

Using Kaltura Capture for a Course Assignment

1. Go to the Assignment (“Kaltura” is a sample assignment name and not the name of your assignment).

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Undated Assignments

- Kaltura Sample Quiz
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- SpeedGrader test
-/11 pts | Not Yet Graded
- Kaltura Upload Assignment
- Kaltura**
- Respondus Monitor Practice Quiz - Requires Respondus LockDown Browser + Webcam
-/6 pts

2. Click Submit Assignment.

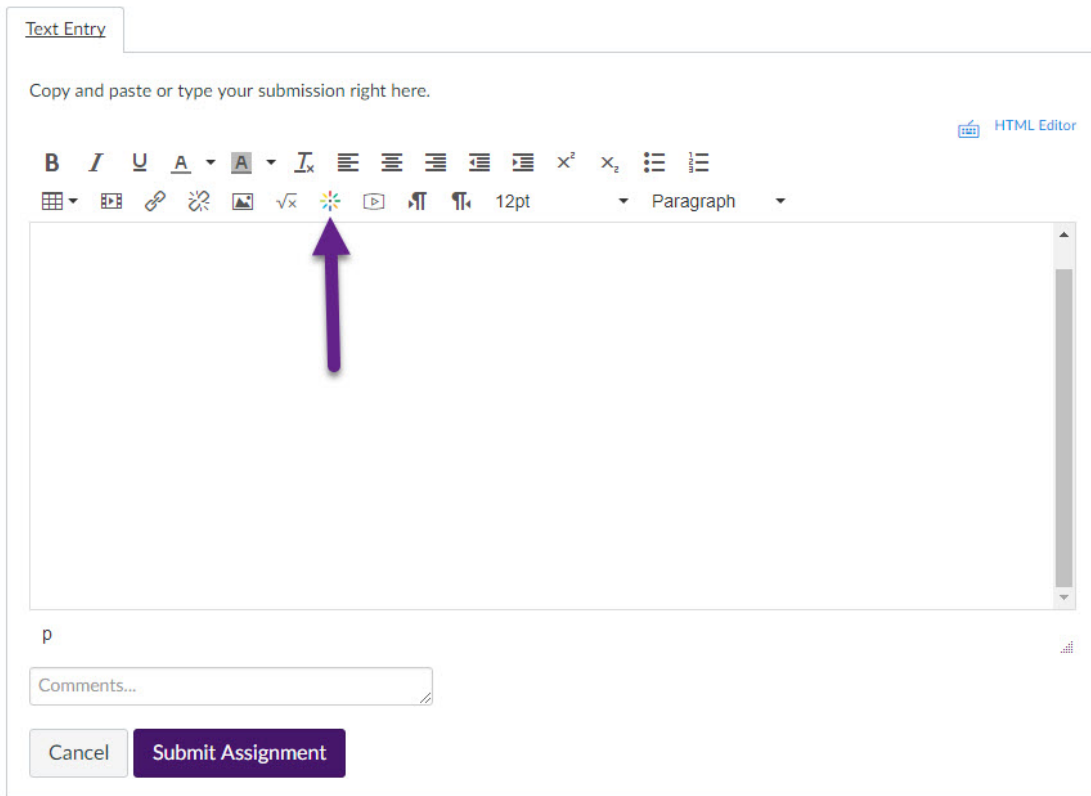
Kaltura

Submit Assignment

Due No Due Date Points 0 Submitting a text entry box

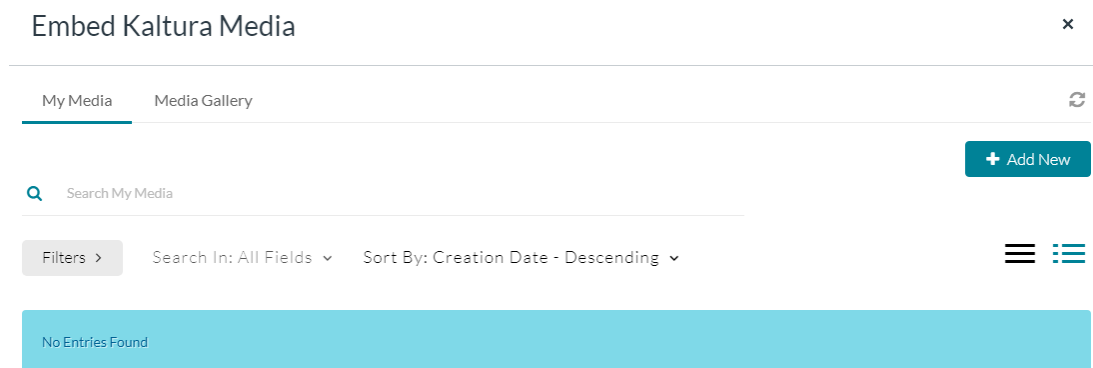
No Content

3. In the Text Entry window, click the Embed Kaltura Media button.



The screenshot shows a 'Text Entry' window with a rich text editor. The editor's toolbar includes various icons for text formatting and media insertion. A purple arrow points to the 'Embed Kaltura Media' icon, which is a colorful starburst. Below the editor is a 'Comments...' text box and two buttons: 'Cancel' and 'Submit Assignment'.

