



UNIVERSITY of NORTH ALABAMA
International Student Services
UNA Box 5058
Florence, Alabama 35632-0001 U.S.A.

FOR OFFICE USE ONLY

Agent _____

Country _____

Date _____

ID _____

App. Fee _____

PLEASE READ the information on the back of this form BEFORE completing it.

INTERNATIONAL STUDENT APPLICATION

Read and fill out completely and mail this form to the above address.

Your application must be accompanied by a \$25 fee, which is non-refundable. Do NOT send cash or non-U.S. bank checks. You can pay your application fee by international money orders, U.S. bank checks, or filling out the following form to pay by credit card.

If you would like your I-20 sent by express courier, please add an additional \$75 to your money order, U.S. bank check, or credit card authorization below.

☐ Application Fee\$25

☐ Optional Express Courier Fee\$75

TOTAL \$ _____

Credit Card Type: ☐ American Express ☐ Discover ☐ Master Card ☐ VISA

Credit Card Number: _____ **Expiration:** _____ / _____

Card Holder's Name: _____ **Card Holder's Signature:** _____

ADMISSIONS INFORMATION

Expected Date of Entrance: Year _____ **Semester:** ☐ Fall ☐ Mid-fall (CELL Only) ☐ Spring ☐ Mid-Spring (CELL Only) ☐ Summer

CLASSIFICATION (check only one box)

☐ ENGLISH AS A SECOND LANGUAGE PROGRAM (CELL)

☐ CELL and UNDERGRADUATE PROGRAM

☐ NEW UNDERGRADUATE

☐ CELL and GRADUATE PROGRAM

☐ NEW GRADUATE STUDENT

☐ Former UNA UNDERGRADUATE

☐ TRANSFER GRADUATE STUDENT

☐ Former UNA GRADUATE STUDENT

☐ TRANSFER UNDERGRADUATE

☐ Other _____

☐ SPECIAL STUDENT: Visiting Student (one term only at UNA, credits to transfer)

INTENDED UNDERGRADUATE MAJOR: _____
(Please see insert for a list of Undergraduate Majors)

INTENDED GRADUATE MAJOR: _____
(Please see insert for a list of Graduate Majors)

PERSONAL DATA

Name on Passport _____ / _____ / _____
Please circle your last name *Last* *First* *Middle*

Address _____
(No Post Office Box Numbers)

_____ *City* _____ *Country*

E-Mail Address _____ **Phone:** _____

Date of Birth ____ / ____ / ____ **Sex:** ____ **City & Country of Birth:** _____
month date year *M / F*
(Use letters for month)

Country of Citizenship: _____

- ✓ If you are a permanent resident, send a photocopy of your Permanent Resident (Green) Card.
- ✓ If you are in the United States, please send copy of your visa and all the other immigration documents.
- ✓ If you are transferring from a U.S. institution, please complete transfer clearance form.

Please continue to the next page

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International Student Application, page 2

EDUCATION INFORMATION

High School: _____ Year of Graduation: _____

Country: _____

List ALL universities you have attended from last to first: *(Attach additional sheets if necessary. Failure to report all universities attended may result in dismissal. Official transcripts from EACH college or university must be submitted to the UNA International Student Services.)*

Name of Institution	Location	Dates	Major/Degree Earned
_____	_____	_____ to _____ month / year month / year	_____
_____	_____	_____ to _____ month / year month / year	_____
_____	_____	_____ to _____ month / year month / year	_____

Are you currently enrolled at any of the above? ☐ Yes; ☐ No. If yes, date final enrollment will end _____

Are you eligible for readmission to last university attended? ☐ Yes; ☐ No.

Have you ever been suspended or dismissed from any college or university for ☐ poor scholarship; ☐ other cause? _____

TEST INFORMATION

If you have taken any of the tests below, enter date(s) and score(s).

	month	year	score	score sent
ACT				
SAT				
TOEFL				
IELTS				
GRE				
GMAT				
MAT				
Other				
Other				
Other				

(If you have taken a test more than once, indicate in "Other.") (UNA's ETS Code is 1735)

EMERGENCY CONTACT INFORMATION (Optional)

List any person(s) that you would like to be contacted in case of emergency.

Name _____ / _____ / _____
*Last**First**Middle*

E-Mail Address _____ Phone: _____

Name _____ / _____ / _____
*Last**First**Middle*

E-Mail Address _____ Phone: _____

List any medical condition(s) about which you would like the university to be informed (Optional) _____

SIGNATURE REQUIRED ON NEXT PAGE.

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*By signing this application, I agree to abide by the policies and regulations of the University of North Alabama if I am admitted.
To the best of my knowledge, the information I have given is true.
I understand that any misrepresentation of facts on this application will be cause for refusal of admission,
cancellation of admission, or suspension from the university.*

I understand that as a non-US student I am expected to engage in full-time study at the University of North Alabama and to obey all the related rules and regulations. I have arranged for financial support to cover my tuition, fees, health insurance, living expenses (including room, board and pocket money), books and travel during my stay in the United States as a student. I am aware that I am only authorized to work on-campus after completing one semester as a regular degree student (not ESL) and UNA does not guarantee or promise any employment.

Date _____ Signature _____
(Full, legal name)

DOCUMENTS SUBMITTED BECOME THE PROPERTY OF THE UNIVERSITY
AND WILL NOT BE RETURNED TO APPLICANT NOR FORWARDED TO ANOTHER INSTITUTION.

