January 12, 2022

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

SUBJECT: Teacher Shortage: Educator Preparation and Certification Updates

I have heard from many local education agencies (LEAs) and institutions of higher education (IHEs) regarding the impact that the teacher shortage is beginning to have on our state. To immediately increase the quantity of teachers available, I asked members of my staff and the education community to offer suggestions that would assist LEAs and IHEs with their recruitment and hiring efforts. We received a lot of good feedback and will begin implementing quite a few of the items very quickly. Some suggestions will take time for research and/or thoughtful execution; however, below are some items that the Office of Teaching and Leading has begun to work on. Further correspondence will be forwarded to LEA and IHE certification officers as application forms and documents are updated.

Additional Teaching Field Approaches
One of the current requirements for the Additional Teaching Field, the Career and Technical Education (CTE) Additional Teaching Field-Degree Equivalent, and the CTE Additional Teaching Field-Professional Certificate Approaches is verification of two full years of full-time classroom teaching experience. As of the date of this memorandum, the experience requirement is being eliminated.

Advanced Pay
The Alabama State Department of Education has updated its interpretation of the advanced pay law to include that any advanced degree earned from a senior institution that was regionally accredited at the time the degree was earned may be recognized towards advanced pay if the degree major was in any area of education. To date, there have been several degrees that have been denied due to generality of the degree major earned (e.g., curriculum and instruction, secondary education). Under this updated guidance and with submission of the attached revised Verification of a Higher Degree (VHD), the LEA is welcome to reapply for educators who were previously denied; however, the advanced pay will not be retroactive. Additionally, all other advanced pay options will remain available.

Certificate Reciprocity
As of the date of this memorandum, subject-area testing for applicants through Certificate Reciprocity is being temporarily suspended.
Certificate Renewal (Reinstatement)
For individuals seeking to reinstate a Professional Educator Certificate or Professional Leadership Certificate that has lapsed for more than 12 months, the Praxis subject assessment will no longer be the only allowable option. As of the date of this memorandum, the Praxis or one of the other reinstatement options may be used.

Conditional Certificate in a Teaching Field Approach
Additional P-12 and 6-12 teaching fields will be added to this approach. The application forms will be updated for the 2022-2023 school year with available teaching fields.

Emergency and Career and Technical Temporary Certificates
If only one area was requested at the time the certificate was issued, the LEA may request a second area at any time during the valid period of the certificate. The valid period will remain the same and the new area will be added upon request. An email to your certification specialist will suffice.

GPA Requirement
Effective January 1, 2022, alternative programs, and approaches where a 2.75 overall GPA is required, the minimum overall GPA requirement will be changed to 2.50. This will be effective for the following approaches: Career and Technical Certificate to a Professional Educator Certificate, Conditional Certificate in a Teaching Field, Early Childhood Development, Provisional Certificate in a Teaching Field, and Speech Language Pathology Assistant (Level I).

Effective January 1, 2022, the required minimum overall GPA of 2.75 will be changed to 2.50 for individuals seeking admission to an Alabama Alternative Class A Program or a Class B Program.

The alternate Praxis score will continue to be required for those who have an overall GPA of 2.00 to 2.49. Individuals with an overall GPA of less than 2.00 will not be eligible to use the alternate Praxis score.

Special Education
An alternate route leading to the Class B Professional Educator Certificate in Collaborative Special Education for Grades 6-12 is being created and should be available for the 2022-2023 school year.

EGM:SYH

Attachment: Verification of a Higher Degree Form (1/2022)

cc: Deans of Colleges of Education
    Mrs. Angela Martin
    Mr. Chuck Marcum
    Dr. Jimmy Hull
    Mrs. Shanthia Washington

    Dr. Jayne A. Meyer
    Dr. DaLee Chambers
    Mr. J. Jason Swann
    Mrs. Jessica Sanders
    Ms. Shavon Y. Harris

FY22-2021
# Verification of a Higher Degree

(For individuals who hold a valid Alabama educator certificate.)

Questions regarding advanced pay should be sent to payforadvanceddegrees@alsde.edu.

<table>
<thead>
<tr>
<th>Local Education Agency</th>
<th></th>
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</table>
| Name of Professional Educator  
(for whom form is being completed) |   |
| Social Security Number |   |
| Institution of Higher Education |   |

**Regional Accrediting Agency**  
(Institution of higher education must have been accredited by one of the agencies indicated at the time the degree was earned.)

- Southern Association of Colleges and Schools
- New England Commission of Higher Education
- Northwest Commission on Colleges and Universities
- Middle State Association on Colleges and Schools
- Western Association of Schools and Colleges
- Higher Learning Commission of the North Central Association of Colleges and Schools

<table>
<thead>
<tr>
<th>Degree Earned</th>
<th></th>
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</table>
| Major/Concentration Area of Degree Earned  
(as indicated on the official transcript) |   |

Please check ONE option regarding the professional educator named above.

