## CASE RESEARCH and DEVELOPMENT GRANT APPLICATION FORM

Applicant:		
Title or Faculty Ra	nk:	
Department:		
e-mail:		
Grant activities and	d/or needs; Funding for the research project titled:	
RESEARCH	DEVELOPMENT	
Joint Proposal	If yes, first author's name:	
	Budget Summary*	Amount Required (round to nearest \$)
1.	Travel	
2.	Registration fees	
3.	Meals	
4.	Lodging	
5.	Tuition	
6.	Equipment	
7.	Supplies	
8.	Other	
9.	Department Travel Money and/or Support Money	-
	Total amount requested	\$

By submitting this form you agree to:

- Return the funds to the Office of the Dean of Arts, Sciences, & Engineering by August 31 of the funded academic year if it is not possible to complete the research.
- Acknowledge the financial support of the University of North Alabama in all publications, exhibitions, or performances resulting from this grant.
- Submit a written grant report to the Office of the Dean of Arts, Sciences, & Engineering **no later than**September 30 of the funded academic year or to request a rollover of funds into the next fiscal year.

Please submit by email to the committee chair AND CC your department chair a single PDF file <LastName\_Department\_{DEV or RES}.pdf> containing, in order 1) this application, 2) one page vita, and 3) proposal narrative by 4:30 p.m. on announced due date.

Failure to submit <u>all</u> of the requested materials and/or not CC'ing your chair will result in the application being <u>disqualified</u>. Please make sure that all proposal requirements have been met before submitting your application.

<sup>\*</sup> An itemized budget with justification and documentation **must be included** in the proposal narrative.