

Installing the OneDrive for Business Client for Windows

Basic Requirements

The basic requirements for installing OneDrive for Business client on your desktop or notebook are listed as follows,

- Operation System: Windows 7 or 8
- .Net Framework version: 3.5, 4.0, or 4.5

Note: The following steps are for the machine with *Office 2007/2010/2013* installed. You may install OneDrive for Business (formerly SkyDrive Pro) component directly from the Office 2013 package.

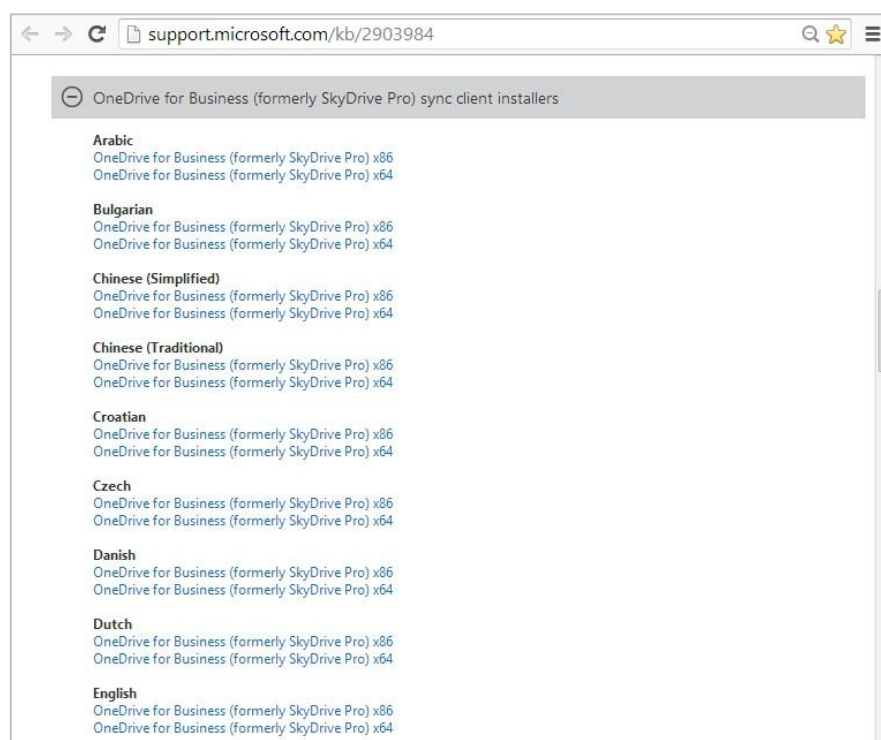
Installation

Remarks:

Click **Continue** when the **User Account Control** is shown



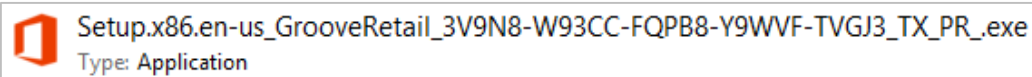
1. Go to <http://support.microsoft.com/kb/2903984>
2. Scroll down on the web page and find the **OneDrive for Business (formerly SkyDrive Pro) sync client installers** section.



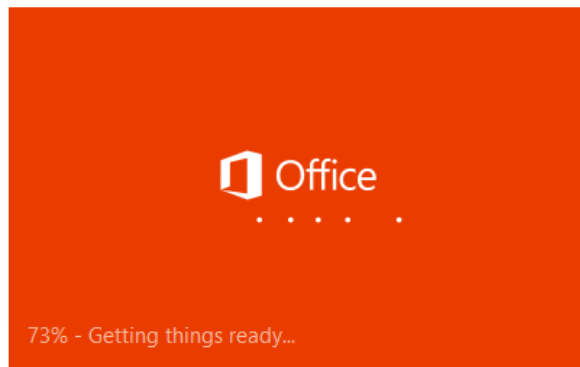
3. Select language and then a version based on the installed MS Office version
4. Click to download
5. After the download is completed, double-click on the file to execute

Office Installed on your machine	File to be downloaded
Office 2007/2010/2013 in 32-bit	OneDrive for Business (formerly SkyDrive Pro) x86
Office 2007/2010/2013 in 64-bit	OneDrive for Business (formerly SkyDrive Pro) x64

