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Proposal for a New Degree Program

I. Information and Rationale

A. Primary Contact Information

Institution: University of North Alabama

Contact: Dr. Katie Kinney

Title: Interim Provost and Vice President for Academic Affairs

Email: kckinney@una.edu

Telephone: (256) 765-4258

B. Program Information

Date of Proposal Submission: Click or tap to enter a date.

Award Level: Bachelor's Degree

Award Nomenclature (e.g., BS, MBA): BS

Field of Study/Program Title: Bachelor of Science in Occupational Therapy Assistant

CIP Code (6-digit): 51.0803

C. Implementation Information

Proposed Program Implementation Date: 1/6/2026

Anticipated Date of Approval from Institutional Governing Board: 6/14/2024

Anticipated Date of ACHE Meeting to Vote on Proposal: 9/13/2024

SACSCOC Sub Change Requirement (Notification, Approval, or NA): Approval

Other Considerations for Timing and Approval (e.g., upcoming SACSCOC review): Approval from the Accreditation Council of Occupational Therapy Education (ACOTE) in August 2025.

D. Specific Rationale (Strengths) for the Program

List 3 – 5 strengths of the proposed program as specific rationale for recommending approval of this proposal.

1. To expand the Anderson College of Nursing and Health Professions and the University of North Alabama's undergraduate on-campus degree offerings.
2. To assist in meeting the OTA employment needs of stakeholders. clients throughout the North Alabama region.
3. To assist in meeting clients' needs who have to travel outside of the north Alabama region to receive care.



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List external entities (more may be added) that may have supplied letters of support attesting to the program's strengths and attach letters with the proposal at the end of this document.

1. North Alabama Shoals Hospital
2. North Alabama Bone and Joint, Rehab & Sports Medicine of the Shoals
3. Stepping Stone Pediatric Therapy, Inc.

II. Background with Context

A. Concise Program Description

Include general opportunities for work-based and/or experiential learning, if applicable.

The proposed Bachelor of Science in occupational therapy assistant (BSOTA) program is intended to provide entry-level preparation for individuals seeking employment in the field of occupational therapy. The program is also intended to assist in meeting the needs of healthcare professionals within North Alabama. The goal of the proposed OTA program is to develop individuals who are highly skilled and knowledgeable in the field of occupational therapy and are prepared to provide compassionate, patient-centered care for clients across the lifespan.

Program objectives include the development of graduates who:

1. Demonstrate skills necessary to function in professional roles as occupational therapy assistants.
2. Apply evidence-based research to clinical practice for the provision of quality care.
3. Collaborate with members of the healthcare team to advocate for clients and promote person-centered care.
4. Express cultural competency and sensitivity while caring for diverse patient populations.
5. Demonstrate an understanding of the need for continuous personal and professional growth.

The Occupational Therapy Assistant Program aligns with the institutional mission in the following ways:

- Providing innovative teaching methods to promote student learning and preparation for degree and certification.
- Preparing graduates who are equipped to care for a diverse patient population and incorporate cultural competency and inclusion throughout the curriculum.
- Promoting experiential and engaging learning experiences for students in the clinical setting.
- Preparing graduates to meet the evolving healthcare needs of clients and agencies at the local, state, national, and global levels.

This curriculum will require the completion of work-based and experiential learning hours. Students will participate in clinical training and practice while supervised by licensed OTAs or OTs at various clinical sites. These work-based hours will allow for the application of didactic coursework to the clinical setting.

B. Student Learning Outcomes

List four (4) to seven (7) of the student learning outcomes of the program.

1. Possess skills necessary to function as occupational therapy assistants in professional roles.



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2. Apply evidence-based research to clinical practice to provide quality care.
3. Collaborate with healthcare team members to advocate for clients and promote person-centered care.
4. Exhibit cultural competency and sensitivity while caring for diverse patient populations.
5. Demonstrate an understanding of the need for continuous personal and professional growth.

C. Administration of the Program

Name of Dean and College: **Dr. Tera Kirkman and Anderson College of Nursing and**

Health Professions

Name of Department/Division: Undergraduate Programs Department

Name of Chairperson: Dr. Clarissa Hall

D. Similar Programs at Other Alabama Public Institutions

List programs at other Alabama public institutions of the same degree level and the same (or similar) CIP codes. If no similar programs exist within Alabama, list similar programs offered within the 16 **SREB** states. If the proposed program duplicates, closely resembles, or is similar to any other offerings in the state, provide justification for any potential duplication.

