



FACULTY SENATE
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UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA 35632-0001

FACULTY SENATE MINUTES

April 16, 2015

The Faculty Senate of the University of North Alabama met April 16, 2015 in Commons 330 at 3:30 p.m.

President Infanger called the meeting to order and recognized the following proxies:

Greg Gaston for Senator Brommer from Geography,
Felicia Harris for Senator Whitten from Secondary Education,
Wayne Bergeron for Senator Purser from Criminal Justice,
Matt Greene for Senator Renfroe from HPER, and
Ray Atencio for Senator Relkin from Military Science.

Senator Lee moved the adoption of the agenda. Senator Stovall seconded. The motion passed.

Senator Statom moved the approval of the March 15, 2015 minutes. Senator Lee seconded. The motion passed.

President Kitts stated that he was delighted to be here at UNA and was glad to hear that the president has the tradition of speaking at the faculty senate. He thanked the faculty for the warm welcome received by he and his family. He stated that when the Board of Trustees conducted the search for the position, they stressed the important fact that the new president would be spending time working with Montgomery and budgetary funding. He stated that he has already been in Montgomery, realizing that UNA is next to last in funding in higher education institutions. The budgetary process is underway and we have reason to be cautiously optimistic. He is also making visits to prospective donors. President Kitts also announced that he would be teaching a political science course this fall reflecting his belief that it was important for college administrators to be connected to the classroom. He also emphasized his strong support of shared governance as we are all partners in making good decisions for UNA. He stated that shared governance is a journey and not just a destination. President Kitts stated that he is indebted to Dr. Thornell for his service as interim president and that he looks forward to working with the faculty senate.

Vice-President Thornell stated that we need to be thinking of aggressive ideals to pursue to push the university forward. He expressed the hope that the coming year we can have new ideas which will have transforming power on campus. He reported that concerns about the former

suspension/admission policy led to the newly proposed active suspension policy which strive to help students better prepare themselves to be successful academically.

REPORTS:

- A. The Faculty Attitude Survey has been closed and the report will be ready by the end of the summer.
- B. The Faculty Affairs Committee will address an issue under New Business.
- C. The Academic Affairs Committee had no report.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- A. Senator Franklin moved the approval of the revision to Faculty Handbook section 5.6. (See Attachment A) Senator Maddox seconded. The motion passed. Senator Statom expressed concern with the length of course syllabi with all the recent additions.
- B. Senator Peterson moved the approval of the Faculty Pool for University-Wide Promotion and Tenure Portfolio Review Committee. (See Attachment B) Senator Lee seconded. The motion passed
- C. John McGee, Lisa Kirch, and Lamont Maddox were elected to the Faculty Senate Nominating Committee.
- D. Senator Statom moved to send the concerns related to university email to the Shared Governance Committee with a request that the Technology Advisory Committee look at possible solutions. Senator McGee seconded. The motion passed.

INFORMATION ITEMS:

- A. The next senate meeting will be Thursday, May 7. The May meeting is strictly for electing the new Faculty Senate officers and nominating faculty members to serve on the Shared Governance committees.
- B. President Infanger thanked the senators whose terms were expiring for their service since the department elections for senators are to be conducted in the last week in April and the newly-elected senators are to attend the May meeting.

ATTACHMENT A

5.6 EVALUATIONS AND ASSIGNMENTS

The nature of assignments and of tests, papers, projects, performances, and other measures of student evaluation is established for the particular course by the faculty member. Multisection course requirements are coordinated by the chair of the department. Evaluations should be sufficient in number to assure appropriate measure of attainment and to permit students to gauge their standing at various points during the term. At least three major evaluations, including the final examination, should be used. Except for special classes for which papers, performances, or projects may be justifiable substitutes, a final examination is to be held for each class according to the schedule. Comprehensive term examinations are not required, but a final examination should carry distinctive weight in determining final grades.

The faculty member shall make a course syllabus available by the first day of the semester that includes information about the nature of class assignments, evaluations, attendance policy, and grading system. The syllabus should also include the university policy on accommodations under the Americans with Disabilities Act, and the university policy on Academic Honesty, the Title IX statement, and a statement that the University of North Alabama's official communication vehicle is UNA Portal – with an emphasis on e-mail (accessed through the homepage at <http://www.una.edu>). Good practice also requires that evaluations are properly reviewed, graded, and the grade promptly made available to the student. Any student evaluation material that is not returned to the student should be retained by the instructor for at least one year following completion of the course for possible reference.

Comment [rpv1]: this language was partially excerpted from page 19 of the 2014-15 Undergraduate Catalog.

Faculty members are expected to help assure the integrity of grades through proper security for, and supervision of, examinations.

Plagiarism and cheating are regarded as serious offenses and may subject the student to academic and/or disciplinary penalties. Policies on Academic Honesty are found in the Undergraduate Catalog.

ATTACHMENT B

Faculty Pool for University-Wide Promotion and Tenure Portfolio Review Committee

From Section 2.5.3 of the Faculty Handbook:

Annually, the Faculty Senate will identify a pool of at least 15 eligible members from all tenured professors at the Associate and Full Professor ranks for recommendation to the President to serve on this committee. From this pool of candidates, the President of the University will annually, in October, select members to serve for two (2) academic years. No faculty member from a faculty constituency will be appointed for additional terms until the entire pool from that constituency has been exhausted. Only then may professors be appointed to serve another term. Exemptions from service should only be granted in extreme circumstances and then only for one (1) term. Faculty may not serve on the committee while applying for promotion.

1. Larry Bates: Psychology	6. Cindy Stenger: Mathematics	11. Peter Williams: Economics & Finance
2. Dan Burton: History & Political Science	7. Alex Takeuchi: Sociology	12. Marilyn Lee - Nursing
3. Sarah Franklin: History & Political Science	8. Brenda Webb: Physics & Earth Science	13. Laura Williams – Nursing
4. Anita Garner: English	9. Bret King: Business	14. Joy Brown – Secondary Education
5. Nick Mauriello: English	10. Jeremy Stafford: Management & Marketing	15. Mike Hall – Health, Physical Education, and Recreation

Faculty Vacancies on Committees that Function Outside of Shared Governance Structure

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2015	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy
Undergraduate Curriculum	Scott Infanger	Arts and Sciences	
Undergraduate Curriculum	Anita Garner	Arts and Sciences	
Undergraduate Curriculum	Katie Kinney	Education	
Undergraduate Curriculum	Janice Myhan	Education	
Undergraduate Curriculum	Amber Paulk	Education	

* Has served maximum of 2 consecutive 3-yr terms allowed by shared governance document. Not eligible for reappointment.