

Faculty Senate Minutes November 8, 2012

The Faculty Senate of the University of North Alabama met November 8, 2012 in Room 102 of Floyd Science Building at 3:30 p.m.

President Lee called the meeting to order and recognized the following proxies:

- a. Keith Jones for Greg Carnes
- b. Vince Brewton for Will Verone
- c. Pete Williams for Doug Barett
- d. Mr. Will Brewer for Linda Austin

Senator Statom moved the adoption of the agenda. Senator Figueroa seconded. The motion passed unanimously.

Senator Peterson moved the approval of the minutes from the October 11, 2012 meeting. Senator McIntosh seconded. The motion passed unanimously.

President Cale yielded his time to Dr. Thornell

Vice-President Thornell discussed our silent partners, the Federal government. He indicated that the language related to class attendance is related to Federal financial aid requirements. The ability to report required information to Student Financial Services is important as it will be federally required. Dr. Thornell also indicated that distance learning was increasingly being required to verify student attendance, participation, and quality assurance. The Federal government is increasingly impacting UNA, with funding linked to accreditation and Federal statutes that state accrediting bodies are beholden to the Federal government. SACS documents list Federal requirements. Daily notices of policies and policy changes come to the VPAA office. Dr. Thornell indicated that sequestration, the built in cuts that will occur January 1 include \$600 million from defense and \$600 million across the board. These cuts will then trickle down if no changes are made by Congress.

Chief Pastula was invited to attend the meeting to talk about campus security. He addressed the lion alerts and indicated they were as per Federal law. Notification at 2:00 AM was because the event took place so close to campus. Chief Pastula indicated that there was a dilemma related to notifications and whether university community wanted or didn't want them but their call was to send out the notifications since it was so close to campus. He indicated that he had added 12 PT officers. During a question and answer opportunity, it was requested that there be a greater presence of police in buildings and that there be increased lighting and security on campus. Chief indicated that he spoke with Michael Gautney to work with the street department for improved lighting and mentioned the SNAP patrol. Chief Pastula responded to questions related to speeding on Pine Street around Kilby School by stating that there were patrol cars that did give tickets during morning and afternoon times. It was indicated that some faculty had indicated a general feeling of being unsafe on campus. Chief Pastula stated that the concern that we are an unsafe campus is unfounded based on statistics. There has been a 75% decrease in crime during his tenure. Patrols, by foot, by Segway, by cars, and a dog patrol have been initiated as well. There was concern expressed related to the language that was used in the presentation this afternoon and the delay in the disclosure of the alleged sexual assault/rape. Concern was also expressed that there might be a perception that there are no repercussions for criminals on campus. Chief Pastula responded that October was busy and he felt that negative publicity and comments were contributing to hysteria. Related to the sexual assault case, one officer had been reprimanded. A question was raised regarding the officers' uniforms. He indicated that the detective previously did not wear a uniform or any identifying clothing but that has

been solved and currently he wears a shirt indicating that he is part of the campus police. Chief Pastula indicated that the addition of cameras and increased light had been underway prior to recent events. He is also hopeful that police dispatchers will assist in monitoring by Dec. 1. When asked about collaboration with Florence City Police, Chief Pastula stated Florence uses us more often than we use Florence.

REPORTS

Standing Committees

Senator Butler chair of the Faculty Attitude Survey (FAS) thanked Dr. Thornell's office for finding funds to pay for a Qualtrics license so that the FAS committee can do their own data collection and analysis. Senator Butler indicated that Senators Petersen and Lee will meet with Dr. Cale with regard to the 2011-2012 report. The committee plans to bring FAS questions to the next meeting February target for the next survey.

President Lee indicated that an Ad Hoc Constitution Review Committee had been convened with Dr. Stafford as chair and Senator McIntosh as co-chair.

UNFINISHED BUSINESS - None

NEW BUSINESS

The Senate received from Academic and Student Affairs (ASA) an item from the UG Catalog – General Regulations- Class Attendance (Attachment).

A motion was made to amend the proposed change by Senator Statom, seconded by Senator Sanders, to accept the wording suggested by the Faculty Senate Executive. After discussion and clarification this amendment was changed with a motion from Senator Statom and seconded by Senator Sanders to the following to replace the proposed change by ASA:

6. Students should expect their instructors to monitor attendance because Federal law requires them to do so.

President Lee indicated that the Executive Board had discussed an issue brought to their attention concerning UNA new faculty orientation. Senators agree that this issue should be sent to Academic Affairs committee for further investigation.

President Lee indicated that due to a resignation in the College of Nursing, replacements for two Shared Governance Committees – Multicultural Advisory and Human subjects. The following nominations were put forward and

Multicultural Advisory — Peggy Bergeron

Human Subjects — Lynn Underwood

Senator Brewton moved, seconded by Senator Statom approval of these replacements

INFORMATION ITEM(S)

A revision (editorial change to Appendix 2B of the FHB – Attachment) to the application process checklist for Tenure and Promotion with minor editorial changes was provided.

CALL FOR ADDITIONAL ANNOUNCEMENTS - None

Adjourn

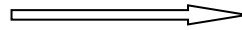
Senator McGee moved, seconded by Senator Statom, to adjourn at 4:15 PM.

GENERAL REGULATIONS

Class Attendance.

- (1) Regular and punctual attendance at all scheduled classes and activities is expected of all students and is regarded as integral to course credit.
- (2) Each student is directly responsible to the individual professor for absences and for making up work missed.
- (3) Particular policies and procedures on absences and makeup work are established in writing for each class, are announced by the professor at the beginning of the term, and for excessive absences, may provide for appropriate penalties including reduction in grades or professor-initiated withdrawal from class.
- (4) Official written excuses for absences are issued only for absences incurred in connection with university-sponsored activities.
- (5) For all other types of group or individual absences, including illness, authorization or excuse is the province of the individual professor.
- (6) The instructor may take attendance **from time to time** to be able to verify the student's last date of participation in an academically related activity. **There is no specific procedure required of the instructor for determining a student's class attendance.**
⇒ These changes from Academic and Student Affairs

Suggested change from Faculty Senate Executive



- (6.) Expect the instructor to monitor attendance because Federal law requires them to do so.

UNA PROMOTION PROCESS

TASK	TARGET DATE*
**Candidate presents application and portfolio to Department Chair.	October 10
Department Chair forms Peer Promotion Committee and informs College Dean of candidates.	October 20
Peer Promotion Committee reviews portfolios, completes evaluation for candidates, and provides evaluation letter to department chair.	November 1
Department Chair reviews portfolio, completes evaluation for candidates, and provides evaluation letter to the dean.	November 15
College Dean reviews recommendations of peer committee and department chair and portfolios, completes evaluations for candidates, and provides evaluation letter to VPAA/Provost.	January 10
University Tenure/Promotion Committee reviews portfolios, completes evaluation for candidates, and provides evaluation letter to VPAA/Provost.	March 1
VPAA/Provost reviews portfolios, completes evaluations for candidates, and provides evaluation letter to the President.	March 8
President or his/her designee makes final decision and informs VPAA/Provost.	March 15
VPAA/Provost informs deans of final decisions. Candidates are notified by deans.	March 15 (Promotions become effective as of March 1)
Written feedback from department chair and/or dean is provided to candidates. Portfolios are picked up from dean.	March 30

*If target date falls on a university non-workday, the next workday applies.

***Departmental and/or college promotion guidelines and a cover letter (optional) must be contained within the promotion portfolio.**