

UNIVERSITY OF NORTH ALABAMA
EED 472 Internship Elementary Grades K-6

Credit: 6-12 Semester Hours (Undergraduate)

Prerequisites: Completion of all Courses

Course Description: Supervised observation and teaching in learning situations from grades P-12 (according to the candidate's major); the use of materials of instruction and teaching methods. Involvement in all teacher functions.

Course Text: Student Intern Handbook
College LiveText edu solutions membership (sold in the bookstore and online at www.LiveText.com)

The internship is the culminating experience of the teacher preparation program and is primarily the application of the knowledge and practice of the abilities acquired in the candidate's program. In order to pass/receive credit for internships the candidate must demonstrate several competencies. These competencies are listed in the **Internship Requirements** and in the tables aligning the Conceptual Framework with the **Interstate New Teacher Assessment and Support Consortium (INTASC)** standards with **Alabama Quality Teaching Standards (290-3-3-.04)**. **Discipline specific standards (290-3-3-.06) are identified in Appendix C.**

Course Content and Objectives:

As the culminating experience for candidates completing a degree in elementary education, the internship in elementary education is designed to prepare candidates to take on all the roles and responsibilities of a professional classroom teacher. Candidates in this course will be mentored by an experienced, Master's level cooperating teacher and supervised by a member of the university faculty to ensure the candidate is able to meet the following objectives.

The ability to:

- provide effective instruction in language arts and reading [290-3-3-.06(2)(b)1.(iii)(I); 290-3-3-.06(2)(b)1.(iii)(II); 290-3-3-.06(2)(b)1.(iii)(V) 290-3-3-.06(2)(b)1.(iii)(VI) 290-3-3-.06(2)(b)1.(iii)(VII) 290-3-3-.06(2)(b)3.(iii)(V)]
- provide effective instruction in mathematics [290-3-3-.06(2)(b)3.(iii)(II) 290-3-3-.06(2)(b)3.(iii)(III) 290-3-3-.06(2)(b)3.(iii)(IV) 290-3-3-.06(2)(b)3.(iii)(VI)]
- meet the needs of diverse student populations [290-3-3-.06(2)(b)1.(iii)(VIII) 290-3-3-.06(2)(b)2.(ii)(IV) 290-3-3-.06(2)(b)3.(iii)(V) 290-3-3-.06(2)(b)3.(iii)(VII) 290-3-3-.06(2)(b)4.(ii)(IV) 290-3-3-.06(2)(b)5.(ii)(VI)]
- use a variety of techniques, technologies, manipulatives, and instructional strategies to enhance student learning [290-3-3-.06(2)(b)3.(iii)(I) 290-3-3-.06(2)(b)5.(ii)(I) 290-3-3-.06(2)(c)3.(iii) 290-3-3-.06(2)(c)5.(iii)]
- provide effective instruction in social studies [290-3-3-.06(2)(b)4.(ii)(II) 290-3-3-.06(2)(b)4.(ii)(III)]
- provide effective instruction in the arts [290-3-3-.06(2)(b)5.(ii)(II) 290-3-3-.06(2)(b)5.(ii)(III) 290-3-3-.06(2)(b)5.(ii)(IV) 290-3-3-.06(2)(b)5.(ii)(V)]
- teach the whole child [290-3-3-.06(2)(b)4.(ii)(I) 290-3-3-.06(2)(c)1.(i)(iii)(I) 290-3-3-.06(2)(c)1.(i)(iii)(II) 290-3-3-.06(2)(c)1.(i)(iii)(III)]
- implement and use assessments effectively [290-3-3-.06(2)(d)2.]

Assessment:

Standards	Assessment
290-3-3-.06(2)(b)1.(iii)(I) Ability to implement a systematic program of literacy instruction that is compatible with the ways that learning occurs in kindergarten and elementary-aged children.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(II) Ability to facilitate children's development and skills in oral and written communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(V) Ability to teach developmental stages of writing and spelling including the writing process; the stages of prewriting, drafting, revising, editing, and publishing; and writing across the curriculum.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(VI) Ability to use peer and teacher conferencing and rubric assessment to help students edit and revise their writing.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(VII) Ability to create a classroom culture that motivates students to engage in reading, writing, and oral language for personal growth, knowledge development, enjoyment, and insight into human experience.	Project USA
290-3-3-.06(2)(b)1.(iii)(VIII) Ability to set academic goals to raise the achievement of students from diverse populations.	Project USA
290-3-3-.06(2)(b)2.(ii)(IV) Ability to set academic goals to raise the achievement of students from diverse populations.	Science lesson plan
290-3-3-.06(2)(b)3.(iii)(I) Ability to use manipulative materials, technology, and student interaction as instruments for enhancing development and learning.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(II) Ability to use the mathematical processes of problem solving, reasoning and proof, communication, connections, and representation to foster student learning.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(III) Ability to apply developmentally appropriate strategies for teaching mathematics, including inquiry and application-based instruction, as advocated by the Alabama Math, Science, and Technology Initiative (AMSTI).	Math lesson plan
290-3-3-.06(2)(b)3.(iii)(IV) Ability to apply the findings of the U.S. Department of Education's National Mathematics Advisory Panel's Final Report (2008) from the U.S. Department of Education and its benchmarks addressing the Critical Foundations of Algebra in Instruction.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(V) Ability to create a material-rich and an experience-rich environment that develops and extends the learning of all students.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(VI) Ability to aid students in acquiring mathematical vocabulary and concepts in context.	Math lesson plan
290-3-3-.06(2)(b)3.(iii)(VII) Ability to set academic goals to raise the achievement of students from diverse populations.	Math lesson plan
290-3-3-.06(2)(b)4.(ii)(I) Ability to facilitate children's development and skills in communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(b)4.(ii)(II) Ability to teach the social studies with an emphasis on economics, geography, political science, and history.	SS lesson plan
290-3-3-.06(2)(b)4.(ii)(III) Ability to integrate and employ the social studies across the curriculum.	Discipline specific rubric
290-3-3-.06(2)(b)4.(ii)(IV) Ability to set academic goals and strategies to raise the achievement of students from diverse populations.	SS lesson plan