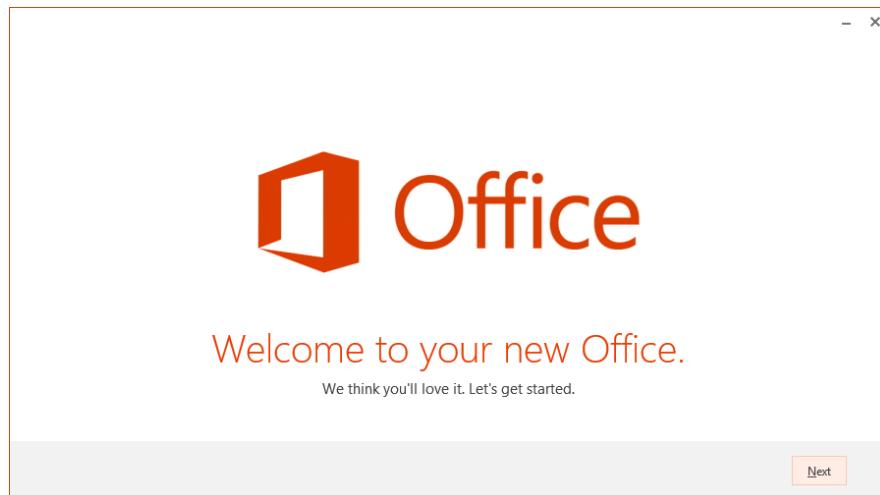
The corresponding file will be downloaded. The following file is an example of clicking the link for downloading the **OneDrive for Business (formerly SkyDrive Pro) x86** in **English** version.



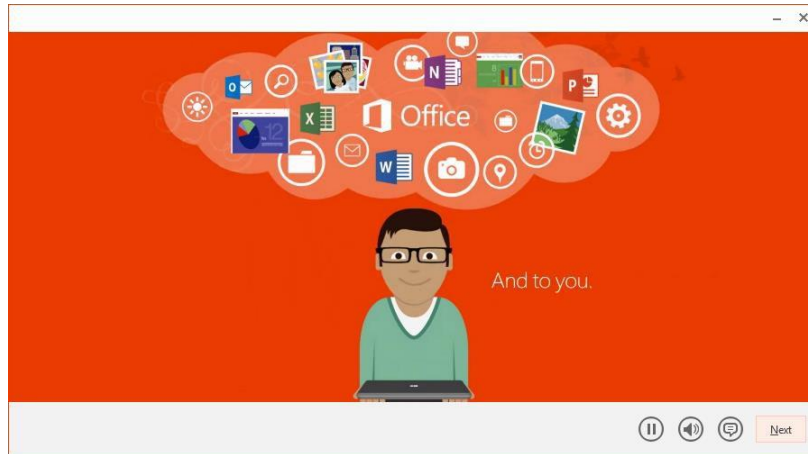
(Wait for a while for the installation Progress. It may take a few minutes.)