4. You should now see the Kaltura Embed Media window.



The screenshot shows the 'Embed Kaltura Media' window. It has a title bar with a close button (x) and a refresh button. Below the title bar are two tabs: 'My Media' (selected) and 'Media Gallery'. A search bar is present with the text 'Search My Media'. To the right of the search bar is a '+ Add New' button. Below the search bar are filter options: 'Filters >', 'Search In: All Fields', and 'Sort By: Creation Date - Descending'. At the bottom, a light blue banner displays the message 'No Entries Found'.

5. Click the Add New button in the upper right.
 - a. If you have media to upload, select Media Upload.
 - b. If you need to record, select Kaltura Capture.

Embed Kaltura Media ×

The screenshot shows the 'Embed Kaltura Media' interface. At the top, there are tabs for 'My Media' and 'Media Gallery'. Below the tabs is a search bar labeled 'Search My Media'. To the right of the search bar is a '+ Add New' button. A dropdown menu is open from this button, showing four options: 'Media Upload', 'YouTube', 'Kaltura Capture', and 'Video Quiz'. Three purple arrows point to the '+ Add New' button and the 'Media Upload', 'Kaltura Capture', and 'Video Quiz' options. Below the search bar, there are filter options: 'Filters >', 'Search In: All Fields', and 'Sort By: Creation Date - Descending'. At the bottom, a blue banner displays 'No Entries Found'.

6. When using Kaltura Capture for the first time, you will be prompted download Kaltura Capture.

Embed Kaltura Media ×

The screenshot shows the 'Embed Kaltura Media' interface. At the top left is a 'Back' button and at the top right is a 'Save and Embed' button. The main content area features a blue icon of a hand holding a camera. Below the icon is the heading 'The Kaltura Capture Desktop Recorder' and the text 'If you've already installed Kaltura Capture, it will launch automatically.' At the bottom, there is a section titled 'Using Kaltura Capture for the first time?' with two links: 'Download for Windows' and 'Download for Mac'. Two purple arrows point to these links. At the very bottom, there is a link to the 'Kaltura Capture - User Manual'.

7. With Kaltura Capture installed, the first time you use Kaltura Capture, you will need to close the Embed Kaltura Media window in Canvas, and again follow steps 3 through 5 of this guide. When you click on the Kaltura Capture option, a Launch Application window will appear. Click on the Open Kaltura Capture button to launch Kaltura Capture.

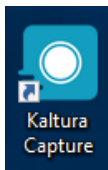
Open Kaltura Capture?

- Always open these types of links in the associated app

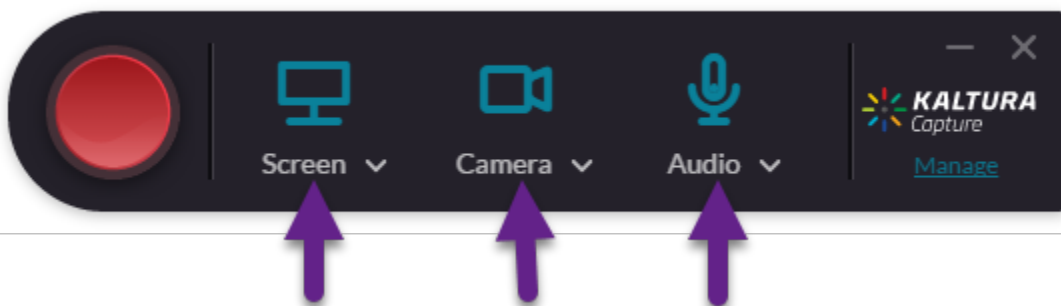
Open Kaltura Capture

Cancel

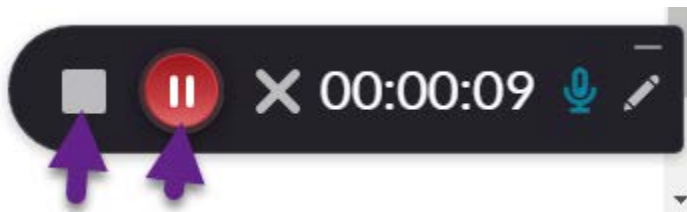
8. After using Kaltura Capture for the first time, you can also launch it from the desktop recorder icon on your desktop.



