

INTERVIEW ATTIRE

Dress Code for Men

- Wear a dark tailored suit (navy, charcoal, or gray are recommended).
- Wear a starched long-sleeved white shirt to give a more professional appearance.
- Invest in an updated silk tie with a tasteful, conservative pattern. A Four in Hand Knot (check out a how to video on YouTube).
- Match your belt with the color of your shoes (black or brown).
- Make sure your shoes are polished and your socks coordinate with your suit. Avoid light colored socks with a dark suit.
- Jewelry should be worn in moderation (wedding ring and/or class ring, watch).
- Grooming tips: cleanly shaven or neatly trimmed facial hair; clipped fingernails; hair freshly cut, not below base of neck; no visible body piercings or tattoos; avoid cologne and aftershave, use only deodorant. DO NOT SMOKE before your interview.
- Carry a briefcase and/or portfolio to enhance your overall professional appearance; accessories should be quality leather investments, black or tan in color.
- If using breath mints, finish before greeting the recruiter; do not use gum.
- When in doubt about how to dress for an interview, dress conservatively and professionally.
- Do not button the bottom button of your suit jacket.

Dress Code for Women

- Wear a two-piece business suit in a dark or neutral color
- Avoid ill-fitting (short, tight, clingy, or slit) skirts; skirts should be no higher than your knee when you are standing.
- When choosing a shirt, select a classic, tailored blouse in cotton or silk fabric. Conservative necklines are extremely important; low-cut tops and other revealing clothing will ruin your chances to make a professional appearance.
- Wear simple classic heels with a closed heel and toe (black, navy, brown, or taupe).
- Always wear hosiery that matches your skin tone—no bare legs
- Jewelry should be worn in moderation (only 1 ring on each hand, watch, earrings, bracelets, or necklaces in 14 karat gold or sterling silver; no costume jewelry).
- Grooming tips: hair should be natural color, if not, beware of off-colored or contrasting roots; if hair is longer or your style is flowing and wispy, wear it pulled back away from your face; no visible body piercing beyond conservative ear piercings; no visible tattoos; make-up should be natural; avoid perfume, use deodorant only; nails should be well manicured, clear nail polish is best. DO NOT SMOKE before your interview.
- Carry a briefcase and/or portfolio to enhance your overall professional appearance; accessories should be quality leather investments, black or tan in color (it is recommended that you do not carry a handbag in addition to the briefcase).
- If using breath mints, finish before greeting the recruiter; do not use gum.

When in doubt about how to dress for an interview, dress conservatively and professionally

See picture below for visual image.