CIP Code	Degree Title	Institution with Similar Program	Justification for Duplication
	None		

At this time, there are no current Bachelors of Science in Occupational Therapy Assistant (BSOTA) programs (CIP code 51.0803) identified in the state of Alabama.

Within the SREB states, there are no universities offering Bachelor degrees currently accredited by the Accreditation Council for Occupational Therapy Education (ACOTE).

The only OTA program in Alabama is at Wallace State in Hanceville (CIP 51.0803) and it awards an associate degree. Since this program is 80 miles away, there is a need in the North Alabama area. Currently, there are multiple job openings within 50 miles of UNA.

E. Relationship to Existing Programs within the Institution

1. Is the proposed program associated with any existing offerings within the institution, including options within current degree programs? Yes ☐ No ☒

(Note: Most new programs have some relationship to existing offerings, e.g., through shared courses or resources). If yes, complete the following table. If this is a graduate program, list any existing undergraduate programs which are directly or indirectly related. If this is a doctoral program, also list related master's programs.



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Related Degree Program Level	Related Degree Program Title	Explanation of the Relationship Between the Programs
	None	

No, this program is not related to any other program within the institution. The administration of the Anderson College of Nursing and Health Professions Undergraduate Department, along with the University administration, will provide support for the BSOTA program. Both the Undergraduate faculty and the administrators of the Anderson College of Nursing and Health Professions recognize the importance and value of offering a high-quality baccalaureate education. The BSOTA degree aims to prepare students in the program for potential future Occupational Therapy Master's (OTM) degree development. By fostering collaborations with local clinical facilities, the program will cultivate highly educated and well-prepared professionals in the field of occupational therapy. The Anderson College of Nursing and Health Professions administration envisions that its faculty and expert consultants will serve as the content experts responsible for designing and delivering this program at UNA. Additionally, other UNA degree programs will offer support to the Anderson College of Nursing and Health Professions collegially, and departments like the Educational Technology Services and the Collier Library will provide services to assist the BSOTA program at UNA.

2. Will this program replace any existing programs or specializations, options, or concentrations? **Yes** ☐ **No** ☒

If yes, please explain.

3. Will the program compete with any current internal offerings? **Yes** ☐ **No** ☒

If yes, please explain.

F. Collaboration

- Have collaborations with other institutions or external entities been explored? **Yes** ☐ **No** ☒

If yes, provide a brief explanation indicating those collaboration plan(s) for the proposed program.

- Have any collaborations within your institution been explored? **Yes** ☒ **No** ☐

If yes, provide a brief explanation indicating those collaboration plan(s) for the proposed program.

Discussions regarding collaborative efforts to develop and teach courses within the OTA program have occurred between the Departments of Kinesiology and Nursing. A kinesiology faculty member could potentially develop and teach the Anatomy and Kinesiology course and the Undergraduate Programs Department in Nursing currently offers an Evidence-based Practice research course.



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G. Specialized Accreditation

1. Will this program have any external accreditation requirements in addition to the institution's SACSCOC program requirements? Yes ☒ No ☐

If yes, list the name(s) of the specialized accrediting organization(s) and the anticipated timeframe of the application process.

Accreditation of this program will be obtained through the Accreditation Council for Occupational Therapy Education (ACOTE). The institution plans to seek this accreditation to ensure the BSOTA program meets the standards necessary to prepare students for credentialing and employment. ACOTE accreditation is required for students to be eligible for the National Board Certification in Occupational Therapy (NBCOT) certification examination.

2. Does your institution intend to pursue any other non-required accrediting organizations for the program?* Yes ☐ No ☒

If yes, list the name(s) of the organization(s) and the purpose of the pursuit.

If there are plans to pursue non-required external accreditation at a later date, list the name(s) and why the institution is not pursuing them at this time.

Note: Check *No* to indicate that non-required external accreditation will not be pursued, which requires no explanation.