290-3-3-.06(2)(b)5.(ii)(I) Ability to use manipulative materials and discipline-specific resources to produce original art that encourages the development of imagination and creativity in elementary students.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(II) Ability to effectively use a variety of arts-specific technology to enhance development and learning in the arts.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(III) Ability to facilitate children's academic, social, and emotional development; skills in communication; development of creativity and imagination; inquiry based learning; and creative expression, reasoning, and interpersonal skills through the arts.	Discipline specific rubric
290-3-3-.06(2)(b)5.(ii)(IV) Ability to integrate comprehensive arts throughout the curriculum and incorporate arts standards in designing lessons and in teaching.	Discipline specific rubric
290-3-3-.06(2)(b)5.(ii)(V) Ability to design and provide safe instruction in the four arts disciplines for all students.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(VI) Ability to set academic goals to raise the achievement of students from diverse populations.	Arts lesson plan
290-3-3-.06(2)(c)1.(i)(iii)(I) Ability to plan and implement instruction based on knowledge of students, learning theory, subject matter, curricular goals, community, flexible grouping patterns, strategies for facilitating cooperative and independent learning, study skills, and decision-making skills.	Discipline specific rubric
290-3-3-.06(2)(c)1.(i)(iii)(II) Ability to facilitate children's development and skills in communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(c)1.(i)(iii)(III) Ability to encourage K-6 students to apply their knowledge, skills, tools, and ideas to real-world issues.	Discipline specific rubric
290-3-3-.06(2)(c)3.(iii) Ability to use a variety of teaching strategies that encourage elementary students' development of critical thinking, problem solving, and performance skills.	Discipline specific rubric
290-3-3-.06(2)(c)5.(iii) Ability to use verbal, nonverbal, and media communication techniques to foster active inquiry, collaboration, and supportive interaction of elementary students.	Discipline specific rubric
290-3-3-.06(2)(d)2. Ability to use assessment strategies to promote continuous intellectual, social, emotional, and physical growth of each student.	Discipline specific rubric

UNIVERSITY OF NORTH ALABAMA
COLLEGE OF EDUCATION and
HUMAN SCIENCES

CONCEPTUAL FRAMEWORK

*“Engaging Learners,
Inspiring Leaders,
Transforming Lives”*



The Conceptual Framework establishes a shared vision in preparing educators to work effectively in P–12 schools and provides direction for programs, courses, teaching, candidate performance, scholarship, service and accountability. The Conceptual Framework is continuously evaluated in an outcome based system, and is knowledge-based, articulated, shared and consistent with the University of North Alabama’s institutional mission –

“Changing lives. Creating futures.”

The Conceptual Framework is designed to reflect current research-based knowledge and effective practices through professionalism, assessment, collaboration, technology, diversity and reflection. The UNA College of Education and Human Sciences prepares

“Knowledgeable Practicing Professionals”

who:

1. Have content and pedagogical knowledge to demonstrate professionalism through a set of beliefs, actions, dispositions and ethical standards that form the core of their practice;
2. Have the knowledge and ability to use assessment strategies to guide teaching and learning, especially impact on student learning, and to strengthen instruction and increase professional growth
3. Form communities of learners with other teachers, parents, and members of the community, through collaboration, teamwork, and research-based approaches;
4. Use technology to support assessment, planning and instruction for promoting student learning;
5. Value and plan for diversity in curriculum development, instructional strategies and in the promotion of social consciousness;
6. Know and use self-awareness and reflection as decision-making tools for assuring student learning, professional performance and personal growth.

Graduates of the University of North Alabama’s College of Education and Human Sciences are knowledgeable practicing professionals who are prepared as outstanding educators and leaders through achievement of the highest standards of knowledge and practice to assist all students to learn.

Internship Requirements:

- 1. Time:** The internship shall be fulltime in the schools for a full semester.
290-3-3-.02(4)3(g)1 The candidate is expected to keep the same hours that their cooperating teachers do, attend seminars and faculty meetings, and work with their cooperating teachers in hall, lunchroom, and bus duties.
- 2. Planning:** The candidate will plan in collaboration with the cooperating teacher for daily instruction.
 - During lower grade placement submit a minimum of two (2) lesson plans: 1 math and one language arts with reflections through LiveText to your supervisor. These plans must meet discipline-specific standards for the candidate's program.
 - During upper grade placement submit a minimum of four (4) lesson plans: 1 math, 1 science, 1 social studies, and 1 in the arts disciplines with reflections through LiveText to your supervisor. These plans must meet discipline-specific standards for the candidate's program.
 - During second placement complete Project USA (See Appendix A). Submit to supervisor through LiveText.
- 3. Portfolio:** The candidate will complete and submit an electronic Internship Portfolio in LiveText as a record of the student internship experience. This document will provide evidence that all Conceptual Framework commitments of the University of North Alabama College of Education have been met. This is accomplished through the careful selection of artifacts. Interns are responsible for keeping their portfolio up-to-date and submitting to the university supervisor at designated times. The portfolio should include the following:
 - Resume
 - Philosophy of Education
 - Professional Development Plan (See Appendix B), to be completed during the first placement.
 - Project USA (See Appendix A).

NOTE: Fifth-Year Interns complete the Advance Program Portfolio in place of the Internship Portfolio.

- 5. Notebook (Suggested):** The purpose of this notebook is to facilitate the candidate's day-to-day planning and instruction. The following items may be included.
 - School Policy Manual/Teacher Handbook/Student Handbook
 - Map of the School
 - School Yearly Schedule/Calendar
 - Bell Schedule
 - Class Schedule (For Secondary Candidates: 4x4 Block schedule/Trimester schedule, or Standard Carnegie Unit Schedule)
 - Safety Policies – Fire, Severe Weather, Unauthorized Person in the Hall or Building
 - Class roster for each class
 - Daily Lessons Plans (See LiveText for required format for Lesson Plan and the EED Performance Assessment for Lesson Plans).

