



## TRANSIENT APPROVAL REQUEST

to be used by UNA students who desire transient status at another institution

| Last Name      | First Name | Middle Name    | UNA Student Number |
|----------------|------------|----------------|--------------------|
|                |            |                |                    |
| UNA Box Number | Telephone  | E-Mail Address | Major              |
|                |            |                |                    |

**I UNDERSTAND THAT: (read and initial each statement showing that you understand what you are signing)**

- \_\_\_\_\_ • I am in good academic standing at UNA and this transient approval is void if I am on academic probation, academic warning, or conditional admission status at the end of the current UNA term.
- \_\_\_\_\_ • Transfer work is for semester hours' credit only and does not affect my UNA grade point average, but it will affect my overall grade point average.
- \_\_\_\_\_ • I must earn at least 64 semester hours credit at UNA or all senior (four-year) colleges combined. I must also earn a minimum of 32 semester hours at UNA. *All graduation requirements as listed in the catalog apply.*
- \_\_\_\_\_ • It is my responsibility to request that a transcript of credits earned while enrolled as a transient student be sent to the University of North Alabama. Transcripts must be received by the Admissions Office by the first day of classes for the following semester after credit is earned.
- \_\_\_\_\_ • For graduating seniors, courses must be completed and transcripts must be received at least four weeks prior to UNA's date of graduation.

| Student's Signature | Date |
|---------------------|------|
|                     |      |

| Name of Other College/University from which I Wish to Take Courses | Term<br>(ex: January 7 – May 11, 2013) |
|--|--|
|  |  |

| Other College Course Number | Other College Course Title | Equivalent UNA Course Number | Semester Hours Credit |
|-----------------------------|----------------------------|------------------------------|-----------------------|
| Example: <u>ENG 271</u>     | <u>World Literature I</u>  | <u>EN 231</u>                | <u>3</u>              |
|                             |                            |                              |                       |
|                             |                            |                              |                       |

***Explain reasons for request:***

| Student's Academic Advisor Signature                                   | Date |
|--|------|
|  |      |
| Dean of the College Signature  | Date |
|  |      |
| Teacher Certification Officer Signature (if Teacher Education student) | Date |
|  |      |

pc: Admissions Office  
 Dean  
 Advisor