H. Admissions

Will this program have any additional admissions requirements beyond the institution's standard admissions process/policies for this degree level? Yes ☒ No ☐

If yes, describe any other special admissions or curricular requirements, including any prior education or work experience required for acceptance into the program.

Admission Requirements

Initial admission is based on requirements for admission to the University; however, admission to the University does not assure admission to the Bachelor of Science in Occupational Therapy Assistant program. Requirements for admission to BSOTA courses are:

- Admission to the University of North Alabama
- Submit a formal application to the Anderson College of Nursing and Health Professions which includes an application fee.
- Students previously enrolled in another occupational therapy program must provide a letter of eligibility to return to the program without stipulation by the dean or director. If ineligible to return to the program, the student is ineligible to apply to the Anderson College of Nursing and Health Professions.
- Students must be eligible to participate in rotations in all clinical facilities to be eligible for admission to the program.
- Possess a minimum overall grade point average of 2.75 (4.0 scale) or higher in required OTA courses, including a "C" or higher in all required prerequisite courses as listed in the General Studies Component for Occupational Therapy



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Assistant majors.

- Complete a criminal background check and negative drug screen as specified on the application for admission.

I. Mode of Delivery

Provide the planned delivery format(s) (*i.e.*, in-person, online, hybrid) of the program as defined in policy along with the planned location(s) at which the program will be delivered (*i.e.*, on-campus and/or at specific off-campus instructional site(s)). Please also note whether any program requirements can be completed through competency-based assessment.

The delivery format of this program will be face-to-face (100% in person). Field work requirements can be completed using competency-based assessment.

J. Projected Program Demand (Student Demand)

Briefly describe the primary method(s) used to determine the level of student demand for this program using evidence, such as enrollments in related coursework at the institution, or a survey of student interest conducted (indicate the survey instrument used), number and percentage of respondents, and summary of results.

The proposed BSOTA program will expand the ACONHP and UNA degree offerings. The need for the change was determined by requests made from prospective students, local clinical partners, the UNA administration in collaboration with the Dean of the ACONHP, and the ACONHP faculty. Additionally, in February 2023, UNA surveyed all Freshmen and current nursing majors. A total of 431 responses were received (232 freshmen and 192 sophomores). Of those respondents, 371 (86.5%) expressed that they would be willing to attend graduate school for their chosen major. Based on the academic majors indicated by the students in the survey, 76.2% were in majors that could be a natural transition into a master's degree in OT. Specifically, 209 (48.72%) respondents identified as "health and medicine" majors, 64 (14.92%) "STEM" majors, and 54 (12.59%) "social science" majors. There were 381 (88.4) students who indicated that they have always been drawn to service-related professions. Additionally, 146 (66.20%) indicated that they did not know what an Occupational Therapist does. When presented with more of the profession of OT, 225 (52.33%) indicated they would be interested in the field. Of the 430 respondents, 58.37% (n=251) indicated yes or maybe when asked if they would have considered OT a major when they first enrolled.

Approval for the initiation of the BSOTA program development began at the college level by faculty through the Undergraduate Program Effectiveness and Curriculum Committee and the Undergraduate Program Committee in May 2023. Additional committees from which approval is required include the Council of Academic Deans, the University Curriculum Committee, and the UNA Board of Trustees.

III. Program Resource Requirements

A. Proposed Program Faculty*

Current Faculty and Faculty to Be Hired



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Complete the following **New Academic Degree Proposal Faculty Roster** to provide a brief summary and qualifications of current faculty and potential new hires specific to the program.

***Note:** Institutions must maintain and have current as well as additional faculty curriculum vitae available upon ACHE request for as long as the program is active, but CVs are **not** to be submitted with this proposal.

