

Undergraduate & Graduate Circulation Policies

<i>Type of Material</i>	<i>Loan Period</i>
Alabama Collection.....	14 days/or Non-circulating
Audiovisuals.....	limited to 5 at a time..... 5 days
Government Documents.....	14 days
Popular Reading	limited to 5 at a time.....14 days
Periodicals.....	By Online Request; Non-Circulating; Use in building
Reference	Non-Circulating; Use in building
Reserves	
Restricted.....	1 or 2 hour in building
Regular	1 hour in building until 4 pm <i>(2pm in summer session); then may be checked out overnight and is due by ½ hour after library opens the next day</i>
One Day	1 day; <i>may be checked out at anytime; due back the next day before closing</i>
Special/Archives	Non-circulating; Use in building
Main Collection (subject to recall after 14 days)	
Undergraduate	28 days
Graduate.....	semester

LOST ITEMS

Lost Book.....	\$30.00
Lost Audiovisual.....	\$40.00
<i>If book is out of print will be \$40.00.</i>	

DAMAGED ITEMS

Replacement fee	\$30.00
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The patron is responsible for observing the date due for the item. All university students are responsible for the cost of replacement for damaged or lost library materials.

When Collier Library is closed, patrons may use the book return located at the entrance of the library or the drive-up book return located in Lot A by the Visitor's Welcome Booth. All items returned via the book drops after closing are accepted as returned on the day last opened.