Required Readings: Internship Course Syllabus & Student Internship Handbook

Attendance Policy: Regular and punctual attendance at all scheduled classes and activities (including scheduled seminars and meetings) is expected of all candidates and is regarded as integral to internship credit. If the candidate is absent due to illness or other valid reasons, the candidate must notify the cooperating teacher and the University supervisor. Absences for any reason may require make-up time in the assigned classroom and may delay credit for the internship experience.

Evaluation and Grading Procedures: The candidate's grade in student teaching is based on a combination of several factors, including the candidate's ability to complete the above requirements in a timely and effective manner, the candidate's ability to implement the methods, techniques and principles he/she has learned during his/her course work, and the candidate's ability to meet the standards outlined above.

A	Exemplary	The intern's performance is exceptional in the specified indicator and/or standard. Knowledge conveyed and/or performance demonstrated places the candidate at a level far beyond peers.
B	Good	The intern's performance meets and sometimes exceeds expectations in the specified indicator and/or standard. Knowledge conveyed and/or performance is consistent with that of effective preservice teachers. Knowledge and/or performance may be improved in area(s) indicated, but current practices are clearly acceptable.
C	Acceptable	The intern's performance sometimes, but not always, meets expectations in the specified indicator and/or standard. Improvement activities are required for performance to consistently meet standards. Knowledge conveyed and/or performance demonstrated regarding this standard is consistent with preservice teachers' initial understanding and/or performance in this area.
D/F	Unacceptable	The intern's performance is not acceptable in the specified indicator and/or standard. The candidate fails to successfully meet stated internship requirements. A remediation plan must be developed and implemented immediately during internship semester.

UNA Policy for Students with Disabilities: It is the policy of the University of North Alabama to afford equal opportunity in education to qualified students. Therefore, a student who has a disability that inhibits the student's ability to meet *internship* requirements and who desires accommodations **must** contact *his/her Department Chair* and Development Services **prior to beginning his/her internship**. The goal is to develop a timely accommodation plan and to file an Americans with Disabilities Act (ADA) Accommodation Form. *Internship* requirements will not be waived, but appropriate pre-approved accommodations will be made to allow each student to meet internship requirements. If a disability is identified later in the semester, a non-retroactive accommodation plan will be developed at that time.

ALABAMA QUALITY TEACHING STANDARDS (AQTS)

Interns, regardless of teaching field(s) must demonstrate mastery of a number of Alabama Quality Teaching Standards during the internship. In addition, each discipline has identified specific abilities that are to be measured during the internship semester. The Discipline-specific Performance Assessment Template (PAT) rules are listed in Appendix C.

Undergraduate and Alt A AQTS

Standard	Assessment
290-3-3-.03(1)(c)1.(iii) Ability to use students' prior knowledge and experiences to introduce new subject area related content.	Project USA
290-3-3-.03(1)(c)1.(iv) Ability to identify student assumptions and preconceptions about the content of a subject area and to adjust instruction in consideration of these prior understandings.	Project USA
290-3-3-.03(1)(c)1.(v) Ability to help students make connections across the curriculum in order to promote retention and transfer of knowledge to real life settings.	Project USA
290-3-3-.03(1)(c)2.(ii) Ability to provide accommodations, modifications, and/or adaptations to the general curriculum to meet the needs of each individual learner.	Project USA
290-3-3-.03(1)(c)2.(iii) Ability to select content and appropriately design and develop instructional activities to address the scope and sequence of the curriculum.	Project USA

290-3-3-.03(2)(c)1.(v) Ability to teach explicit cognitive, metacognitive, and other learning strategies to support students in becoming more successful learners.	Project USA
290-3-3-.03(2)(c)1.(vi) Ability to use knowledge about human learning and development in the design of a learning environment and learning experiences that will optimize each student's achievement.	Project USA
290-3-3-.03(2)(c)1.(vii) Ability to recognize individual variations in learning and development that exceed the typical range and use this information to provide appropriate learning experiences.	Project USA
290-3-3-.03(2)(c)2.(v) Ability to plan and implement equitable and effective student access to available technology and other resources to enhance student learning.	Project USA
290-3-3-.03(2)(c)2.(vi) Ability to plan teaching and learning experiences that are congruent with the Alabama Courses of Study and appropriate for diverse learners.	Project USA
290-3-3-.03(2)(c)2.(vii) Ability to collect and use data to plan, monitor, and improve instruction.	Project USA
290-3-3-.03(2)(c)2.(viii) Ability to organize, allocate, and manage the resources of time, space, and activities to support the learning of every student.	Professional Development Plan
290-3-3-.03(2)(c)2.(ix) Ability to organize, use, and monitor a variety of flexible student groupings and instructional strategies to support differentiated instruction.	Project USA
290-3-3-.03(2)(c)3.(iii) Ability to develop a positive relationship with every student and to take action to promote positive social relationships among students, including students from different backgrounds and abilities.	Professional Development Plan
290-3-3-.03(2)(c)3.(iv) Ability to communicate with parents and/or families to support students' understanding of appropriate behavior.	Professional Development Plan
290-3-3-.03(2)(c)3.(v) Ability to create learning environments that increase intrinsic motivation and optimize student engagement and learning.	Project USA
290-3-3-.03(2)(c)3.(vi) Ability to use individual behavioral support plans to respond proactively to the needs of all students.	Professional Development Plan
290-3-3-.03(2)(c)3.(vii) Ability to create a print-rich and language-rich environment that develops and extends students' desire and ability to read, write, speak, and listen.	Professional Development Plan
290-3-3-.03(2)(c)3.(viii) Ability to encourage students to assume increasing responsibility for themselves and to support one another's learning.	Project USA
290-3-3-.03(2)(c)4.(v) Ability to select and support the use of instructional and assistive technologies and to integrate these into a coherent instructional design.	Project USA
290-3-3-.03(2)(c)4.(vi) Ability to make developmentally appropriate choices in selecting teaching strategies to assist diverse learners in meeting instructional objectives.	Project USA
290-3-3-.03(2)(c)4.(vii) Ability to evaluate, select, and integrate a variety of strategies such as cooperative learning, discussion, discovery, problem based learning, and direct instruction into a coherent lesson design.	Project USA
290-3-3-.03(2)(c)4.(viii) Ability to adjust instruction in response to information gathered from ongoing monitoring of performance via formative assessment.	Project USA
290-3-3-.03(2)(c)4.(ix) Ability to use questions and questioning to assist all students in developing skills and strategies in critical and higher order thinking and problem solving.	Project USA

