To guarantee a placement, your application must be received by September 30, 2015. Applications should be turned in at Stevens Hall Suite 515. Applications will be reviewed and an “Intern Audit” will be emailed to you via UNA Portal.

APPLICATION FOR STUDENT INTERNSHIP
SPRING SEMESTER 2016

Please Print

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<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
<th>Maiden</th>
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<tr>
<th>Student ID (starts with L)</th>
<th>Home Phone #</th>
<th>Cell Phone #</th>
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<th>Current Mailing Address:</th>
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<th>City</th>
<th>State</th>
<th>Zip</th>
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Address during Internship (City and State only):

Check the level that you are completing:

________ Undergraduate _________ Graduate Alternative Masters (Alt A)

Check the teacher education program(s) you are completing:

- Elementary K-6
- Elementary K-6 & Early Childhood P-3
- Elementary K-6 & Collaborative Teacher K-6
- Biology 6-12
- Business Marketing 6-12
- German 6-12
- Chemistry 6-12
- English Language Arts 6-12
- Mathematics 6-12
- Family & Consumer Science 6-12
- Music, Choral P-12
- French 6-12
- Music, Instrumental P-12
- General Science 6-12
- Physical Education P-12
- English Language Arts 6-12
- General Social Science 6-12
- Spanish 6-12
- Geography 6-12
- Visual Arts P-12

Complete the following

- High school you attended ________________________________ Graduation Year ______________
- List schools where you have the following relatives employed or attending: (mom, dad, brother, sister, spouse, child, aunt, uncle) ________________________________

Students must sign the reverse side of this application before submitting to the Office of Teacher Certification.
The following requirements must be met before a candidate can be admitted to internship:

- Submit this application to the Office of Teacher Certification by the due date.
- Complete all General Studies coursework (for undergraduate students only)
- Complete all Professional Studies coursework with a grade of “C” or better
- Complete all Teaching Field coursework with a grade of “C” or better
- Complete all required Field Experience hours
- Pass all three (3) parts of the Basic Skills Exam
- Pass all appropriate PRAXIS II Exams
- Document an acceptable multicultural experience
- Maintain successful background clearance by the ASBI and FBI
- Maintain GPA requirements:
  - **Undergraduate GPA Requirements**
    - 2.5 or better on UNA hours attempted
    - 2.5 or better on all work attempted
    - 2.5 or better on Teaching Field coursework attempted
    - 3.0 or better on Professional Studies coursework attempted
    - *For Elementary Education Majors:*
      All requirements above plus
      - 3.0 or better on overall Education Component

  - **Graduate GPA Requirements**
    - 3.0 or better Overall GPA

Additional Internship Information

- Applications will be reviewed and audited by the Director of Teacher Certification.
- If cleared for internship, internship placements will be secured by the Director of Clinical Experiences.
- The University reserves the right to assign a student teacher to a placement in the greater Shoals area due to limitations on human and fiscal resources.
- Only accommodation requests submitted in writing to the Director of Clinical Experiences by the application deadline will be considered (this does not guarantee request will be honored).

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**STUDENT ACKNOWLEDGEMENT**

By signing this application, I affirm that:

- I am knowledgeable of and agree to abide by UNA’s policies concerning internship placements.
- I understand that incomplete applications will not be reviewed.
- I understand that documentation of all requirements must be on file in the Office of Teacher Certification prior to the start of the internship semester.

Signature of Applicant ___________________________ Date ___________________________