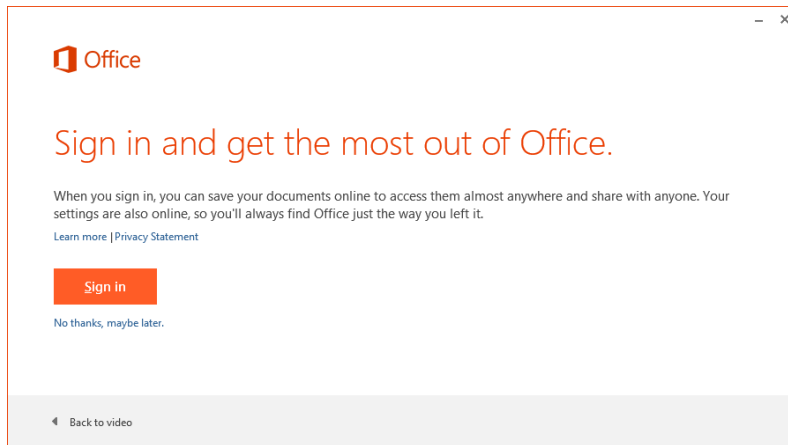
6. Click **Next**



7. Click **Next** (or you may just wait until the video playing is finished)



8. Click **Sign in**



9. Enter your Una email address and then click **Next**

Sign In

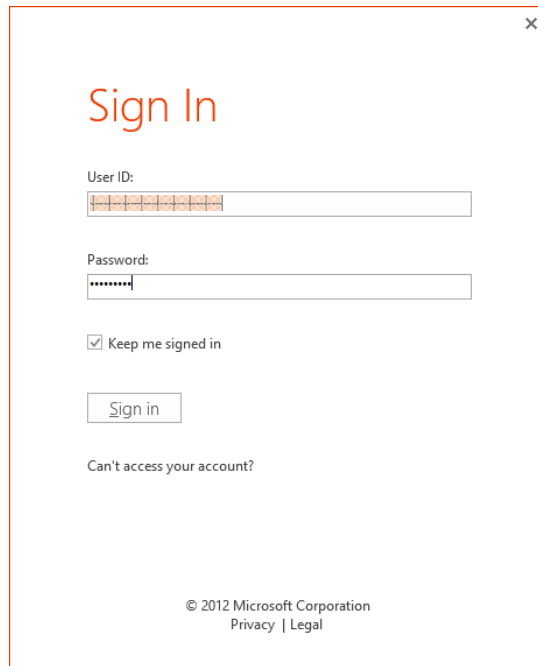
User ID:

Password:

Keep me signed in

[Can't access your account?](#)

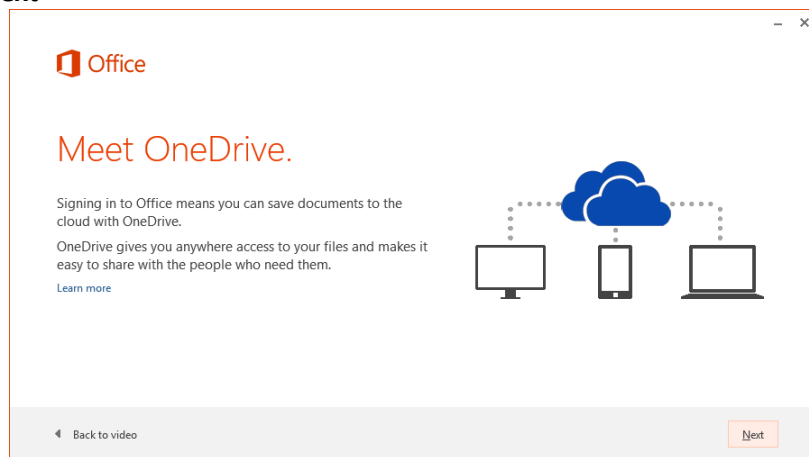
10. Enter your password and then click **Sign in** (wait for a while)



A dialog box titled "Sign In" with a close button (X) in the top right corner. It contains the following elements:

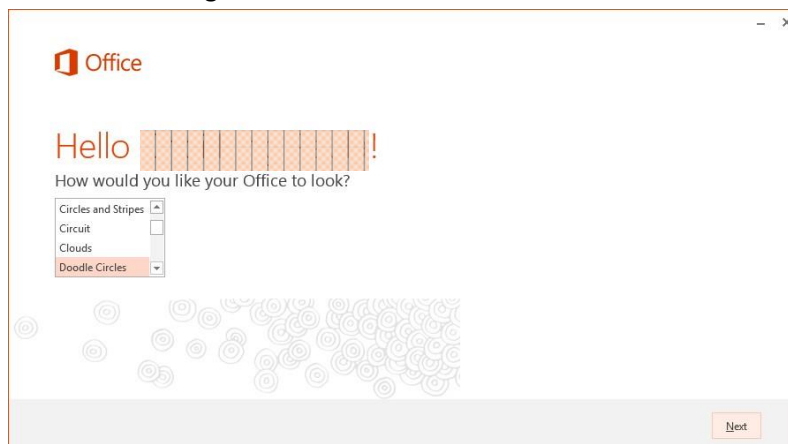
- Sign In** (large orange text)
- User ID:** A text input field with a password mask (dots).
- Password:** A text input field with a password mask (dots).
- Keep me signed in**
- Sign in** (button)
- Can't access your account?** (link)
- © 2012 Microsoft Corporation
Privacy | Legal