Current Faculty			
1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Laura Smith, FT	Fall, OTA 212, Anatomy and Kinesiology Lab, 3 (UG) Fall, OTA 211 Anatomy and Kinesiology Lecture, 2 (UG) Spring OTA 215 OTA in the Psychiatric Environment and Group Process Lecture, 2 (UG) Spring, OTA 216 in the Psychiatric Environment and Group Process Lab, 1 (UG) Fall, OTA 210 Fall, Fundamentals in OT, 3 (UG) Fall, OTA 221 Medical Conditions in OT, 3 (UG) Spring, OTA 222 Adult Treatment Planning Lecture, 3 (UG) Fall, OTA 213 Treatment Planning: Pediatric Lab, 3 (UG) Summer, OTA 230 Professional Skills in OT, 3 (UG) Summer, OTA 231 Rehab Management in OT, 3 UG Summer, OTA 234 Review Seminar, 1 UG Spring, OTA 225 Activity Analysis Lab, 2 UG	Master of Science, Occupational Therapy, University of Alabama – Birmingham Bachelor of Science, Psychology, University of Alabama, Tuscaloosa	
Additional Faculty (To Be Hired)			
1	2	3	4
FACULTY POSITION (FT, PT)	COURSES TO BE TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
FT	none		
FT	none		

Abbreviations: (FT, PT): Full-Time, Part-Time; (D, UN, UT, G, DU): Developmental, Undergraduate Nontransferable, Undergraduate Transferable, Graduate, Dual: High School Dual Enrollment



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Course Modality: (IP, OL, HY, OCIS): In-Person, Online, Hybrid, Off-Campus Instructional Site

Courses Taught/To be Taught – For a substantive change prospectus/application, list the courses *to be taught*, not historical teaching assignments.



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B. All Proposed Program Personnel

Provide all personnel counts for the proposed program.

Employment Status of Program Personnel		Personnel Information		
		Count from Proposed Program Department	Count from Other Departments	Subtotal of Personnel
Current	Full-Time Faculty	1	0	1
	Part-Time Faculty	0	0	0
	Administration	0	1	1
	Support Staff	0	1	1
**New To Be Hired	Full-Time Faculty	2	0	2
	Part-Time Faculty	0	0	0
	Administration	0	0	0
	Support Staff	0	0	0
Personnel Total				5

****Note:** Any new funds designated for compensation costs (Faculty (FT/PT), Administration, and/or Support Staff to be Hired) **should be included** in the **New Academic Degree Program Business Plan Excel file**. Current personnel salary/benefits (Faculty (FT/PT), Administration, and/or Support Staff) **should not be included** in the **Business Plan**.

Provide justification that the institution has proposed a sufficient number of faculty (full-time and part-time) for the proposed program to ensure curriculum and program quality, integrity, and review.

Per ACOTE accreditation standards three (3) individuals must be employed full-time prior to implementing a Bachelor of Science in Occupational Therapy Assistant Program. In Spring 2024 an Occupational Therapy faculty member was hired to serve as Program Director and faculty and in Fall 2024 a full-time Occupational Therapist will be hired to serve as Field Coordinator and faculty. A bachelor of science prepared Occupational Therapy Assistant will be employed full-time to assist with clinical coordination.

C. Equipment

Will any special equipment be needed specifically for this program? Yes ☒ No ☐

If yes, list the special equipment. Special equipment cost should be included in the **New Academic Degree Program Business Plan Excel file**.

Standard oven, deep freezer, standard tub, toilet, living room sofa, chair, twin bed, weights, pediatric swing, mat tables, transfer mats, hospital beds, mini trampoline, walkers, gait trainers, hydroculator, Hausmann Dual Lift Powermatic Mat Platform, adaptive equipment

D. Facilities

Will any new facilities be required specifically for the program? Yes ☐ No ☒

If yes, list only **new** facilities. New facilities cost should be included in the **New Academic Degree Program Business Plan Excel file**.



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Will any renovations to any existing infrastructure be required specifically for the program?

Yes ☒ No ☐

If yes, list the renovations. **Renovation costs** should be included in the **New Academic Degree Program Business Plan Excel file**.

University senior administrators have approved a plan to renovate Stevens Hall for current and future programs. The health professions programs, including Occupational Therapy, will occupy the first and second floors of Stevens Hall.

E. Assistantships/Fellowships

Will the institution offer any assistantships specifically for this program?

Yes ☐ No ☒

If yes, how many assistantships will be offered?

The expenses associated with any *new* assistantships should be included in the **New Academic Degree Program Business Plan Excel file**.

F. Library

Provide a brief summarization (one to two paragraphs) describing the current status of the library collections supporting the proposed program.

