

COAS RESEARCH and DEVELOPMENT GRANT APPLICATION FORM

Applicant:

Title or Faculty Rank:

Department:

e-mail:

Grant activities and/or needs; Funding for the research project titled:

RESEARCH DEVELOPMENT

Budget Summary*

Amount Required
(round to nearest \$)

- 1. Travel.....
 - 2. Registration fees
 - 3. Meals
 - 4. Lodging
 - 5. Tuition
 - 6. Equipment
 - 7. Supplies
 - 8. Other
 - 9. Department Travel Money and/or Support Money
- Total amount requested \$

By submitting this form you agree to:

- Return the funds to the Office of the Dean of Arts & Sciences **by August 31 of the funded academic year** if it is not possible to complete the research.
- Acknowledge the financial support of the University of North Alabama in all publications, exhibitions, or performances resulting from this grant.
- Submit a written grant report to the Office of the Dean of Arts & Sciences **no later than September 30 of the funded academic year or to request a rollover of funds into the next fiscal year.**

Please submit by email to the committee chair AND CC your department chair a single PDF file <LastName_Department_{DEV or RES}.pdf> containing, in order 1) this application, 2) one page vita, and 3) proposal narrative by 4:30 p.m. on announced due date.

Failure to submit **all** of the requested materials and/or not CC'ing your chair will result in the application being **disqualified**. Please make sure that all proposal requirements have been met before submitting your application.

* An itemized budget with justification and documentation **must be included** in the proposal narrative.