

2023-2024 DEPENDENT Verification Worksheet

Federal Student Aid Programs

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. Federal regulations state that before awarding Federal Student Aid, students may be asked to confirm the information that was reported on their FAFSA. To make sure that no mistakes were made, we will compare your FAFSA with the information on this institutional verification document. If there are differences, your FAFSA information may be updated electronically. You and a parent whose information was reported on the FAFSA must complete and sign this verification form and submit it along with any other requested documents to the Office of Student Financial Aid in order for your financial aid to be processed. All required documents must be submitted at the same time. We will not accept partial or incomplete documents. If you need assistance, please contact our office by email or phone 256-765-4278. Submit this worksheet by mailing it to UNA Student Financial Aid, UNA Box 5014, Florence AL 35632, by email to financialaid@una.edu, or by fax to 256-765-4920.

Student's Name	e			_ Student's ID Number
Student's Address(include apt. no)				_ Student's Date of Birth
	(city)	(state)	(zip code)	_Student's Email Address
Student's Home	e Phone Number			_Student's Cell Phone Number

List below the people in your household, including:

- The student
- The student's parents (including stepparent) even if the student does not live with the parents
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024.
- Other people if they now live with the parents and the parents provide more than half of the people's support and will continue to provide more than half of their support through June 30, 2024.
- **Also**, include information about any household members, <u>excluding the parents</u>, who will be enrolled <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024 and include the name of the college.

FULL NAME	AGE	RELATIONSHIP	COLLEGE
Martha Jones (example)	19	Self	UNA

The best way to ensure that you complete your FAFSA correctly is by using the IRS Data Retrieval Tool (IRS DRT). If you did not use the IRS Data Retrieval Tool when completing the FAFSA, then you may submit an electronic correction to your FAFSA, select the IRS Data Retrieval Tool option, and resubmit. Otherwise, you must request an official 2021 Tax Return Transcript from the Internal Revenue Service, or submit a SIGNED copy of your 2021 1040 Tax Return, along with Schedules 1, 2, and 3, if applicable. Tax returns that are not signed will not be accepted. You may request an "IRS 2021 Tax Return Transcript" online at www.irs.gov, by visiting a local IRS office, or by calling 1-800-829-1040. C-1. Verification of Student Tax Filers Check here if you used the IRS DRT when completing the FAFSA or entered corrections using the IRS DRT and resubmitted your FAFSA Check here if you were unable to use the IRS DRT and have attached a copy of your 2021 tax return transcript or a signed copy of your 2021 1040 Tax Return and all applicable schedules. C-2. Verification of Student Nontax Filers Check here if you did not file and were not required to file a 2021 U.S. income tax return. If you did not file a tax return, please list below your employer(s) and any income received in 2021. You must provide a copy of all W2's or other documentation of any income received in 2021 (if applicable). **Sources** 2021 Amount \$ \$ D-1. Verification of Parent Tax Filers Check here if you used the IRS Data Retrieval Tool when completing the FAFSA or entered corrections using the IRS DRT and resubmitted the FAFSA Check here if you were unable to use the IRS DRT and have attached a copy of your (and your spouse's, if applicable) 2021 tax return transcript(s) or a signed copy of your (and your spouse's, if applicable) 2021 1040 Tax Return and all applicable schedules. D-2. Verification of Parent Nontax Filers Check here if you did not file and were not required to file a 2021 U.S. income tax return. All parent nontax filers are required to provide an IRS Verification of 2021 Non-Filing Letter dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS. You may request this online at www.irs.gov or by visiting a local IRS office. If you did not file a tax return, please list below your employer(s) and any income received in 2021. You must provide a copy of all W2's or other documentation of any income received in 2021 (if applicable). If you did not have any income, please list below any benefits you receive such as Food Stamps, Child Support, Social Security Disability, etc. Please attach any supporting documentation for these benefits. Sources 2021 Amount \$ \$ E. Child Support Paid If you reported on the FAFSA that your parent(s) paid child support during 2021, you must have that person complete and sign the statement provided in this section. Name of parent paying Name of parent receiving Name and age of the child for Amount paid the child support the child support whom child support is paid in 2021 \$ \$ * I certify that I paid the child support in the amounts listed, for and to the parties listed above. Parent Signature: Date: F. Certifications and Signatures Each person signing this form certifies that all the information reported on it is complete and correct. Hand-written signatures must be provided. WARNING: If you purposely give Student's Signature Date false or misleading information on this worksheet, you may be fined,

Date

be sentenced to jail, or both.

Parent's Signature