

## **FACULTY SENATE MINUTES**

### **November 18, 2004**

The Faculty Senate of the University of North Alabama met November 18, 2004 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Blose called the meeting to order and recognized the following proxies: Mrs. Linda Keckley for Senator Ford from Kilby, Ms. Amy Butler for Senator McDaniel from Collier Library, Dr. Paulette Alexander for Senator Parris from Computer Information Services, Dr. Jerry Ferry for Senator Holley from Accounting and Business Law, and Dr. Thomas Kersen for Senator Takeuchi from Sociology.

The following senators were present: Adams, Adler, Atkinson, Bates, Blose, Brewton, Bruce, Cai, Davidson, Fennell, Gaston, Gaunder, Hallock, Leonard, Makowski, Martin, Myhan, Richardson, Robinson, Roden, Thorne, Turner, VanRensselaer, Wallace, Ward, Webb, and Wilson.

The following senators were absent without proxy: Brown, Crisler, Foote, Gorham, Loew, Rock, and Tunell.

Senator Webb moved the adoption of the agenda. Senator Wilson seconded. The motion passed unanimously.

Senator Wilson moved the approval of the October 21, 2004 minutes with the correction of the spelling of VanRensselaer under Old Business B.2. Senator Brewton seconded. The motion passed unanimously.

### **ANNOUNCEMENTS:**

- A. President Blose announced that a reception for President Cale will be held at 10:30 tomorrow in Banquet Hall A.
- B. The fall ACUFP was held at Alabama A&M this past Friday and Saturday. Senator Makowski served as President with ten universities attending. There was an emphasis for faculty to learn more about what is going on in Montgomery and how they can actively participate. We were encouraged to increase the number of faculty that travel to Montgomery with presidents to show our face. Senator Makowski was reelected as President for next year.
- C. A meeting between the Senate Executive Committee and the Shared Governance Committee took place last Thursday.
- D. The senate meeting scheduled for December will be discussed at the end of the meeting concerning whether it will be needed.

## **OLD BUSINESS:**

### **A. Senate Committee Reports:**

1. The Academic Affairs Committee is working on the withdrawal Policy.
2. Dr. Craig Robertson, chair of the Faculty Affairs Committee, reported that the committee is looking at more information from peer institutions concerning salary compensation. He stated that the committee hopes to meet once again before the end of the year.
3. Dr. Robertson reported that the Faculty Attitude Survey Committee wants to know which questions should be removed or added to the past survey. Should questions about the President, VPAA, new Deans be removed? Should more questions about the faculty senate be added? The committee has sent e-mails to the chairs of the Shared Governance Committees concerning issues which they might want assessed. Senate members suggested that an e-mail be sent with the old document attached, asking for input. The committee hopes to present a proposal in the January meeting.
4. State Political Relations Committee has not met yet. The Presidents have agreed to these points:
  - a. The PEEHIP funding for retirees needs to be covered.
  - b. The state needs to commit to covering the rate increases in this area.
  - c. The universities need to receive similar funding for salary increases for K-12.
  - d. The 1/3 – 2/3 funding formula needs to be returned.
  - e. There needs to be an emphasis on the need in the region for educated employees for economic development.
  - f. We need to avoid negative statements and to emphasize how well students and faculty are doing.

### **B. Shared Governance Committee Reports**

1. The Shared Governance Committee's primary emphasis has been with the Academic Affairs and the withdrawal policy. The Strategic Planning and Budget Committee has been working with the Faculty Staff Welfare Committee on the issue of compensation. The Committee met with each of the presidential candidates.
2. The Strategic Planning and Budget Committee is working to develop a protocol to access this year's \$190,000 non-technical equipment funds. The path of requests is recommended to be from the chairs to the deans with consultation with the VPAA to prioritize

the needs. The Committee wants input from across campus concerning the salary studies. They are also looking for a protocol for considering grants which request matching funds. Last year the committee began looking at strengths and weaknesses, opportunities and threats. They have secured a grant to study the weaknesses and will bring in a consultant. Senator R. Gaunder requested that the specific language for the non-technology account be circulated.

3. Senator Brewton reported that the Academic and Student Affairs Committee had revisited some Student Affairs issues.
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- C. Dr. Barrett reported that the Presidential Search Committee is going to continue to meet to debrief and compile ideas prospective candidates shared with the committee.
  - D. Senators R. Gaunder and Adler withdrew the motion on the floor concerning the resolution on Academic Matters. President Blose presented a new resolution and a Draft 3 proposal for separate Academic Affairs and Student Affairs Shared Governance Committees.(See Attachment A & B). This policy must be approved by the Board of Trustees before it can be implemented. Senator R. Gaunder moved the approval of the resolution. Senator Adler seconded. The motion passed with a vote of 33-0-1.

#### **NEW BUSINESS:**

- A. Senator Adams referred the senate to the Faculty Handbook area 4.3.3 concerning faculty office hours. This office policy was in place prior to voice mail and email access. There is inconsistent enforcement of the rule which states the faculty member “must have ten hours, some each day, some in the morning, and some in the afternoon.” He moved that this issue be referred to the Faculty Affairs Committee for review with a report by the March meeting. Senator Richardson seconded. The motion passed unanimously.
- B. President Blose presented a resolution concerning the withdrawal policy. (See Attachment C) Senator R. Gaunder moved that the issue be referred to the Academic Affairs Committee and direct the committee to work with the Academic and Student Affairs Committee of Shared Governance. Senator Makowski seconded. The motion passed unanimously.
- C. It was determined that the December meeting of the faculty senate could be canceled.

Senator Thorne moved that the meeting be adjourned. Senator Roden seconded. The motion passed unanimously. The meeting adjourned at 4:45 p.m.