

## **FACULTY SENATE MINUTES**

### **October 8, 2009**

The Faculty Senate of the University of North Alabama met October 8, 2009 in the Banquet Hall of the University Center at 3:30 p.m.

President Statom called the meeting to order and recognized the following proxies: Tina Hubler for Senator Bruce from Biology, Linda Lewis for Senator Brown from Secondary Education, and Bob Hendren for Senator Garfrerick from Communication.

Senator Bates moved the adoption of the agenda. Senator Adams seconded. The motion passed unanimously.

Senator Richardson moved the approval of the September 3, 2009 minutes. Senator Stafford seconded. The motion passed unanimously.

President Cale was not present.

Dr. Thornell reported the creation of a student award, the Distinguished Academic, Achievement Award, to be presented at the Awards Gala. This award is not limited to students earning all their hours of credit at UNA as is the Keller Key awarded at graduation. He also reported that he has met with President Cale and the IT staff in relation to an issue presented in the Executive Committee of the faculty senate related to the policy of putting software on computers on campus. He proposed an Ad hoc Committee composed of faculty and IT staff to study the state laws, other legal issues and academic needs. Anyone interested in serving is urged to let him know. Dr. Thornell stated that everyone should have received their United Way information and support would be appreciated. He also requested that the faculty help educate him on issues to be discussed or questions which need to be answered.

### **REPORTS:**

- A. Ad hoc Committee for Portfolio Review – Senator Adams presented a proposal passed in April to Dr. Thornell and President Cale. According to the new policy change, it will be presented to the Shared Governance Executive Committee. The Ad hoc Committee for

Portfolio Review feels it has completed its charge. Senator Richardson moved to disband the committee. Senator Gaston seconded. The motion passed.

- B. Ad hoc Committee for Promotion/Tenure Equity and Standards has been formed and are attempting to find a time to meet.
  
- C. The Shared Governance Committee report was presented by Senator Richardson. He stated that the proposal presented and approved at the last meeting was presented to President Cale who requested changes. (See Attachment A) Senator Lee moved the approval of the changes. Senator Adams seconded. The motion passed.

**UNFINISHED BUSINESS: none**

**NEW BUSINESS:**

President Statom presented a concern from the Staff Senate related to the requirement that staff members wishing to take courses at the university must wait until late registration. He requested that senators talk with their colleagues and be prepared to discuss at the next meeting.

**ANNOUNCEMENTS: none**

Senator Stafford moved the meeting be adjourned. Senator Roden seconded. The motion passed unanimously. The meeting adjourned at 3.55 p.m.

**ATTACHMENT A**  
**For the Shared Governance Executive Committee:**  
**Request from the President**  
**Changes to the Shared Governance Document**

New insertions are bolded and underlined--

**2. Shared Governance Procedure for Policy Change Recommendations**

The following procedure ensures that all proposed recommendations for policy change at UNA will jointly involve the faculty, staff, students, and administration in the development of these policies. **Because faculty are on nine month contracts, the procedures and time lines described in this section apply to the nine month academic calendar. Under normal circumstances, policy issues are not to be considered except during the nine month academic year.**

**A.** A written proposal will be submitted to the Shared Governance Executive Committee. Upon receipt of a proposed recommendation, the Shared Governance Executive Committee must distribute the written proposal to the appropriate Strategic or Task committee of Shared Governance within 15 calendar days of receipt of said proposal, **not counting University holidays and breaks as published in the University calendar.** If the Shared Governance Executive Committee does not move on the proposal within the specified time limit the originator has the authority to distribute said proposal to the appropriate Strategic or Task committee of Shared Governance. A current member of a Strategic or Task committee of Shared Governance may present a proposal directly to his/her committee chair concomitant with written notification to the Shared Governance Executive Committee Chair.

This change occurs throughout the document following the "calendar days" statement

....

**3. The Role of the President in University Policy Change**

**Nothing in this section shall preclude the President of the University from seeking an expedited review, should he/she deem that essential. Under normal circumstances, policy issues are not to be considered except during the nine month academic year. The President may make exception and request an expedited review for those times when the health and wellbeing of the University, its faculty, staff or students would be significantly and negatively impacted by lack of action.**