Mail this form and all other required documents to:
Office of International Student Services
UNA Box 5058
University of North Alabama
Florence, Alabama 35632-0001 U.S.A.



For more information and questions:
E-mail: international@una.edu
<http://www.una.edu/international>
Phone: 1+(256) 765-4626; Fax: 1+(256) 765-5404

STATEMENT OF NONDISCRIMINATION—It is the policy of the University of North Alabama to afford equal opportunities in education and in employment to qualified persons regardless of age, color, creed, disability, national origin, race, religion, or sex, in accordance with all laws, including Title IX of Education Amendments of 1972, Title VII of the Civil Rights Act of 1973, Americans with Disabilities Act, Civil Rights Act of 1991, and Executive Order 11246. The coordinators for nondiscrimination policies are for students, Irons Law Firm, 219 Court Street, Florence, Alabama 35630 and for employees, the Director of Human Resources and Affirmative Action, Room 222, Bibb Graves Hall or telephone 256-765-4291.



UNIVERSITY of NORTH ALABAMA
International Student Services
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INTERNATIONAL STUDENT APPLICATION

The University of North Alabama welcomes your application as an international student. If you have any questions in completing your international student application, please contact International Student Services by telephone (256) 765-4626, by fax (256) 765-5404, or by e-mail at international@una.edu.

PLEASE READ THE FOLLOWING INFORMATION BEFORE FILLING OUT THE FORM.

All Applicants:

- **Application Form** — Complete and sign this form before sending.
- **Application Fee** — A non-refundable application fee of twenty-five dollars (\$25.00 U.S.) is required of every international applicant. Include an international money order or U.S. check made payable to the University of North Alabama or fill out the payment with credit card section in the application form. No wire transfers or application fee waivers.
- **Affidavit of Support** — An original letter in English on official bank stationery must be submitted from a bank or other financial institution in which the sponsor of the student has savings deposits, certificates of deposit, money market certificates or other types of accounts containing readily available funds. This letter must provide a specific amount of funds; a letter without any amount is not acceptable. The minimum amount required in this letter must be equal to \$16,000. Letters must be signed and dated within one year of the time the student plans to enroll. Financial sponsors who are U.S. citizens or permanent residents must contact International Student Services. If you are a transfer from another U.S. institution, contact your International Student Advisor and submit a Transfer Clearance form which can be printed at:
<http://www.una.edu/international/forms/ISSTransferClearanceFm.pdf>
- **Upon Arrival** — Upon your arrival to the UNA campus, you must report to the International Student Services Office to obtain necessary information about the new student orientation and make a payment of \$300 International Student Fee deposit. This is a non-refundable fee and will be credited to your account during your graduating semester. You will pay your current semester tuition and fees within 10 days after registering for classes.
- **Academic Survival Class** — UNA requires from all international freshmen and international transfer students (*if transferring less than 24 hours*) to take the Academic Survival Class during their first semester, after having met the English proficiency requirement with a TOEFL score of less than 213 / 550, or having an IELTS score of less than 6.0, or having completed UNA's CELL program.

ESL - Center for English Language Learning (CELL) Applicants:

Only Language Training:

- Notarized Copy of your High School Diploma in English (Minimum age requirement is 16.)

Conditional Admission for an Undergraduate or Graduate Program:

- All the documents required for undergraduate or graduate program (referenced above) except TOEFL/IELTS and any other standardized test (GRE/GMAT)

UNA does not provide English instruction at the beginning level. Students should have some basic knowledge of English before beginning their studies at CELL.

Undergraduate Applicants (Freshmen and Transfer):

- **English Proficiency** — An official TOEFL score of minimum 197 (computer-based test) or 525 (paper-based test) sent directly from ETS (UNA's ETS code is 1735) or iBT of 71 or an official IELTS of minimum 6.0 sent directly from the British Council.

Test	PBT TOEFL	CBT TOEFL	iBT TOEFL	IELTS
Minimum Score	525	197	71	6.0

- **High School Diploma** — Notarized Copy of High School Diploma in English.
- **University Transcripts** (*if any*) — All the official transcripts of any other universities attended (Course by Course evaluation from World Education Services <http://www.wes.org> may be required for non-U.S. university transcripts). All the transfer applicants must be eligible to continue their studies at their transferring schools.

UNA uses ACT or SAT scores for advising and registration purposes, but international students are not required to submit any of these tests for admissions.

Graduate Applicants:

- **English Proficiency** — An official TOEFL score of minimum 233 (computer-based test) 577 (paper-based test) sent directly from the ETS (UNA's code: 1735) or iBT of 90 or an official IELTS of minimum 6.5 sent directly from the British Council. If you graduated from a U.S. university, you are not required to submit proof of English proficiency.

Test	PBT TOEFL	CBT TOEFL	iBT TOEFL	IELTS
Minimum Score	577	233	90	6.5

- **University Diploma** — Notarized Copy of University Diploma in English.
- **University Transcripts** — All the official transcripts of any other universities attended (Course by Course evaluation from World Education Services <http://www.wes.org> may be required for non-U.S. university transcripts). All the transfer applicants must be eligible to continue their studies in their transferring schools.
- **Tests** — 450 GMAT and 800 GRE scores are required for admission. Scores must be sent directly by the testing center. (UNA's ETS code is 1735). Please contact International Student Services for the required minimum score and any other requirements.

Please remember to:

- Complete the entire application.
- Include your physical address.
- Write your birth month in letters not numbers.
- Use a pen.
- Do not send cash.
- Write your phone numbers at your home country.