

2020 Alumni & Friends E-Newsletter – June 19 – 5:00 p.m.

UNA Athletics Giving Day – May 19

UNA Handy Night – July 21 (TBD due to COVID-19 regulations)

UNA Colleges Giving Day – July 21

Spring/Summer Commencement – July 31 and August 1

Note: For all matters concerning UNA operations regarding COVID-19, visit <https://www.una.edu/coronavirus>

XIII. Adjournment:

The meeting adjourned at 8:44 am.

Respectfully submitted,

Christa Raney, Secretary