290-3-3-.03(2)(c)4.(x) Ability to use strategies that promote the independence, self-control, personal responsibility, and self-advocacy of all students.	Project USA
290-3-3-.03(2)(c)5.(v) Ability to design and use a variety of approaches to formal and informal assessment to plan instruction, monitor student understanding and progress toward learning, modify teaching and learning strategies, and measure and report student progress related to learning objectives.	Project USA
290-3-3-.03(2)(c)5.(vi) Ability to collaborate with others to design and score common assessments and to use results to share and compare instructional practice and plan new instruction.	Project USA
290-3-3-.03(2)(c)5.(vii) Ability to collaborate with others to incorporate accommodations into all assessments as appropriate.	Project USA
290-3-3-.03(2)(c)5.(viii) Ability to provide a variety of ways for students with diverse needs, including students with disabilities, to demonstrate their learning.	Project USA
290-3-3-.03(2)(c)5.(ix) Ability to develop rubrics and to teach students how to use them to assess their own performances.	Project USA
290-3-3-.03(2)(c)5.(x) Ability to develop and select appropriate performance assessments.	Project USA
290-3-3-.03(2)(c)5.(xi) Ability to engage all students in assessing and understanding their own learning and behavior.	Project USA
290-3-3-.03(2)(c)5.(xii) Ability to interpret and use reports from state assessments and results of other assessments to design both group and individual learning experiences.	Project USA
290-3-3-.03(3)(c)1.(iv) Ability to model appropriate oral and written communications.	Project USA
290-3-3-.03(3)(c)1.(v) Ability to demonstrate appropriate communication strategies that include questioning and active and reflective listening.	Project USA
290-3-3-.03(3)(c)1.(vi) Ability to foster effective verbal and nonverbal communications during ongoing instruction using assistive technologies as appropriate.	Project USA
290-3-3-.03(3)(c)1.(vii) Ability to integrate skill development in oral and written communications into all content areas that one teaches.	Project USA
290-3-3-.03(3)(c)1.(viii) Ability to use effective nonverbal communication and respond appropriately to nonverbal cues from students.	Project USA
290-3-3-.03(3)(c)2.(iii) Ability to integrate reading instruction into all content areas that one teaches.	Project USA
290-3-3-.03(3)(c)2.(iv) Ability to stimulate interest in and foster appreciation for the written word, promote reading growth, and increase the motivation of students to read widely and independently for information and pleasure.	Project USA
290-3-3-.03(3)(c)3.(v) Ability to solve problems using different strategies, to verify and interpret results, and to draw conclusions.	Project USA
290-3-3-.03(3)(c)3.(vi) Ability to communicate with others about mathematical concepts, processes, and symbols.	Project USA
290-3-3-.03(3)(c)4.(iii) Ability to integrate technology into the teaching of all content areas that one teaches.	Project USA
290-3-3-.03(3)(c)4.(iv) Ability to facilitate students' individual and collaborative use of technology, including classroom resources as well as distance and online learning opportunities when available and appropriate.	Project USA
290-3-3-.03(3)(c)4.(v) Ability to use technology to assess student progress and manage records.	Project USA

290-3-3-.03(3)(c)4.(vi) Ability to evaluate students' technology proficiency and students' technology-based products within content areas.	Project USA
290-3-3-.03(4)(c)1.(iv) Ability to develop culturally responsive curriculum and instruction, i.e., model, teach, and integrate multicultural awareness, acceptance, and appreciation into ongoing instruction.	Project USA
290-3-3-.03(4)(c)1.(v) Ability to communicate in ways that demonstrate sensitivity to diversity such as appropriate use of eye contact, interpretation of body language and verbal statements, and acknowledgement of and responsiveness to different modes of communication and participation.	Project USA
290-3-3-.03(4)(c)2.(ii) Ability to differentiate between learner difficulties that are related to cognitive or skill development and those that relate to language learning.	Project USA
290-3-3-.03(4)(c)3.(iii) Ability to identify and refer students for diagnosis for special services.	Professional Development Plan
290-3-3-.03(4)(c)3.(iv) Ability to address learning differences and disabilities that are prevalent in an inclusive classroom.	Project USA
290-3-3-.03(4)(c)4.(iii) Ability to help students assess their own learning styles and to build upon identified strengths.	Project USA
290-3-3-.03(4)(c)4.(iv) Ability to design learning experiences that engage all learning styles.	Project USA
290-3-3-.03(4)(c)5.(iii) Ability to create a learning community in which individual differences are respected.	Project USA
290-3-3-.03(4)(c)5.(iv) Ability to assess and diagnose individual students' contexts, strengths, and learning needs and to tailor curriculum and teaching to address these personal characteristics.	Project USA
290-3-3-.03(5)(c)1.(iv) Ability to involve parents and/or families as active partners in planning and supporting student learning.	Professional Development Plan
290-3-3-.03(5)(c)1.(v) Ability to share instructional responsibility for students with diverse needs, including students with disabilities, and to develop collaborative teaching relationships and instructional strategies.	Professional Development Plan
290-3-3-.03(5)(c)1.(viii) Ability to collaborate in the planning of instruction for an expanded curriculum in general education to include Individual Education Plans (IEPs) and other plans such as Section 504 goals for students with disabilities.	Professional Development Plan
290-3-3-.03(5)(c)1.(ix) Ability to communicate and collaborate effectively with colleagues, students, parents, guardians, and significant agency personnel who are included and valued equally as partners.	Professional Development Plan
290-3-3-.03(5)(c)1.(x) Ability to exhibit the professional dispositions delineated in professional, state, and institutional standards while working with students, colleagues, families, and communities.	Professional Development Plan
290-3-3-.03(5)(c)2.(ii) Knowledge of a range of professional learning opportunities, including job-embedded learning, district- and state-sponsored workshops, university offerings, and online and distance learning.	Professional Development Plan
290-3-3-.03(5)(c)2.(iii) Knowledge of the processes and skills associated with peer coaching and mentoring.	Professional Development Plan
290-3-3-.03(5)(c)2.(v) Ability to use best practices, professional literature, and collegial assistance to improve as a teacher and a learner.	Professional Development Plan
290-3-3-.03(5)(c)3.(iii) Ability to integrate statewide programs and initiatives into the curriculum and instructional processes.	Project USA
290-3-3-.03(5)(c)3.(iv) Ability to communicate with students, parents, and the	Professional

