

FACULTY SENATE MINUTES

May 5, 2016

Call to order: A regular meeting of the Faculty Senate of the University of North Alabama was held in room 330 of the University Commons on May 5, 2016. The meeting convened at 3:30 p.m. with President Sarah Franklin presiding.

Welcome: President Franklin welcomed the new senators:

- Rachel Winston from Nursing, Traditional
- Glenn Marvin from Biology
- Rachel McKelvey from Kilby
- Ryan Zayac from Psychology
- Prema Monteiro from Human Environmental Sciences
- Katie Owens-Murphy from English

President Franklin also recognized the senators that had been reelected for a new term:

- Rae Atencio from Military Science
- David Brommer from Geography
- Amanda Coffman from Chemistry and Industrial Hygiene
- Lisa Clayton from Elementary Education
- George Makowski from History
- Jessica Stovall from Mathematics

Proxies: President Franklin recognized the following proxies: Sandra Loew for Karen Townsend from Counselor Education; Marilyn Lee for Michelle Nelson from Nursing, Online; Charlton James for David Ruebhausen from Entertainment Industry; and John Hodges for Katherine Crisler from Social Work.

Members in attendance: Shane Banks, Doug Barrett, David Brommer, Daryl Brown, Amy Butler, Lisa Clayton, Amanda Coffman, Mohamad H. Elmasry, Sarah Franklin, Leah Graham, Mark Greer, Clarissa Hall, Dan Hallock, Felecia Harris, Scott Infanger, Keith Jones, Lisa Kirch, Ian Loeppky, George Makowski, Glenn Marvin, John McGee, Rachel McKelvey, Prema Monteiro, Katie Owens-Murphy, Alaina Patterson Reid, Jeffrey Ray, Lee Renfroe, Craig Robertson, Patricia Roden, Richard Statom, Daniel Stevens, Jessica Stovall, Alexander Takeuchi, Rachel Winston, and Ryan Zayac. President Kitts was also in attendance.

Members not in attendance (without proxy): Rae Atencio.

Approval of agenda: Richard Statom moved to amend the agenda to remove “Remarks from Vice-President Thornell.” Marilyn Lee seconded the motion. The motion passed unanimously. The amended agenda was approved.

Approval of minutes: Scott Infanger moved approval of the minutes of the April 14, 2016 meeting. Jessica Stovall seconded the motion. The motion passed unanimously.

Remarks from President Kitts: The President thanked Dr. Franklin for her service as Senate President. He then gave an update on a few key issues.

President Kitts met recently with Shared Governance leaders to review feedback on the smoking and tobacco policy. He has also discussed the policy with the Executive Council. He feels that there is broad support of a move away from the current policy. He has asked the Executive Council and Shared Governance leaders to work toward going smoke-free by fall of 2017. He says that it is likely there will be changes to the existing tobacco policy in the coming year.

The education budget was passed on April 26. UNA's state appropriation will be up 3.7% for FY17. President Kitts said that his top budget priority is a cost of living adjustment for faculty and staff. To achieve this, he has to convince the Board of Trustees to increase tuition. Despite the increase in state appropriations and the expected increase in enrollment, he still feels the tuition increase is needed to ensure that there is enough revenue coming in to support a COLA.

President Kitts also gave a brief recap of his first year as President and his plan for the coming year. He feels that his first year was a good, successful year. He is very happy here, and his family is happy as well. He is proud of the direction we are moving. He did say that it is time to get out of "no man's land" in regards to Division I. Work is being done to determine what the future should be in regards to a possible move to Division I. He said that upper-division student housing is something that needs to be addressed. There is not a good place to move the freshmen as they transition to sophomores and leave the freshmen housing. He is engaging with the Board on this issue.

Elections:

Faculty Senate Officers: The following Senate officers were elected: President-Elect: Dan Hallock; Secretary: Amy Butler; Executive Board: Clarissa Hall; and Executive Board: Karen Townsend.

Shared Governance Committees: See Appendix A for a listing of the nominees for the various Shared Governance committees.

University Committees: See Appendix B for a listing of the nominees for the various university committees.