The options on this document are based on Act #2016-198 accessible via the following link:

http://arc-sos.state.al.us/ucp/B16117AA.BAU.pdf

- **Option A**
  - Earned an advanced degree *prior to* July 1, 2017
    - Any degree area is acceptable.

- **Option B**
  - Earned initial graduate credit *(grade of C or better)* toward the advanced degree *for which this verification request is being submitted* *prior to* July 1, 2017, and earned the advanced degree *on or after* July 1, 2017.
    - Any degree area is acceptable. This option is *not applicable* if coursework completed for a previous degree was used towards fulfilling requirements for earning the degree for which verification is being requested.

*Option A or B should be used if applicable.*

*If Option A or B is checked, please STOP, sign the form, and submit it along with the official transcript.*

- **Option C**
  - Earned an advanced degree in a field of study for which the educator is properly certified:
    - Collaborative Teacher K-6
    - Early Childhood Education
    - Early Childhood Special Education
    - Elementary Education
    - Middle School *(English language arts, Mathematics, Science, and Social Science)*
    - Middle School Generalist
    - Special Education Alternative Achievement Standards

- **Option D**
  - Earned an advanced degree *in the same area* for which the educator currently holds a valid Alabama certificate.
    - Certificate Area:   |

Revised 01/2022
Verification of a Higher Degree
(For individuals who hold a valid Alabama educator certificate.)
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<table>
<thead>
<tr>
<th>Option E</th>
<th>Earned an advanced degree in:</th>
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<tbody>
<tr>
<td></td>
<td>□ Arts (Dance, Music, Theatre, Visual Arts)</td>
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<td>□ Counseling</td>
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<tr>
<td></td>
<td>□ Education Administration</td>
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<td></td>
<td>□ Engineering</td>
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<td></td>
<td>□ English for Speakers of Other Languages</td>
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<td></td>
<td>□ Language(s) other than English</td>
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<td></td>
<td>□ Library Media</td>
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<tr>
<td></td>
<td>□ Mathematics</td>
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<tr>
<td></td>
<td>□ Reading</td>
</tr>
</tbody>
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<thead>
<tr>
<th>Option F</th>
<th>Holds an advanced degree and ONLY a valid:</th>
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<tbody>
<tr>
<td></td>
<td>□ Career and Technical Temporary Certificate</td>
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<td></td>
<td>□ Conditional Certificate in a Teaching Field</td>
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<td></td>
<td>□ Emergency Certificate</td>
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<td></td>
<td>□ Higher Education Transitional Certificate</td>
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<td>□ Interim Employment Certificate</td>
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<td>□ Provisional Certificate in a Teaching Field</td>
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<td></td>
<td>□ Provisional Certificate in Library Media</td>
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<td></td>
<td>□ Provisional Certificate in School Counseling</td>
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<td></td>
<td>Instructional Support Area OR Teaching Field:</td>
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<tr>
<th>Option G</th>
<th>This option may be used if Options (A-F) are not applicable; Option G may be possible if all criteria are met.</th>
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<tbody>
<tr>
<td></td>
<td>Earned an advanced degree and is a teacher of a critical shortage area</td>
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<tr>
<td></td>
<td>□ Teaching field was reported by LEA to the ALSDE as critical shortage area and</td>
</tr>
<tr>
<td></td>
<td>□ Letter is being submitted for approval as this is a critical shortage area for the LEA and the individual does not fit into any of the other advanced pay options.</td>
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<thead>
<tr>
<th>Option H</th>
<th>Earned an advanced degree and the major is in an area of education not covered by a preceding option (subject to approval)</th>
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<tbody>
<tr>
<td></td>
<td>Area of Education:</td>
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</tbody>
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Signature: ________________________________   Date: _______________________

LEA Superintendent

******************************************************************************FOR ALSDE USE ONLY******************************************************************************

_____ The degree indicated above has NOT been verified because the ALSDE has not been able to confirm that the institution is regionally accredited.

_____ The ALSDE cannot verify the degree indicated above because it does not meet any of the options listed above nor does it meet ____________________________________________________________________________________________.

_____ The ALSDE has verified and recognizes that this professional educator received the aforementioned degree from a regionally accredited institution.

Signature: ________________________________   Date: _______________________

For the Alabama State Department of Education

Mail this form and an original, official transcript* to:
Alabama State Department of Education
Educator Preparation Section
Post Office Box 302101
Montgomery, AL 36130-2101

NOTE: The Highest Degree for Pay is posted on the Certification Portal. The Certification Portal will indicate the degree and the date the degree was recognized, as well as the date when the degree was earned. This form will not be returned after the Alabama State Department of Education has recognized a higher degree from a regionally accredited institution.

*An original, official transcript is enclosed because the Certification Portal verifies that the transcript is not on file with Educator Certification.