Applications will only be accepted between January 1, 2014 – April 30, 2014
Late applications will not be accepted.

Applications will be reviewed and an “Intern Audit” will be emailed to you via UNA Portal.
If you have not received an email by the end of the application semester, please contact the Office of Teacher Certification.

APPLICATION FOR STUDENT INTERNSHIP
FALL SEMESTER 2014

Please Print

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
<th>Maiden</th>
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<thead>
<tr>
<th>Student ID (starts with L)</th>
<th>LiveText User ID</th>
<th>Home Phone #</th>
<th>Cell Phone #</th>
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<tr>
<th>Current Mailing Address:</th>
<th>Street/Apt #</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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<th>Address during Internship (City and State only):</th>
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Check the level that you are completing:

________ Undergraduate  _________ Graduate Alternative Masters (Alt A)

Check the teacher education program(s) you are completing:

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<tbody>
<tr>
<td>Elementary K-6</td>
<td>Biology 6-12</td>
<td>German 6-12</td>
<td></td>
</tr>
<tr>
<td>Elementary K-6 &amp; Early Childhood P-3</td>
<td>Business Marketing 6-12</td>
<td>History 6-12</td>
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<tr>
<td>Elementary K-6 &amp; Collaborative Teacher K-6</td>
<td>Chemistry 6-12</td>
<td>Mathematics 6-12</td>
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<td></td>
<td>English Language Arts 6-12</td>
<td>Music, Choral P-12</td>
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<tr>
<td></td>
<td>Family &amp; Consumer Science 6-12</td>
<td>Music, Instrumental P-12</td>
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<td></td>
<td>French 6-12</td>
<td>Physical Education P-12</td>
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<td>General Science 6-12</td>
<td>Physics 6-12</td>
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<td>General Social Science 6-12</td>
<td>Spanish 6-12</td>
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<td></td>
<td>Geography 6-12</td>
<td>Visual Arts P-12</td>
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Complete the following

- High school you attended ____________________________ Graduation Year ______________
- List schools where you have the following relatives employed or attending: (mom, dad, brother, sister, spouse, child, aunt, uncle) ________________________________

Students must sign the reverse side of this application before submitting to the Office of Teacher Certification.

Return this application to the Office of Teacher Certification – SH546
The following requirements must be met before a candidate can be admitted to internship:

- Submit this application to the Office of Teacher Certification by the due date.
- Complete all General Studies coursework (for undergraduate students only)
- Complete all Professional Studies coursework with a grade of “C” or better
- Complete all Teaching Field coursework with a grade of “C” or better
- Complete all required Field Experience hours
- Pass all three (3) parts of the Basic Skills Exam
- Pass all appropriate PRAXIS II Exams
- Document an acceptable multicultural experience
- Maintain successful background clearance by the ABI and FBI
- Maintain GPA requirements:
  - **Undergraduate GPA Requirements**
    - 2.5 or better on UNA hours attempted
    - 2.5 or better on all work attempted
    - 2.5 or better on Teaching Field coursework attempted
    - 3.0 or better on Professional Studies coursework attempted
    - *For Elementary Education Majors:*
      - All requirements above plus
        - 3.0 or better on overall Education Component
        
        \[
        \text{Education Component} = \text{Professional Studies} + \text{Teaching Field}
        \]
  - **Graduate GPA Requirements**
    - 3.0 or better Overall GPA

**Additional Internship Information**

- Applications will be reviewed and audited by the Director of Teacher Certification.
- If cleared for internship, internship placements will be secured by the Director of Clinical Experiences.
- The University reserves the right to assign a student teacher to a placement in the greater Shoals area due to limitations on human and fiscal resources.
- Only accommodation requests submitted in writing to the Director of Clinical Experiences by the application deadline will be considered (this does not guarantee request will be honored).

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**STUDENT ACKNOWLEDGEMENT**

By signing this application, I affirm that:

- I am knowledgeable of and agree to abide by UNA’s policies concerning internship placements.
- I understand that incomplete applications will not be reviewed.
- I understand that documentation of all requirements must be on file in the Office of Teacher Certification prior to the start of the internship semester.

Signature of Applicant ____________________________ Date ___________________