11. Click **Next**



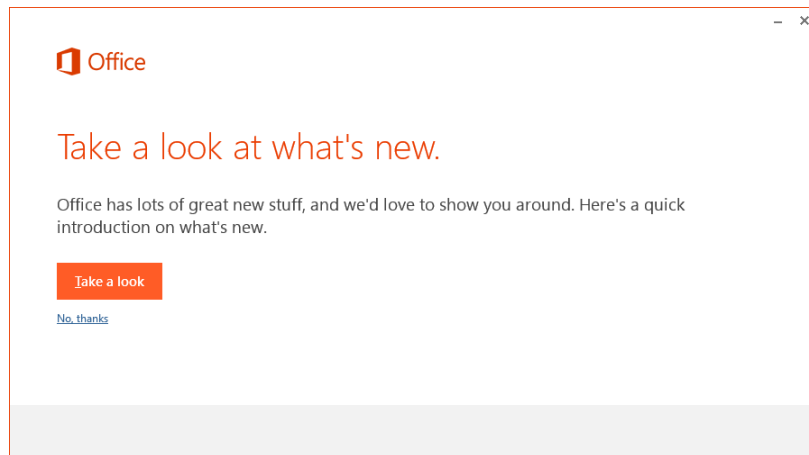
The Office OneDrive introduction screen features the Office logo and the text "Meet OneDrive." Below this, it explains that signing in allows saving documents to the cloud with OneDrive, providing anywhere access and sharing capabilities. A diagram shows a cloud connected to a desktop monitor, a smartphone, and a laptop. At the bottom, there is a "Back to video" link and a "Next" button.

12. Click **Next** if the following screen is shown



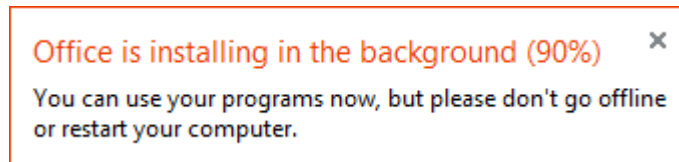
The Office theme selection screen displays the Office logo and the text "Hello [redacted]!" followed by "How would you like your Office to look?". A dropdown menu is open, showing options: "Circles and Stripes", "Circuit", "Clouds", and "Doodle Circles". Below the menu, a preview of the "Doodle Circles" theme is shown, featuring a pattern of concentric circles. A "Next" button is located at the bottom right.

13. Click the blue text **No, thanks** under the **Take a look** button (or optionally, click **Take a look** if you are going to see the what's new.)

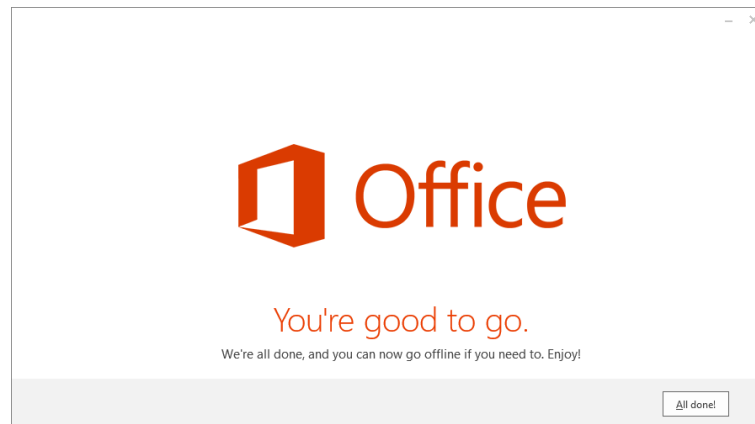


(Wait for a while for the installation Progress. It may take a few minutes.)