Grievance Pool: See Appendix C for the nominees.

Due Process Pool: See Appendix D for the nominees.

Promotion and Tenure Portfolio Review Committee: See Appendix E for the nominees.

Faculty Development Leave Committee: See Appendix F for the nominee.

Information Items:

2016/2017 Meeting Schedule:

President Franklin reminded the new Senators that the 2016/17 meeting schedule was included in the agenda packet. She also pointed out that it was available on the Senate website.

Announcements:

The office hours policy passed by Senate at the April meeting has been approved by President Kitts and is now part of the Faculty Handbook.

The recently announced food services bid will mean some major changes across campus, including in the Stone Lodge. As many will remember, the faculty and staff lost their commons area in the GUC. It looks like a new area will be designated for this purpose in the newly renovated Stone Lodge. President Franklin offered her thanks to the administration replacing the space, and to the Senate Leadership, especially Marilyn Lee, Lesley Peterson, and Scott Infanger for pursuing the issue.

Transfer of the Gavel:

President Franklin expressed her appreciation to Senators, to committee members, and to the Senate Executive Committee. She also thanked the Senate Secretary for her assistance this year. She then turned the gavel over to President-Elect Brommer who thanked everyone for their service and said that he looked forward to working with them in the coming year.

Adjournment: Doug Barrett moved adjournment. Lee Renfroe seconded the motion. The motion carried. The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Amy Butler
Secretary
Faculty Senate

Approved September 1, 2016

Appendix A

Faculty Vacancies on Shared Governance Committees Beginning in Fall 2016

A red asterisk () next to a name indicates the person has served the maximum of two consecutive 3-year terms as allowed by the shared governance document and therefore, is not eligible for reappointment.*

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2016	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy
Academic and Student Affairs	Leah Whitten	Education	Leah Whitten Secondary Education
Academic and Student Affairs	Cameron Gren	Faculty at large	Lisa Clayton Elementary Education
Animal Care and Use	Jeff Ray*	Practicing scientist experienced in research involving animals	Jason Jones Biology
Animal Care and Use	Ryan Zayac	Faculty at large	Will Brewer Nursing, Traditional
Athletic	Doris McDaniel	Faculty at large	Christa Raney English
Faculty/Staff Welfare	Brent Olive	Faculty at large	Meghan Merciers Music
Graphics Standards and Web Communications	Dhrumil Patel	Education	Dhrumil Patel HES
Graphics Standards and Web Communications	Clarissa Hall	Nursing	Clarissa Hall Nursing, Traditional
Human Research Participants	Jill Englett	Education	Gary Padgett Secondary Education
Human Research Participants	Eric O'Neal	HPER	Eric O'Neal HPER
Human Research Participants	Wendy Darby	Nursing	Kristy Oden Nursing, Online
Human Research Participants	Janet Jenkins	Business	Janet Jenkins CSIS
Human Research Participants	Ryan Zayac	Behavioral sciences	Christopher Purser Politics, Justice, and Law
Human Research Participants	Ulrich Groetsch	Non-scientific area	Jill Englett HES
Human Research Participants	Frank Diaz	Scientific area that traditionally does not use human subjects	Paul Davison Biology

