

FACULTY SENATE MINUTES

April 2, 2009

The Faculty Senate of the University of North Alabama met April 2, 2009 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Bates called the meeting to order and recognized the following proxies: Lee Renfroe for Senator Hall from HPER, Dan Hallock for Senator Clark from Management and Marketing, Lisa Clayton for Senator Kinney from Elementary Education, and Francis Menapace for Senator Richardson from Biology.

The agenda was adopted by consent.

Vice President Alan Medders presented information concerning the foundation and advancement. He gave an update on giving with comparison with the previous two years, the amount of faculty and staff support and the funding of scholarships. (See Attachment A) He also discussed the Lion Match program.

REPORTS:

Pat Roden reported that the Ad hoc Committee for Constitution Review will continue study of the Constitution with recommendations for change presented in the fall.

UNFINISHED BUSINESS:

- A. Senator Roden moved an amendment to the resolutions concerning Senate Constitution revision to Article III Membership A.2 second sentence to read: "Fractional teaching loads of part-time and adjunct faculty members shall be considered in determining the number of representatives from a department." Senator Adler seconded. The motion passed. Senator Adler moved the use of SurveyMonkey to collect the votes on the Constitutional amendments. Senator Loeppky seconded. The motion passed.

- B. Senator Darby moved that the language for Faculty Handbook 3.5 be amended to replace "It is expected that each individual considered for academic appointment, promotion and/or tenure will demonstrate an acceptable level of effectiveness in each of these general criteria." With "It is expected that each individual considered for academic appointment, promotion and/or tenure will demonstrate a high level of effectiveness in each of these general criteria." Senator Peterson seconded. The motion failed. Senator

Lee moved that the phrase “an acceptable level of” be removed. Senator Statom seconded. The motion passed. The amended proposed language for Faculty Handbook 3.5 passed.

- C. The proposed language for Faculty Handbook 4.13 passed. (See Attachment D from March minutes)
- D. Senator Adams presented revised language for the Promotion Portfolio Review Committee. (See Attachment B) Senator Adams recommended the change under number 4 under the first bullet to read: “Concur or not to do so with recommendations of candidates for tenure and promotion.” Senator Statom seconded. The motion for the change passed. The amended Promotion Portfolio Review document passed.
- E. Senator Peterson, Senator Loeppky and Senator Stenger were elected to the Nominating Committee.

F. Nominations for Faculty Vacancies on the Shared Governance Committees:

ATHLETIC COMMITTEE: Bob Young
Bob Garfrerick
Jay Jackson
Carol Gossett
Christa Raney
Kathy Underwood

DISTANCE LEARNING	Natasha Lindsey	(Business)
	Vicky Hulsey	(Education)
	Betty Richard	(Nursing)
	Kathy Malone	(Nursing)
	Janet McMullen	(A&S)
	Craig Robertson	(A&S)
	Katie Motlow	(A&S)
	Janet Jenkins	(A&S)
	Leigh Thompson	(Collier)

GRAPHICS STANDARDS & WEB PAGE	Beth Garfrerick Amy Butler Janet Jenkins
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HUMAN SUBJECTS	Alex Takeuchi
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INFRASTRUCTURE	Bob Garfrerick Jason Briley David Ruebhausen Vince Brewton Tom Coates Cecile Nabors
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INSTITUTIONAL EFFECTIVENESS	Beverly Bryant Pam Chaney	(Nursing) (Education)
INTERNATIONAL PROGRAMS/OFFERINGS	Claudia Vance Katie Motlow Lisa Kirch Jeff Bibbee Paul Baird Robert Bailey	
MULTICULTURAL ADVISORY	Amanda Hofacker Ian Loepky Katie Motlow Pat Sanders Ann Dillon Jana Beaver	(A&S) (A&S) (A&S) (A&S) (Education) (Business)
RESEARCH	Craig Christy Matt Fitzsimmons Frank Diaz Greg Gaston Jim Couch Amy Crews	
SAFETY/EMERGENCY PREPAREDNESS	Don Roush Chiong-Yiao Chen	(Biology) (Art)
SHARED GOVERNANCE	Paulette Alexander Sandy Loew Martha Rock	
STRATEGIC PLANNING AND BUDGET STUDY	Christy Van Rensselaer Greg Gaston Vince Brewton	
STUDENT FINANCIAL SERVICES	Doris McDaniel Christa Raney Mark Lawrence Lisa Clayton	

TECHNOLOGIES
ADVISORY

Paulette Alexander	(Business)
Bruce Gordon	(Business)
John Crabtree	(Business)
Carolyn Lovett	(Education)
Jason Flynn	(A&S)
Janet Jenkins	(A&S)
Richard Hudiburg	(A&S)
Ian Loeppky	(A&S)

UNDERGRADUATE
CURRICULUM

Leslie Peterson	(A&S)
Jay Jackson	(A&S)
Bob Garfrerick	(A&S)
Jason Flynn	(A&S)
Matt Fitzsimmons	(A&S)
Francis Koti	(A&S)
Peggy Campbell	(Education)
Janice Myhan	(Education)
Mandy Wicks	(Education)
Barbra Goodnite	(Education)
Joyce McIntosh	(Education)
Tom Coats	(Education)

UNDERGRADUATE
READMISSIONS

Jason Briley	(A&S)
Kathy Crisler	(A&S)
Christa Raney	(A&S)
Ruth Dumas	(Education)
Jackie Williams	(Business)
David Black	(Business)
Melissa Clark	(Business)

Senator Ferry reported that Dan McCoy, former faculty and member of the Faculty Senate had died and that a scholarship in his memory is being set up.