14. The following installation progress may be shown at the right bottom corner of your screen.

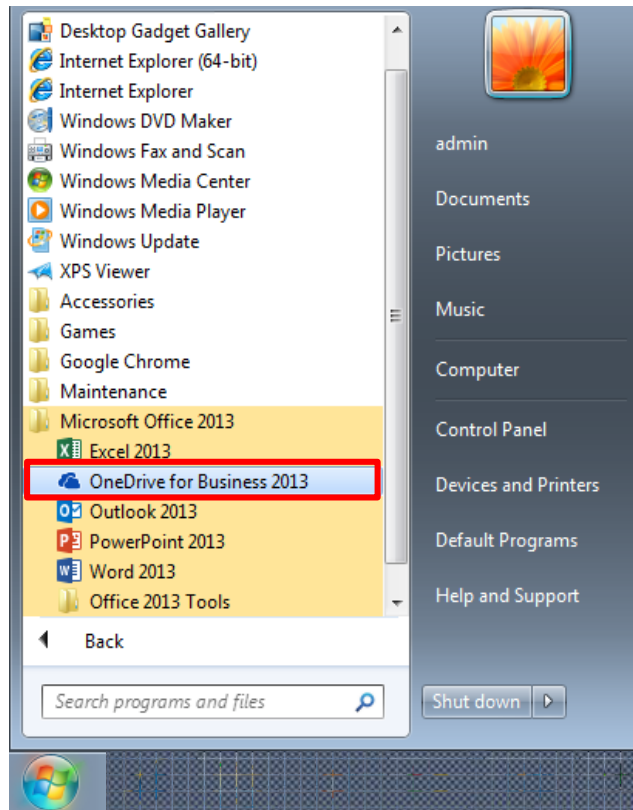


15. Click **All done!**



16. Click Start button at the left bottom corner of your desktop and click **All Programs**

17. Click **OneDrive for Business 2013** under **Microsoft Office 2013** folder

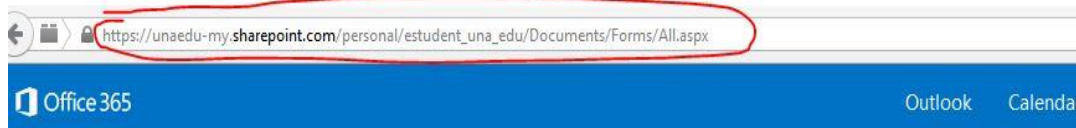


(This illustration is captured in Windows 7)

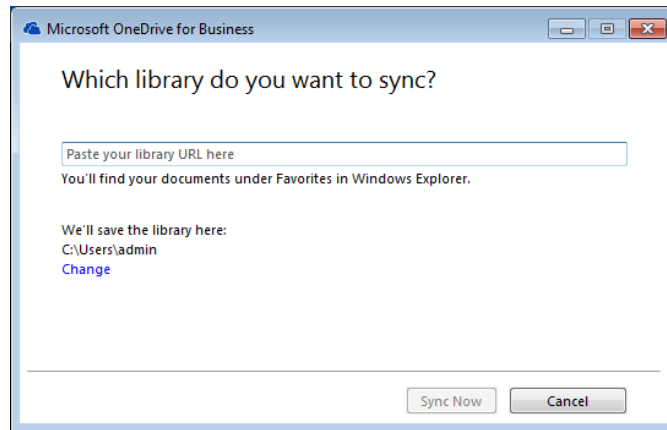
The next step is to enter the link of the document library of your OneDrive for Business which you want to synchronize.

To get the link,

- a. Login to your UNA O365 account at <http://outlook.com/una.edu> with an Internet Browser
- b. Click **OneDrive**
- c. From the address field of the browser, select the whole link (library URL) and then copy it.
https://unaedu-my.sharepoint.com/personal/estudent_una_edu/Documents/Forms/All.aspx

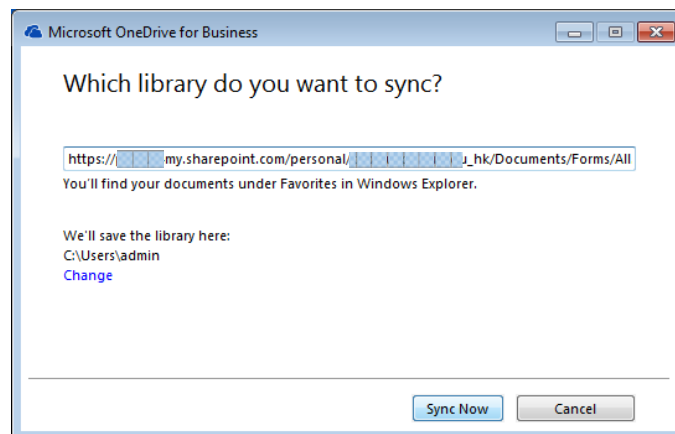


18. Paste the link (library URL) on the field provided



19. Optionally, you may click the blue text **Change** to change the local library path for the synchronization

20. Click **Sync Now**



(Wait for a while)

21. The setup is done. You may go to the folder location (C:\Users\admin in this example), or click **Show my files** to view the synchronized files and folders if the following window is shown.