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2016	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy
Human Research Participants	Amanda Coffman	Chemistry, Biology, or Physics	Lisa Ann Blankinship Biology
Human Research Participants	Glenn Marvin	Chemistry, Biology, or Physics	Glenn Marvin Biology
Infrastructure Development	Patricia Roden	Faculty at large	Andrea Hunt Sociology
Institutional Effectiveness	Mark Foster	Faculty at large, but person w/institutional effectiveness reporting requirements	Mark Foster Finance
International Programs/Offerings	Dhrumil Patel	Education	Dhrumil Patel HES
International Programs/Offerings	Santanu Borah*	Business	Jeremy Stafford Management & Marketing
International Programs/Offerings	Clarissa Hall	Nursing	Clarissa Hall Nursing, Traditional
International Programs/Offerings	Pat Sanders*	Faculty at large, but person who led credit-bearing study abroad program in last 3 years	Greg Gaston Geography
Multicultural Advisory	Chong Qiu	Arts & Sciences	Ansley Quiros History
Multicultural Advisory	Doug Barrett	Business	Jeremy Stafford Management & Marketing
Multicultural Advisory	Sean Collin	Business	Pete Williams Economics
Multicultural Advisory	Chanho Kang	Education	Miranda Parries Counselor Education
Online Learning Advisory	Jill Englett	Education	Lamont Maddox Secondary Education
Online Learning Advisory	Larry Bates	Arts & Sciences	Andrea Hunt Sociology
Online Learning Advisory	Ryan Zayac	Arts & Sciences	Patricia Sanders Communications
Parking and Traffic	Lynn Underwood	Faculty at large	Whitney O'Neal Music
Parking and Traffic	Felecia Harris	Faculty at large	Felecia Harris Secondary Education
Research	Frank Diaz	Faculty at large	Melissa Driskell Physics & Earth Science

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2016	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy
Research	Cameron Gren	Faculty at large	Jill Englett HES
Safety & Emer. Preparedness	Chong Qiu	Chem/IndstrHygiene	Leshan Elliott Chemistry & Industrial Hygiene
Shared Governance Executive	Kristy Oden	Tenured faculty at large	Lee Renfroe HPER
Strategic Planning & Bdgt Study	Wayne Bergeron	Faculty at large	Katie Kinney Elementary Education
Strategic Planning & Bdgt Study	David Brommer	Faculty at large	Jeffrey Bibbee History
Strategic Planning & Bdgt Study	Miranda Bowie	Faculty at large	Ryan Zayac Psychology
Student Financial Services	Mark Lawrence	Faculty at large	Tammy Winner English
Student Financial Services	Prema Monteiro	Faculty at large	Mark Lawrence Accounting & Business Law
Technologies Advisory	Helen Coronel	Nursing	Lynn Underwood Nursing, Traditional
Undergraduate Readmissions	Frank Diaz	Arts & Sciences	Christopher Purser Politics, Justice, and Law
Undergraduate Readmissions	Lisa Clayton*	Education	Madonna Choat Elementary Education

Forward these first two pages only to:

Dr. Marilyn Lee
2015-2016 Chair, Shared Governance Executive Committee
UNA Box 5127 (mblee1@una.edu)

w/copy to:

Regina Sherrill
Senior Assistant to the President
for Administration
UNA Box 5004 (rbsherrill@una.edu)

--and--

Renee Vandiver
Assistant to the Vice President for
Academic Affairs and Provost
UNA Box 5041 (rpvandiver@una.edu)

Appendix B

The following lists do not require Shared Governance Executive Committee review.
Please forward these lists two pages directly to:

Regina Sherrill, Senior Asst. to the President for Administration
UNA Box 5004 (rbsherrill@una.edu)

Faculty Vacancies on Committees that Function Outside of Shared Governance Structure

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2016	Representation per Committee Description	Person Selected (or Re-elected) for Vacancy
Undergraduate Curriculum	Corey Cagle	Business	Corey Cagle Accounting
Undergraduate Curriculum	Jana Beaver	Business	Jana Beaver Management & Marketing
Undergraduate Curriculum	Martha Rock	Nursing	Laura Williams Nursing, Traditional
Non-Traditional and Interdisciplinary Curriculum	Nick Mauriello	Faculty at large	Johnson Ogun HES

Appendix C

Faculty Pool for Grievance Committees *(if such a case arises during the coming year)*

Submit the Names of 15 Faculty Members Willing to Serve		
1. Patricia Sanders Communications	5. David Muse Mathematics	9. John Hodges Social Work
2. Ian Loeppky Music	6. Sean Collin Accounting & Business Law	10. Doris McDaniel Collier Library
3. Felecia Harris Secondary Education	7. Kristy Oden Nursing, Online	11. Leah Graham Politics, Justice, and Law
4. Katie Kinney Elementary Education	8. Michelle Nelson Nursing, Traditional	12. Charlton James Entertainment Industry
13. Lisa Clayton Elementary Education	14.	15.

