

RECOMMENDATION FOR ADMISSION

UNA M.A. in Public History

Applicant Name: _____

Directions to Reference Provider: Please complete this recommendation form electronically and email it to cbarske@una.edu. Please rate the applicant in comparison with other persons who have worked for or with you, according to the following scale:

| 4 = Excellent Highest 10% | 3 = Good | 2 = Fair | 1 = Poor Lowest 25% | NA – Not applicable Haven't Observed | |
|---|--------------------------|--------------------------|--------------------------|---|--------------------------|
| | 4 | 3 | 2 | 1 | NA |
| <u>Commitment</u> – works to accomplish goals of organization, energetic, does more than necessary, strives to excel. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Dependability/responsibility</u> – punctual, low absenteeism, completes assigned tasks when due. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Competence</u> – performs effectively, desires to learn, recognizes limitations. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Communication</u> – uses good writing and speaking skills. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Cooperation</u> – works well with others, good human relationship skills. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Flexibility</u> – willing to adjust and change plans, if necessary. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Regard for others</u> – communicates concern and respect for others, respects differences in others. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Tolerance for stress</u> – shows courage during trying circumstances, remains calm during stressful times. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Self-discipline</u> – ability to manage time, skills, and energy. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Self-directed</u> – minimum direction needed. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Relationship to applicant (e.g., supervisor, instructor): _____

Length of association with applicant: _____

Additional comments: _____

Reference's Name (please print or type)

Signature

Position

Date

Address

City

State

Zip Code

For questions, please contact:

Dr. Carolyn Barske
Coordinator of Public History
Department of History
University of North Alabama
cbarske@una.edu

If you wish to provide additional comments, please feel free to do so and include them in **this** electronic file.