public about Alabama's assessment system and major State educational improvement initiatives.	Development Plan
290-3-3-.03(5)(c)5.(iii) Ability to use and maintain confidential student information in an ethical and professional manner.	Professional Development Plan
290-3-3-.03(5)(c)5.(iv) Ability to practice safe, responsible, legal, and ethical use of technology and comply with school and district acceptable-use policies including fair-use and copyright guidelines and Internet-user protection policies.	Project USA
290-3-3-.03(5)(c)6.(ii) Ability to access school, community, state, and other resources and referral services.	Professional Development Plan
290-3-3-.03(5)(c)6.(iii) Ability to access resources to gain information about federal, state, district, and school policies and procedures.	Professional Development Plan
290-3-3-.03(5)(c)6.(iv) Ability to keep accurate records including IEPs, especially records related to federal, state, and district policies and other records with legal implications.	Professional Development Plan

Appendix A

Project USA – Using Student Assessment

Introduction

The purpose of Project USA is to develop, plan, and execute a successful sequence of instruction based on student assessment. During internship each candidate will plan a unit of instruction based on the analysis of student assessment.

Context Description

Discuss relevant factors and how they may affect the planning-teaching-learning process. Include any conditions that affect instruction and student learning. In your discussion include:

Community, district and school factors: Address geographic location, grade levels, race/ethnicity, languages represented.

Classroom factors: Address classroom arrangement and other relevant factors such as classroom rules and grouping patterns.

Technology factors: Address both classroom access, as well as access throughout the entire school. Use the forms in the Technology Form Section located after Section Six as a tool for gathering information.

Student characteristics: Describe the student population according to: age/grade level, gender, race/ethnicity, language, exceptional learners, achievement levels, developmental levels, learning styles, and interests/skills levels. In your narrative, be sure to describe the student population according to background knowledge related to unit of instruction.

Planning

Provide and justify learning goals for unit. Make sure these goals include content-area concepts, as well as technology concepts.

Describe how you will design your unit of instruction related to goals, students' characteristics and needs and specific learning context. In your discussion, include:

Identify significant and appropriate learning goals: List goals (big ideas, not activities) that will guide planning, delivery and assessment of unit, and why they are appropriate in terms of student needs. **Because all instruction and assessment ties back to goals, identifying these are the most important part of the planning process!!**

Alignment: Describe how this project aligns with curriculum standards (both content area and technology) and goals. Possible resources include state standards, national standards and curriculum guides/manuals. Attach a copy of the school / district Acceptable Use Policy and any school-specific guidelines to procedures for student technology use. Describe how your project is aligned with and considers the AUP and school-specific procedures.

Result of pre-assessments: After administering two different types of pre-assessments of your choosing for content-area concepts and using the data related to technology (the "Teacher Access to Technology" and the "Student Technology Inventory," analyze student performance in relation to content-area and technology goals. Use a table, graph or chart to help describe technology use/availability and grouping patterns that will guide your instruction.

Activities/strategies: List a variety of initial, developmental, and culminating activities that you will implement in your instruction of the unit and explain why you are planning those specific activities. Your goal is to convey content knowledge in meaningful ways by using multiple teaching strategies, including technology, in individual lesson plans based on learning needs revealed in the pre-assessments. (Examples might include: Cooperative learning, individualizing instruction, hands-on activities, varying materials based teaching plans to meet student needs and other research strategies.)

Assessment

- Design an assessment plan to monitor student learning. You will use 2 pre-assessments prior to instruction and 2 post-assessments after instruction to measure student learning. Use multiple approaches aligned with your learning goals. These assessments may include performance-based tasks, paper and pencil tasks, or documented personal observations. Your assessments must be appropriate for the Standards identified in Section Two.
- Remember that in addition to monitoring students' content-area learning, you will be monitoring their technology skills, as well. A sample inventory is attached for you to use as a tool for gathering data on your students' technology skills. Choose the inventory appropriate for your grade level. You will use the results of this survey to help organize, use, and monitor a variety of flexible student groupings and instructional strategies to meet both content-area and technology skill needs.
- Describe assessments: Clearly explain the 2 content-area pre-assessments and 2 content-area post assessments, rationale for their usage (how they align with your learning goals), and the criteria you will use to determine if students' learning aligns with the goals.
- Assessments: (A) Include copies of assessments, prompts and/or student directions and criteria for evaluating performance (rubrics, checklists, test, answer key, etc.) (B) Include the data summary from the "Teacher Access to Technology," and the "Student Technology Inventory."

Implementation

Provide examples of instructional decision-making based on students' learning.

Daily Lesson Plans: Using the LiveText Lesson Plan template, complete required number of lessons for unit (two 5-day units, or one 10-day unit). Remember to write objectives in terms of observable student outcomes and not teacher behaviors. A minimum of three lesson plans should be included that demonstrate integration of technology by both you and students. Technology integration with students should be planned for diverse learner and modified for learning styles, ability levels, and special needs. Include student work samples showing the student's use of technology to locate, collect, create, produce, communicate, and present information. Samples should also show your ability to use technology tools for assessing student progress and managing student records.

Implementation Response

Think of times when a student's response caused you to modify your original design for instruction. Explain what the student did/said, what you did next, and why you thought this would improve student progress toward the learning goal.

Analysis

Analyze assessment data to determine students' progress related to unit goals. Student work samples (products) should be utilized and presented as evidence in at least one of the sections below.

Use the spreadsheet from the pre-assessment to document post-assessment data.

Include a rubric of a technology-based product and describe how you evaluated a technology-based product.

Whole Group

Examination of whole group with descriptive summary: Create a table that shows pre and post assessment data on every student on every unit goal. Then write a descriptive summary that tells about your students' learning in this unit.

