

UNIVERSITY OF NORTH ALABAMA
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND RECREATION

COURSE NUMBER: HPE 443
COURSE TITLE: Management of Health, Physical Education and Athletics
SEMESTER HOURS: 3 semester hours
PREREQUISITES: HPE 221
REVISED: January 2012

Management of Health, Physical Education and Athletics

CATALOG DESCRIPTION: Emphasis on organization and administration of health, physical education and athletic programs in schools; curriculum planning; budgeting; selection, care and maintenance of equipment and facilities; personnel issues.

TEXT: Blanchard, K. and Johnson, S. (1982). *The one minute manager*. New York: Wm. Morrow and Company.

LiveText

Handouts and PowerPoint presentations

COURSE OBJECTIVES: Upon successfully completing this course the student should as a result of: (1) planned instruction, (2) class assignments; (3) class exercises; and (4) related readings, be able to discuss the following topics with respect to these specific concepts:

- Understand the purpose and need of efficient organization and administration in accordance with NASPE Guidelines.
- Know something of general educational administration with implication for health, physical education, and athletic programs in accordance with the Alabama Course of Study.
- Gain a working knowledge of administrative problems regarding health, physical education, and athletics.
- Gain a working knowledge with application of management and organizational principles in designing a facility.

PROFESSIONAL STANDARDS AND ASSESSMENT: Content included in this course fulfill Alabama Physical Education Knowledge and Ability Standard 290-3-3-33

- (2)(a)1.(iv) Historical, philosophical, and social perspectives of physical education and related legislation.

Content of this course links with UNA College of Education Conceptual Framework References 1, 4, 6.

| Standard Code | Standard | Assessment | Instrument |
|-------------------------|---|---------------------------------|------------|
| 290-3-3-.33(2)(a)1.(iv) | Historical, philosophical, and social perspectives of physical education and related legislation. | Title IX legislation assignment | Rubric |

COURSE CONTENT:

The management process
 Management organization to achieve the objectives of physical education and sport.
 Recreational sports programs
 Interscholastic, intercollegiate, and other competitive sports programs.
 Management of physical education programs in the public and private sector.
 Management functions
 Personnel management and supervision
 Program development
 Facility management
 Fiscal management
 Equipment management
 Sports medicine management team
 Legal liability, risk management, and insurance
 Public relations
 Professional tools: resume, cover letters, references

COURSE ACTIVITIES:

Lectures/discussions
 Supplementary materials distributed to class
 Articles from discipline related areas.
 Resume cover letter and professional reference development
 Think tank scenarios
 Reaction assignment
 Written exams

GRADING PROCEDURE:

The student’s final grade in this course will be determined by the following: a) written exams, b) written projects; and c) class attendance. During this course three (3) written exams will be administered which will be evaluated on a 100 point basis. Each student will also be required to complete two (2) written projects with a value of 100 points each. The first project will require the student to design a facility for physical education and the second project will require the student to develop a professional resume with accompanying cover letter and reference list. These projects must be submitted via LiveText for evaluation. Finally, each student will be given 100 attendance points at the beginning of the semester. Five (5) of these points will be deducted for each absence with the points remaining at the end of the semester representing an exam grade. However, upon the ninth (9th) absence, the student will automatically receive a grade of “F” for this course. All points received for exams and assignments in this course will be averaged to determine the student’s final course grade.

Grades will be assigned according to the following scale:

- A= 100-90
- B= 89-80
- C= 79-70
- D= 69-60
- F= Below 60

ATTENDANCE POLICY:

At the beginning of the semester, each student will be given 100 points for attendance. Five (5) points will be deducted for each absence (excused or unexcused), two (2) tardies equal one (1) absence. Upon the 9th absence in this course the student will automatically receive a grade of "F".

MAKE-UP POLICY:

There are no make-up exams in this course. Any missed exam(s) will be taken during final exams.

PERSONAL TECHNOLOGY POLICY:

Use of cell phones or other electronic devices will not be allowed in class without prior instructor approval. Phones should be off or in silent mode. There is no reason for a student to have to send or address calls or messages during class. If the student has extenuating circumstances and needs to be available for an emergency, permission should be secured from the course instructor before class begins. The first time a cell phone rings in class may be attributed to poor judgment. If this occurs a second time the person who brought the phone to class will be dismissed from class for the day and counted absent and receive a grade of zero (0) for the day's class work. This cell phone policy applies to all classes including exams and presentations.

ACCOMMODATION STATEMENT:

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the University offers reasonable accommodations to students with eligible documented learning, physical and/or psychological disabilities. Under Title II of the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Amendment Act of 2008, a disability is defined as a physical or mental impairment that substantially limits one or more major life activities as compared to an average person in the population. It is the responsibility of the student to contact Disability Support Services to initiate the process to develop an accommodation plan. This accommodation plan will not be applied retroactively. Appropriate, reasonable accommodations will be made to allow each student to meet course requirements, but no fundamental or substantial alteration of academic standards will be made. Students needing assistance should contact Disability Support Services (256-765-4214).

ACADEMIC HONESTY:

Students of the university academic community are expected to adhere to commonly accepted standards of academic honesty. Allegations of academic dishonesty can reflect poorly on the scholarly reputation of the University including students, faculty and graduates. Individuals who elect to commit acts of academic dishonesty such as cheating, plagiarism, or misrepresentation will be subject to appropriate disciplinary action in accordance with university policy.

Incidents of possible student academic dishonesty will be addressed in accordance with the following guidelines:

1. The instructor is responsible for investigating and documenting any incident of alleged academic dishonesty that occurs under the instructor's purview.
2. If the instructor finds the allegation of academic dishonesty to have merit, then the instructor, after a documented conference with the student, will develop a plan for disciplinary action. If the student agrees to this plan, then both instructor and student will sign the agreement. The faculty member will forward a copy of the signed agreement to the Office of Student Conduct for record-keeping purposes.
3. If the student disagrees with the instructor's proposed plan for disciplinary action and wishes to take further action, he/she is responsible for scheduling a meeting with the chair of the department where the course is housed to appeal the proposed disciplinary plan. The department chair shall mediate the matter and seek a satisfactory judgment acceptable to the faculty member based on meetings with all parties. If a resolution is reached, the disposition of the case will be forwarded to the Office of Student Conduct. If a resolution at the departmental level is not reached and the student wishes to take further action, he/she is responsible for scheduling a meeting with the dean of the college where the course is housed to appeal the proposed disciplinary plan. The college dean shall mediate the matter and seek a satisfactory judgment acceptable to the faculty member based on meetings with all parties. If a resolution is reached, the disposition of the case will be forwarded to the Office of Student Conduct. If a resolution at the college level is not reached and the student wishes to take further action, he/she is responsible for scheduling a meeting with the Vice President for Academic Affairs and Provost (VPAA/P) to appeal the proposed disciplinary plan. The VPAA/P shall mediate the matter and seek a satisfactory judgment acceptable to the faculty member based on meetings with all parties. After reviewing all documentation, the VPAA/P may, at his/her discretion, choose either to affirm the proposed action, to refer the case to the Office of Student Conduct for further review, or to dismiss the matter depending on the merits of the case. The final disposition of the case will be disseminated to appropriate parties, including the Office of Student Conduct.
4. If a student is allowed academic progression but demonstrates a repeated pattern of academic dishonesty, the VPAA/P may, after consultation with the Office of Student Conduct, assign additional penalties to the student, including removal from the University.