

COLLEGE OF ARTS AND SCIENCES
Committee of the Chairs
Agenda
February 16, 2016



1. **Review and approval** of minutes from February 2, 2016 meeting

- Last meeting's minutes were motioned for approval by Dr. Bibbee and seconded by Dr. Burkhead.

2. **Arts and Sciences Committee Updates:**

- a. By-Laws Committee—no update
- b. Graduate Committee—no update
- c. Budget Committee—please review Dr. Maynard's email with what passed at the last meeting and make any needed corrections. SPBS will consider COAS proposals at their meeting in March.
- d. Awards Committee—no update
- e. College Curriculum Committee— next meeting, February 26th: proposals due to Piper Golley by 2/17.

3. **New Business:**

- a. COAD Update:

New Registrar and Repeat-Recompute:

- With Cassie in attendance, the aforementioned topic was discussed again. To the extent possible, Cassie was asked to work with Admissions on proposed catalog language relative to transfer GPA with repeat-recompute coursework that is agreeable to Enrollment Management and Academic Affairs.

Lighting the Fountain Inaugural Event: March 21st, 7-9 pm

Faculty Released Time (original question was from the EC Forum)

- Agreement was made that deans should be supportive of released time to the extent possible. Revisions were proposed to the Released Time Form, and a draft document will be presented at the next COAD meeting.

Awards Gala: Dean Lefort is the COAD representative on the Awards Gala committee.

- As the representative, Dr. Lefort gathered feedback on the program outline. Specific suggestions were made to reduce redundancies with other

campus/college awards programs, provide a set script length for all awards presentations, and allow for personal recognition of highest GPA award recipients rather than recognition of recipients at their seat.

- b. **Promotion Recommendation Form:** please use the promotion recommendation form next year. <https://www.una.edu/academics/handbook/index.html>
- c. **Proposed Tenure and Promotion Policy:** please share email with faculty. Send questions or comments regarding the issue to the Dean's office.
- d. **Graduate Faculty Application Renewal:** Graduate council determines if someone can teach a graduate class without a terminal degree. Please send them to Piper Golley by March 23rd. (full list of needed renewed applications is attached).
- e. **Faculty Development Leave Committee:** must be tenured faculty. Thank you for sending nominations.
- f. **Fall Schedule EPAF Spreadsheet** (due to Rose Koopman by March 11th)-thank you for your help in making this process run more smoothly.
- g. **Bloom's Taxonomy**-these are great verbs to incorporate in facilitating student discussions. Using these verbs can help students think more deeply to truly learn new material.
- h. **Faculty to call Alumni to thank for support**-if your department has people that are willing to call donors and thank them for their gift please let the Dean's office know.

Mr. Flynn motioned for the meeting to close and Dr. Collins seconded. The committee agreed unanimously.

4. Upcoming Dates and Announcements:

- a. Alabama Academy of Science Meeting: February 17-19th
- b. Higher Education Day: Thursday, February 25th, Montgomery, AL
- c. Faculty Giving Campaign: March 1st
- d. Conference Online Learning Advisory Conference –March 2nd, 11-2 pm in the GUC
- e. Lindsay Film Festival: March 3-5th

- f. Community College Day: Wednesday, March 9th
- g. Diversity Workshop: March 9th, 9:00-11:00 am; 2:00-4:00 pm
- h. Fall Schedule EPAF Spreadsheet: due to Rose by March 11th
- i. COAS Awards Ceremony: Tuesday, March 15th, 6:00-9:00pm
- j. Spring Preview Day: Saturday, March 19th
- k. COAS Spring Faculty/Staff Meeting: April 18th, 3:00-5:00 pm
- l. AAUW: April 8th-9th at UNA