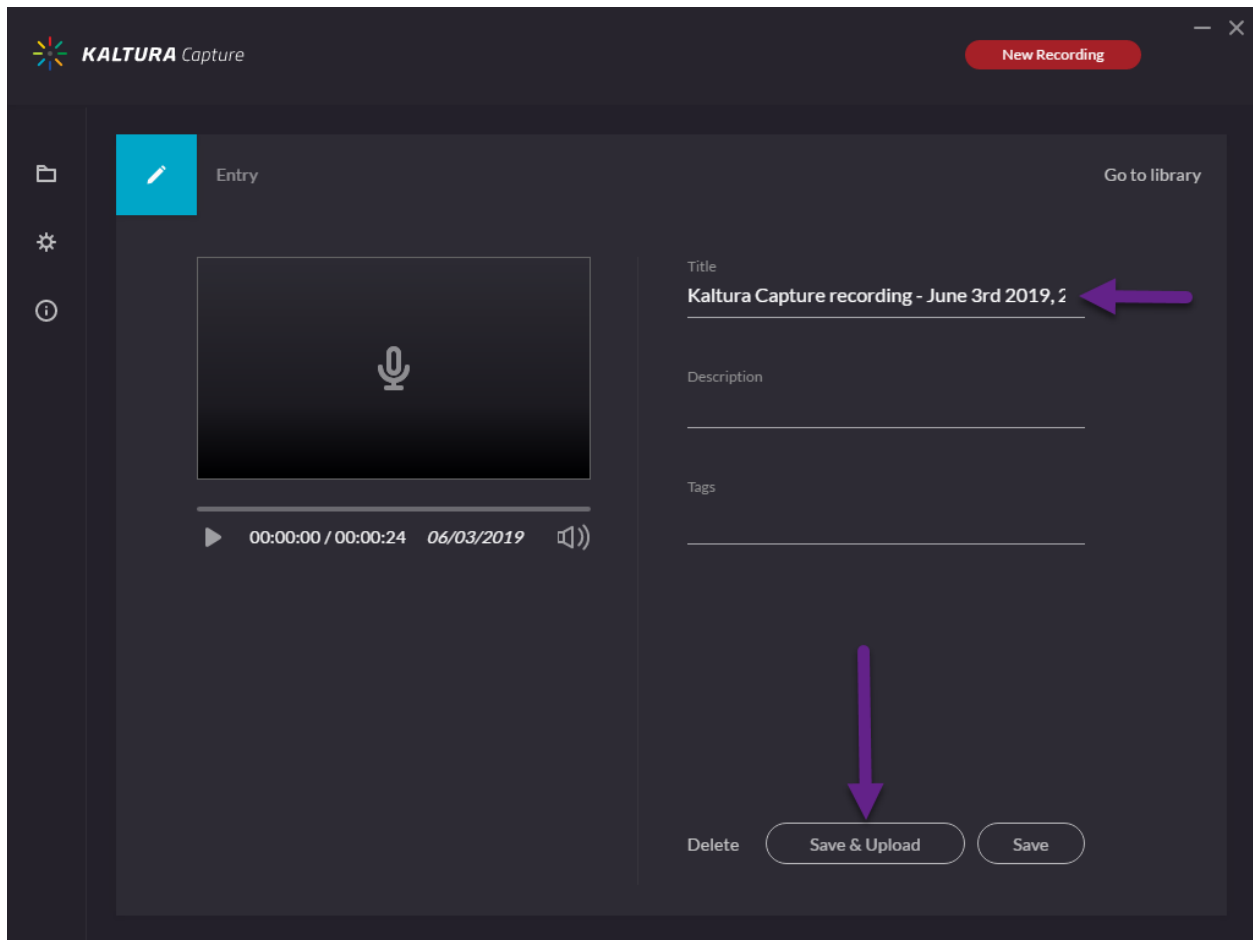
9. Kaltura Capture allows you to record a video that includes screen capture, webcam, and microphone. Click on the icon to turn off which of these items you don't want to use.



10. Click the pause button to pause the recording or the stop button to stop the recording.



11. When the preview window of your recording appears, if you are happy with the recording, rename the recording so you can easily locate it and click on the Save & Upload button.



12. Once you have media in your My Media, you can select it. You may embed your media as Large, Medium or Small by clicking on the Select dropdown menu. Unless specified by the instructor, this is up to you.

Embed Kaltura Media

The screenshot shows the 'My Media' section of a Kaltura interface. At the top, there are tabs for 'My Media' and 'Media Gallery', and a '+ Add New' button. Below is a search bar and filter options: 'Search In: All Fields' and 'Sort By: Creation Date - Descending'. A filter for 'Audio' is active. The main content area displays a media item titled 'Kaltura Capture Test 3' with a play button icon. To the right of the item is a 'Select' dropdown menu that is open, showing three options: 'Large', 'Medium', and 'Small'. Purple arrows point to the 'Select' button and each of the three options. Below the media item, there are icons for heart, eye, and comment, each with a '0' next to it.

13. Add any additional comments to your instructor in the Comments box and Click Submit Assignment.

The screenshot shows a 'Text Entry' submission box. At the top, it says 'Copy and paste or type your submission right here.' Below this is a rich text editor with various formatting tools like bold, italic, underline, and link. An audio player is embedded in the text, showing 'Audio - 2017 Sep 11 10:17:34'. Below the text editor is a 'Comments...' text box. At the bottom of the submission box are two buttons: 'Cancel' and 'Submit Assignment'. Purple arrows point to the 'Comments...' text box and the 'Submit Assignment' button.