Individual

Examination of two individual students who represent different levels of performance with descriptive summary: Select two students that demonstrated different levels of performance and provide rationale for your choice (why is it important to understand these particular student performances?). Draw conclusions about how these two students learned in relation to one unit goal.

Reflection

Reflect on your performance as a teacher in terms of student learning results.

Unit goals: Evaluate how well you met each of your goals. Which goal did most students successfully meet? What reasons can you offer for this success? Which goal was least successful? Provide possible reasons for this lack of success, and what you will do differently next time.

Professional development goals: What did you do well? What areas need improvement? What did you learn from teaching this unit? Identify steps you will take to improve your performance in the future.

Appendix B Professional Development Plan

Purpose: the paramount purpose of any educational professional development plan should be the enhancement of all areas of the knowledgeable, practicing professional. The following Professional Development Plan outline corresponds with various divisions of the Student Intern Observation Form and the Alabama Professional Education Personnel Evolution.

I. Best Practices and Professional Literature Related to Instruction

Using best practices and professional literature collaborate with colleagues to conduct professional activities in an ethical manner consistent with the requirements of law, rules regulations, policies and procedures.

Suggested Evidence: Sample documents/materials developed for lessons plans and linked to best practices; evidence of the use of professional journal articles, books, or electronic media, in preparation for lessons or professional responsibilities; website citations for research-based classroom management or instructional activities, or assessment practices.

II. Classroom Management

A classroom/behavior management plan and accompanying candidate-designed forms.

Suggested Evidence: A complete classroom management plan that includes strategies for managing not only student behavior, but also student learning, time management, diversity in the classroom, and communication skills.

III. Performance of Professional Responsibilities

Engage in and reflect on meaningful professional development activities in order to enhance teaching and learning.

Suggested Evidence: Participation in professional development activities, which may include: attendance at a conference related to various educational issues or content instruction, participation in an online professional learning community, mentor/mentee activities with cooperating teachers or grade level/departmental level work sessions.

IV. Collaboration

Participate as reflective members of different types of teams including, but not limited to BBSST within the education process.

Suggested Evidence: Interviews with or meetings with special education teachers/teams to determine the procedure for referral, adherence to IEPs, maintaining confidentiality/ reflections on how you handled a situation with a special needs student or student reviewed at a BBSST meeting, accommodations made for ESL student, etc.

Appendix C

Discipline-Specific Performance Assessment Template (PAT) Standards

Elementary

Standard	Assessment
290-3-3-.06(2)(b)1.(iii)(I) Ability to implement a systematic program of literacy instruction that is compatible with the ways that learning occurs in kindergarten and elementary-aged children.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(II) Ability to facilitate children’s development and skills in oral and written communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(V) Ability to teach developmental stages of writing and spelling including the writing process; the stages of prewriting, drafting, revising, editing, and publishing; and writing across the curriculum.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(VI) Ability to use peer and teacher conferencing and rubric assessment to help students edit and revise their writing.	Discipline specific rubric
290-3-3-.06(2)(b)1.(iii)(VII) Ability to create a classroom culture that motivates students to engage in reading, writing, and oral language for personal growth, knowledge development, enjoyment, and insight into human experience.	Project USA
290-3-3-.06(2)(b)1.(iii)(VIII) Ability to set academic goals to raise the achievement of students from diverse populations.	Project USA
290-3-3-.06(2)(b)2.(ii)(IV) Ability to set academic goals to raise the achievement of students from diverse populations.	Science lesson plan
290-3-3-.06(2)(b)3.(iii)(I) Ability to use manipulative materials, technology, and student interaction as instruments for enhancing development and learning.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(II) Ability to use the mathematical processes of problem solving, reasoning and proof, communication, connections, and representation to foster student learning.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(III) Ability to apply developmentally appropriate strategies for teaching mathematics, including inquiry and application-based instruction, as advocated by the Alabama Math, Science, and Technology Initiative (AMSTI).	Math lesson plan
290-3-3-.06(2)(b)3.(iii)(IV) Ability to apply the findings of the U.S. Department of Education’s National Mathematics Advisory Panel’s Final Report (2008) from the U.S. Department of Education and its benchmarks addressing the Critical Foundations of Algebra in Instruction.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(V) Ability to create a material-rich and an experience-rich environment that develops and extends the learning of all students.	Discipline specific rubric
290-3-3-.06(2)(b)3.(iii)(VI) Ability to aid students in acquiring mathematical vocabulary and concepts in context.	Math lesson plan
290-3-3-.06(2)(b)3.(iii)(VII) Ability to set academic goals to raise the achievement of students from diverse populations.	Math lesson plan
290-3-3-.06(2)(b)4.(ii)(I) Ability to facilitate children’s development and skills in communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(b)4.(ii)(II) Ability to teach the social studies with an emphasis on	SS lesson plan

economics, geography, political science, and history.	
290-3-3-.06(2)(b)4.(ii)(III) Ability to integrate and employ the social studies across the curriculum.	Discipline specific rubric
290-3-3-.06(2)(b)4.(ii)(IV) Ability to set academic goals and strategies to raise the achievement of students from diverse populations.	SS lesson plan
290-3-3-.06(2)(b)5.(ii)(I) Ability to use manipulative materials and discipline-specific resources to produce original art that encourages the development of imagination and creativity in elementary students.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(II) Ability to effectively use a variety of arts-specific technology to enhance development and learning in the arts.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(III) Ability to facilitate children's academic, social, and emotional development; skills in communication; development of creativity and imagination; inquiry based learning; and creative expression, reasoning, and interpersonal skills through the arts.	Discipline specific rubric
290-3-3-.06(2)(b)5.(ii)(IV) Ability to integrate comprehensive arts throughout the curriculum and incorporate arts standards in designing lessons and in teaching.	Discipline specific rubric
290-3-3-.06(2)(b)5.(ii)(V) Ability to design and provide safe instruction in the four arts disciplines for all students.	Arts lesson plan
290-3-3-.06(2)(b)5.(ii)(VI) Ability to set academic goals to raise the achievement of students from diverse populations.	Arts lesson plan
290-3-3-.06(2)(c)1.(i)(iii)(I) Ability to plan and implement instruction based on knowledge of students, learning theory, subject matter, curricular goals, community, flexible grouping patterns, strategies for facilitating cooperative and independent learning, study skills, and decision-making skills.	Discipline specific rubric
290-3-3-.06(2)(c)1.(i)(iii)(II) Ability to facilitate children's development and skills in communication, inquiry, creative expression, reasoning, and interpersonal relationships.	Discipline specific rubric
290-3-3-.06(2)(c)1.(i)(iii)(III) Ability to encourage K-6 students to apply their knowledge, skills, tools, and ideas to real-world issues.	Discipline specific rubric
290-3-3-.06(2)(c)3.(iii) Ability to use a variety of teaching strategies that encourage elementary students' development of critical thinking, problem solving, and performance skills.	Discipline specific rubric
290-3-3-.06(2)(c)5.(iii) Ability to use verbal, nonverbal, and media communication techniques to foster active inquiry, collaboration, and supportive interaction of elementary students.	Discipline specific rubric
290-3-3-.06(2)(d)2. Ability to use assessment strategies to promote continuous intellectual, social, emotional, and physical growth of each student.	Discipline specific rubric