Appendix D

Faculty Pool for Due Process Committees
*(if such a case arises during the coming year;
may include duplicates from Grievance Committee pool above)*

Submit the Names of 15 Faculty Members Willing to Serve		
1. Felecia Harris Secondary Education	5. Katie Kinney Elementary Education	9. Lisa Clayton Elementary Education
2. David Muse Mathematics	6. Jerome Gafford Management & Marketing	10. Kristy Oden Nursing, Online
3. Michelle Nelson Nursing, Traditional	7. Patricia Sanders Communications	11. John Hodges Social Work
4. Doris McDaniel Collier Library	8. Doug Barrett Economics & Finance	12. Sarah Franklin History
13. Jeffrey Ray Biology	14. Ryan Zayac Psychology	15.

Appendix E

Faculty Pool for University-Wide Promotion and Tenure Portfolio Review Committee

Note: Please be sure to include in your pool at least 1 faculty member from Business and 1 from Nursing, as the terms of the current representatives from those areas (Dennis Balch and Tera Kirman) expire this fall.

From Section 2.5.3 of the Faculty Handbook:

Annually, the Faculty Senate will identify a pool of at least 15 eligible members from all tenured professors at the Associate and Full Professor ranks for recommendation to the President to serve on this committee. From this pool of candidates, the President of the University will annually, in October, select members to serve for two (2) academic years. **No faculty member from a faculty constituency will be appointed for additional terms until the entire pool from that constituency has been exhausted.** Only then may professors be appointed to serve another term. Exemptions from service should only be granted in extreme circumstances and then only for one (1) term. Faculty may not serve on the committee while applying for promotion.

1. Brett King Economics & Finance	6. John Hodges Social Work	11. Amanda Coffman Chemistry & Industrial Hygiene
2. Felecia Harris Secondary Education	7. Ryan Zayac Psychology	12. Charlton James Entertainment Industry
3. Katie Kinney Elementary Education	8. Scott Infanger Foreign Languages	13. Michael Pretes Geography
4. Michelle Nelson Nursing, Traditional	9. Leah Graham Politics, Justice and Law	14. Amber Paulk Sociology
5. Karen Townsend Counselor Education	10. Sarah Franklin History	15.

Those who have already served on this committee:

Bob Armstrong (*Business, 2009-2010*)
Linda Armstrong (*At large, 2014-2016*)
Dennis Balch (*Business, 2014-2016*)
Larry Bates (*At large, 2015-2017*)
Santanu Borah (*Business, 2012-2013*)
Daryl Brown (*A&S, 2009-2010*)
Amy Butler (*Lib/EducTech, 2015-2017*)
Greg Carnes (*At large, 2009-2011*)
Chiong-Yiao Chen (*At large, 2009-2011*)
Lisa Clayton (*Education, 2015-2017*)
John Crabtree (*At large, 2013-2015*)
Valeriy Dolmatov (*A&S, 2011-2013*)

Wendy Darby (*Nursing, 2009-2010*)
Bruce Gordon (*Business, 2010-2012*)
Matt Green (*Education, 2011-2013*)
Keith Jones (*At large, 2014-2016*)
Tera Kirkman (*Nursing, 2014-2016*)
Lisa Kirch (*A&S, 2015-2017*)
Sandra Loew (*At large, 2012-2014*)
Keith Malone (*At large, 2011-2013*)
David McCullough (*At large, 2011-2013*)
Brent Olive (*At large, 2013-2015*)
Quinn Pearson (*Education, 2009-2011*)
Celia Reynolds (*Library, 2011-2013*)

Martha Rock (*Nursing, 2012-2014*)
Claudia Vance (*At large, 2012-2014*)

Kristy Van Rensselaer (*Business, 2013-2014*)
Brenda Webb (*At large, 2015-2017*)

Appendix F

Additional Committees

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2016	Representation per Committee Description	Person Selected (or Re-elected) for Vacancy
Faculty Development Leave Committee	Ann Dillon (retiring)	Faculty-at-Large	Kelly Latchaw English