Senator Roden moved the meeting be adjourned. Senator Statom seconded. The motion passed.

ATTACHMENT A

GIVING

- ⊙ Fiscal 2006-2007
 - \$1,446,965
- ⊙ 2007
 - \$1,268,661
- ⊙ 10/1/07 – 3/31/08
 - \$426,186
- ⊙ 1/1/08 – 3/31/08
 - \$181,078
- ⊙ Fiscal 2007-2008
 - \$2,362,976
- ⊙ 2008
 - \$2,422,612
- ⊙ 10/1/08 – 3/31/09
 - \$662,164
- ⊙ 1/1/09 – 3/31/09
 - \$294,044
- March 2009
 - \$166,387

FACULTY / STAFF SUPPORT

Faculty

- ⊙ 2007-2008
 - \$33,854 (82)
- ⊙ 2008 – to date
 - \$131,267 (55)

Staff

- ⊙ 2007-2008
 - \$19,545 (72)
- ⊙ 2008 – to date
 - \$9,905 (47)

SCHOLARSHIPS

- ⊙ UNAF 08-09
 - \$423,280
- ⊙ Scholarship Fund 08-09
 - \$66,000
- ⊙ University 08-09
 - \$157,486
- ⊙ Car Tag
 - \$66,000
- ⊙ Total -\$712,766
- ⊙ UNAF 09-10
 - \$430,589
- ⊙ Scholarship Fund 09-10
 - \$132,000
- ⊙ University 09-10
 - \$108,425
 - \$66,337 (Lion Match)
- ⊙ Car Tag
 - \$66,000
- Total – 803,351

ATTACHMENT B
**Interim Report and Recommendation to the Faculty Senate from the Ad Hoc
Promotion Portfolio Review Committee.**

The Chair of the committee requested a list of recognized peer institutions from the UNA Office of Research, Planning, and Assessment. We were provided a list that includes: Angelo State University (Texas Tech System), Auburn University at Montgomery, Austin Peay State University (TN), Fayetteville State University (NC), Jacksonville State University, Nicholls State University (LA), Northwestern State University (LA), State University of West Georgia, Tarleton State University (TX), and University of North Carolina at Pembroke. Of the ten (10) universities provided, we were unable to find clear criteria, procedures, and policies for promotion at Jacksonville State University. After reviewing the policies and procedures for the remaining nine (9) universities and initial dialog with selected administrators, the committee recommends the following:

- A university-wide portfolio review committee, drawn from all faculty constituencies*, to serve in an advisory/supervisory capacity. Duties of the committee may include, but are not limited to
 1. Reviewing tenure and promotion portfolios for content.
 2. Reviewing procedures/processes for adherence to stated policies with respect to tenure and promotion criteria.
 3. Insuring the missions, learning objectives, and goals of the University, various Colleges, and specific Departments are being met in concordance with one another with respect to tenure and promotion criteria.
 4. Recommending, or not doing so, candidates for tenure and promotion.
- Said committee should be placed between the Deans and the VPAA.
- Said committee should have nine (9) members. These members will be selected in the following way:

A minimum of one (1) member from each constituency and at-large faculty to finish constituting the committee, with the Chair selected by the currently-serving committee members. After the inaugural year, the Chair must be a second-year member.

- Said committee should be made up of tenured Associate and Full professors.
- A pool of **ALL** tenured professors at the Associate and Full ranks should be formed.
- The President of the University should annually select members from said pool for said committee to serve for two (2) academic years. At the end of the inaugural year, four (4) members will rotate off the committee. Every year thereafter, members finishing a two-year term will rotate off the committee. No faculty member is to be appointed for subsequent terms until the entire pool has been exhausted. Only then may professors be appointed to serve another term. Exemptions from service should be granted in cases of extreme exigency and then only for one (1) term. Faculty may not serve on the committee while applying for promotion.

While these recommendations in no way constitute a definitive product, they do give the University community a place to begin dialog, and the committee recommends the Faculty Senate continues to pursue the development of a promotion portfolio review committee similar to those found at our peer universities.

** The constituencies have been identified as the four (4) Colleges and Library/ Educational Technology Services faculty for a total of five (5).*

Prepared by Dr. Larry Adams

For the Ad Hoc Promotion Portfolio Review Committee

5 February, 2009