Performance Assessment for Elementary Education Lesson Plans

Performance Assessment

	Target (3.000 pts)	Acceptable (2.000 pts)	Unacceptable (1.000 pt)
P-12 AL Course of Study Standards (1.000, 9%) AL-PAT-CLASSB-2009.1.c.2.iii AL-PAT-CLASSB-2009.2.c.2.vi AL-PAT-CLASSB-2009.5.c.3.iii AL-UNA-CF.1	Selects appropriate AL Course of Study standards and state initiatives that link to the lesson objectives.	Selects appropriate AL course of Study standards.	Selects limited appropriate AL Course of Study standards.
Lesson Objectives (1.000, 9%) AL-PAT-CLASSB-2009.2.c.4.ix AL-PAT-CLASSB-2009.2.c.4.vi AL-UNA-CF.1 NCATE-2007.1c	Objectives include higher order thinking, are written in terms of observable and measurable student behavior, and appropriately fit age/ability level of students.	Objectives are written in terms of observable and measurable student behavior and appropriately fit age/ ability level of students.	Objectives written in terms of unobservable and/or unmeasurable student behavior and/or do not fit age/ability level of students.
Assessment (2.000, 18%) AL-PAT-CLASSB-2009.2.c.2.vii AL-PAT-CLASSB-2009.2.c.5.ii AL-PAT-CLASSB-2009.2.c.5.v AL-PAT-CLASSB-2009.2.c.5.x AL-PAT-CLASSB-2009.4.c.5.iv AL-UNA-CF.2	Assessment strategies clearly match lesson objectives and include appropriate accommodations for diverse learners including gender and	Assessment strategies match lesson objectives and include appropriate accommodations for diverse learners.	Assessment strategies do not match lesson objectives and include few or no accommodations for diverse learners.

Performance Assessment

	Target (3.000 pts)	Acceptable (2.000 pts)	Unacceptable (1.000 pt)
	cultural sensitivity.		
Instruction/Review and Purpose (2.000, 18%) AL-PAT-CLASSB-2009.1.c.1.iii AL-PAT-CLASSB-2009.1.c.1.iv AL-PAT-CLASSB-2009.1.c.2.ii AL-UNA-CF.1	Includes a clear review of previously learned content, provides steps to secure students' attention, and states lesson's purpose and objective(s) related to students' lives.	Includes some reference to previously learned content and states purpose and objectives.	No review of previously learned content and no clear purpose of lesson.
Instruction/Pedagogy (1.000, 9%) AL-PAT-CLASSB-2009.2.c.3.iii AL-PAT-CLASSB-2009.2.c.4.vii AL-PAT-CLASSB-2009.2.c.5.viii AL-PAT-CLASSB-2009.4.c.2.ii AL-PAT-CLASSB-2009.4.c.3.iv AL-UNA-CF.1 AL-UNA-CF.5 NCATE-2007.1 NCATE-2007.1b	Instruction is appropriate for diverse learners including gender and cultural sensitivity, with logical and step-by-step procedures, and provides evidence of knowledge of subject matter.	Instruction is appropriate for diverse learners, with logical step-by-step procedures and provides evidence of knowledge of subject matter.	Instructional procedures lack organization, evidence of knowledge of subject matter and/or appropriate accommodations.
Guided and/or Independent Practice (1.000, 9%) AL-PAT-CLASSB-2009.2.c.2.ix AL-PAT-CLASSB-2009.2.c.3.viii AL-PAT-CLASSB-2009.4.c.5.iii	Provides appropriate differentiated guided and/or independent practice (based on	Provides appropriate guided and/or independent practice (based on teaching strategy) for all	Adequate practice is not provided and/or is not appropriate for lesson objectives.

Performance Assessment

	Target (3.000 pts)	Acceptable (2.000 pts)	Unacceptable (1.000 pt)
	teaching strategy) for all students.	students.	
Closure (1.000, 9%) AL-PAT-CLASSB-2009.1.c.1.v AL-UNA-CF.1	Includes details of a clearly summarized lesson related to lesson objectives.	Lesson is summarized.	Little evidence of any closure or summary of lesson.
Materials & Resources (1.000, 9%) AL-PAT-CLASSB-2009.2.c.2.ix AL-PAT-CLASSB-2009.2.c.3.vii AL-PAT-CLASSB-2009.2.c.4.v AL-PAT-CLASSB-2009.3.c.4.iv AL-UNA-CF.4	All materials and resources are clearly identified and are appropriate for all learners to meet lesson objectives.	Most materials and resources are clearly identified and are appropriate for all learners	Materials and resources are not clearly identified and/or not appropriate for all learners.
Reflection (1.000, 9%) AL-PAT-CLASSB-2009.2.c.4.viii AL-UNA-CF.6	Candidate analyzes lesson in a critical fashion and provides constructive criticism including strengths and weaknesses of lesson, as well as alternative ways of teaching the lesson in the future.	Candidate analyzes lesson and provides some constructive criticism.	Reflection is not included or is not a detailed analysis.

