

FACULTY SENATE MINUTES

March 13, 2008

The Faculty Senate of the University of North Alabama met March 13, 2008 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Turner called the meeting to order and recognized the following proxies:

Dan Burton for Senator Maynard from History/Political Science,
Marilyn Lee for Senator Bradford from Nursing,
Matt Schoenbachler for Senator Rieff from History/Political Science, and
Dhrumil Patel for Senator Bunn from Human Environmental Science.

Senator Adler moved the adoption of the agenda. Senator Statom seconded. The motion passed unanimously.

Senator Williams moved the approval of the February 21, 2008 minutes. Senator Bates seconded. The motion passed unanimously.

President Cale reported the task force to study the early scholar issue has been formed and is working.

Vice-President Warren stated the air conditioning is in the process of being turned on in the buildings.

OLD BUSINESS:

- A. Committee Reports:
 - 1. Academic Affairs – none
 - 2. Faculty Affairs – none
- B. Shared Governance Committee reports – none
- C. The Office Hours Policy recommendation from the Faculty Affairs Committee was discussed. Senator Bates read the list of office hours required at other institutions which had been collected. Senator Richardson moved to amend the recommendation to read:

“Faculty members will be available for consulting and advising with students 7 hours a week during the regular Fall and Spring semesters and 3 ½ hours a week during the summer terms with hours scheduled at time that best accommodate student access. Faculty with reduced teaching loads may schedule a reduced number of office hours. Faculty with online courses may satisfy the requirement with online office hours. Faculty members are not required to have office hours on days when they do not have classes on campus. After approval by the department chair and dean, Faculty members will list their office hours on a Faculty Schedule and Workload Sheet at the beginning of each semester. The respective department chair and dean should also have a copy. Office hours shall be posted on office doors and made available to students.”

Senator Bates seconded. The motion to amend passed 30-0-2. Senator Richardson moved the amended recommendation. Senator Bates seconded. The motion passed 25-1-6.

- D. The Faculty Affairs Committee will have a report on the Promotion/Tenure Policy next meeting.

NEW BUSINESS:

The proposal to consider the Standing Faculty Committee for Promotion Portfolio Review was discussed and will be voted on next meeting.

ADDITIONAL ISSUES:

President Turner reported that the money from Regions Bank has been moved to the University Foundation for scholarships.

Senator Gaston moved the meeting be adjourned. Senator Roden seconded. The motion passed. The meeting adjourned at 4:20 p.m.