Standards

- AL-PAT-CLASSB-2009.1.c.1.iii
Ability to use students' prior knowledge and experiences to introduce new subject area related content.
- AL-PAT-CLASSB-2009.1.c.1.iv
Ability to identify student assumptions and preconceptions about the content of a subject area and to adjust instruction in consideration of these prior understandings.
- AL-PAT-CLASSB-2009.1.c.1.v
Ability to help students make connections across the curriculum in order to promote retention and transfer of knowledge to real life settings.
- AL-PAT-CLASSB-2009.1.c.2.ii
Ability to provide accommodations, modifications, and/or adaptations to the general curriculum to meet the needs of each individual learner.
- AL-PAT-CLASSB-2009.1.c.2.iii
Ability to select content and appropriately design and develop instructional activities to address the scope and sequence of the curriculum.
- AL-PAT-CLASSB-2009.2.c.2.vi
Ability to plan teaching and learning experiences that are congruent with the Alabama Courses of Study and appropriate for diverse learners.
- AL-PAT-CLASSB-2009.2.c.2.vii
Ability to collect and use data to plan, monitor, and improve instruction.
- AL-PAT-CLASSB-2009.2.c.2.viii
Ability to organize, allocate, and manage the resources of time, space, and activities to support the learning of every student.
- AL-PAT-CLASSB-2009.2.c.2.ix
Ability to organize, use, and monitor a variety of flexible student groupings and instructional strategies to support differentiated instruction.
- AL-PAT-CLASSB-2009.2.c.3.iii
Ability to develop a positive relationship with every student and to take action to promote positive social relationships among students, including students from different backgrounds and abilities.
- AL-PAT-CLASSB-2009.2.c.3.vii
Ability to create a print-rich and language-rich environment that develops and extends students' desire and ability to read, write, speak, and listen.
- AL-PAT-CLASSB-2009.2.c.3.viii
Ability to encourage students to assume increasing responsibility for themselves and to support one another's learning.
- AL-PAT-CLASSB-2009.2.c.4.v
Ability to select and support the use of instructional and assistive technologies and to integrate these into a coherent instructional design.
- AL-PAT-CLASSB-2009.2.c.4.vi
Ability to make developmentally appropriate choices in selecting teaching strategies to assist diverse learners in meeting instructional objectives.
- AL-PAT-CLASSB-2009.2.c.4.vii
Ability to evaluate, select, and integrate a variety of strategies such as cooperative learning, discussion, discovery, problem based learning, and direct

- instruction into a coherent lesson design.
- AL-PAT-CLASSB-2009.2.c.4.viii
Ability to adjust instruction in response to information gathered from ongoing monitoring of performance via formative assessment.
- AL-PAT-CLASSB-2009.2.c.4.ix
Ability to use questions and questioning to assist all students in developing skills and strategies in critical and higher order thinking and problem solving.
- AL-PAT-CLASSB-2009.2.c.5.ii
Knowledge of the relationship between assessment and learning and of how to integrate appropriate assessments into all stages of the learning process.
- AL-PAT-CLASSB-2009.2.c.5.v
Ability to design and use a variety of approaches to formal and informal assessment to plan instruction, monitor student understanding and progress toward learning, modify teaching and learning strategies, and measure and report student progress related to learning objectives.
- AL-PAT-CLASSB-2009.2.c.5.viii
Ability to provide a variety of ways for students with diverse needs, including students with disabilities, to demonstrate their learning.
- AL-PAT-CLASSB-2009.2.c.5.x
Ability to develop and select appropriate performance assessments.
- AL-PAT-CLASSB-2009.3.c.4.iv
Ability to facilitate students' individual and collaborative use of technology, including classroom resources as well as distance and online learning opportunities when available and appropriate.
- AL-PAT-CLASSB-2009.4.c.2.ii
Ability to differentiate between learner difficulties that are related to cognitive or skill development and those that relate to language learning.
- AL-PAT-CLASSB-2009.4.c.3.iv
Ability to address learning differences and disabilities that are prevalent in an inclusive classroom.
- AL-PAT-CLASSB-2009.4.c.5.iii
Ability to create a learning community in which individual differences are respected.
- AL-PAT-CLASSB-2009.4.c.5.iv
Ability to assess and diagnose individual students' contexts, strengths, and learning needs and to tailor curriculum and teaching to address these personal characteristics.
- AL-PAT-CLASSB-2009.5.c.3.iii
Ability to integrate statewide programs and initiatives into the curriculum and instructional processes.
- AL-UNA-CF.1
Commitment 1: Knowledgeable practicing professionals demonstrate professionalism through a set of beliefs, actions, dispositions and ethical standards that form the core of their practice.
- AL-UNA-CF.2
Commitment 2: Knowledgeable practicing professionals have the knowledge and

ability to use assessment strategies to guide teaching and learning and to strengthen instruction and increase professional growth.

AL-UNA-CF.3

Commitment 3: Knowledgeable practicing professionals form communities of learners through collaboration, teamwork and research-based approaches.

AL-UNA-CF.4

Commitment 4: Knowledgeable practicing professionals use technology to support assessment, planning and instruction for promoting student learning.

AL-UNA-CF.5

Commitment 5: Knowledgeable practicing professionals value and plan for diversity in curriculum development, instructional strategies and in the promotion of social consciousness.

AL-UNA-CF.6

Commitment 6: Knowledgeable practicing professionals know and use self-awareness and reflection as decision-making tools for assuring student learning, professional performance and personal growth.

NCATE-2007.1

Candidate Knowledge, Skills, and Professional Dispositions -- Candidates preparing to work in schools as teachers or other professionals know and demonstrate the content knowledge, pedagogical content knowledge and skills, pedagogical and professional knowledge and skills, and professional dispositions necessary to help all students learn. Assessments indicate that candidates meet professional, state, and institutional standards.

NCATE-2007.1b

Pedagogical Content Knowledge and Skills for Teacher Candidates (Initial and Advanced Preparation of Teachers)

NCATE-2007.1c

Professional and Pedagogical Knowledge and Skills for Teacher Candidates (Initial and Advanced Preparation of Teachers)