UNA is served by one main campus library ([Collier Library](#)) which offers access to a variety of library instruction services and resources to members of the University community. These include opportunities to schedule a library instruction/information literacy session for any class taught at UNA, embedded/course librarians, and research consultations. Library instruction can be conducted in either face-to-face or done online, via Teams, formats. The Embedded Librarian service offers professors teaching either online, or face-to-face courses with an online component, the opportunity to enlist the aid of a consulting librarian by adding them to the LMS (Canvas) course. Once "embedded," the librarian can interact directly with students via the course in the LMS (Canvas). Librarians answer research-related questions and post relevant information to class discussion boards to assist students in utilizing the library's resources. Canvas Modules on course specific library content, such as videos, can also be created and added to Canvas. Students may also schedule one-on-one research consultations/meetings with a librarian. Research Consultations are designed to facilitate individualized consultation with a librarian. Research consultations provide in-depth assistance in library research including identifying and locating relevant sources, search strategies, and evaluating information sources. Librarians offer assistance regarding the most appropriate resources for a subject area, locating periodical articles and books on a topic, searching the Web to find reliable sources, locating primary documents, locating and using government documents and statistical resources, and using Interlibrary Loan to request materials from other libraries. These consultations can be scheduled by individuals or small groups and are held either in person in Collier Library or online using Teams.

The library currently provides access to a variety of journals relevant to occupational therapy including, but not limited to *American Journal of Occupational Therapy*, *Australian Occupational Therapy Journal*, *Brazilian Journal of Occupational Therapy*, *Hong Kong Journal of Occupational Therapy*, *Indian Journal of Occupational Therapy*, *Indian Journal of Physiotherapy and Occupational Therapy*, *Irish Journal of Occupational Therapy*, *Mental Health Occupational Therapy*, *Occupational therapy in Mental Health*, *Occupational Therapy International*, *Open*



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Journal of Occupational Therapy, Physical & Occupational Therapy in Geriatrics, Scandinavian Journal of Occupational Therapy, and South African Journal of Occupational Therapy.

Will additional library resources be required to support the program? Yes ☐ No ☒

If yes, briefly describe how any deficiencies will be remedied, and include the cost in the **New Academic Degree Program Business Plan Excel file**.

G. Accreditation Expenses

Will the proposed program require accreditation expenses? Yes ☒ No ☐

If yes, briefly describe the estimated cost and funding source(s) and include cost in the **New Academic Degree Program Business Plan Excel file**.

The Accreditation Council for Occupational Therapy Education (ACOTE) requires the submission of accreditation fees that the Anderson College of Nursing and Health Professions will pay. Initial accreditation fees include a Candidacy Application Fee of \$3,670, a Pre-accreditation Review Fee of \$5,840, and an Initial On-Site Fee of \$5,840. Included in the "Other" section in the New Academic Degree Program Business Plan Excel spreadsheet.

H. Other Costs

Please explain any other costs to be incurred with program implementation, such as marketing or recruitment costs. Be sure to note these in the **New Academic Degree Program Business Plan Excel file**.

The University of North Alabama will use organic marketing strategies (e.g., social media marketing, email campaigns, etc.) to recruit for the OTA program. Included in the "Other" section in the New Academic Degree Program Business Plan Excel spreadsheet.

I. Revenues for Program Support

Will the proposed program require budget reallocation? Yes ☐ No ☒

If yes, briefly describe how any deficiencies will be remedied and include the revenue in the **New Academic Degree Program Business Plan Excel file**.

Will the proposed program require external funding (e.g., Perkins, Foundation, Federal Grants, Sponsored Research, etc.)? Yes ☐ No ☒

If yes, list the sources of external funding and include the revenue in the **New Academic Degree Program Business Plan Excel file**.

Please describe how you calculated the tuition revenue that appears in the **New Academic Degree Program Business Plan Excel file**. Specifically, did you calculate using cost per credit hour or per term? Did you factor in differences between resident and non-resident tuition rates?

Tuition revenue was calculated using cost per credit hour. Tuition differences for residents and non-residents were included.

IV. Employment Outcomes and Program Demand (Industry Need)



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A. Standard Occupational Code System

Using the federal Standard Occupational Code (SOC) System, indicate the top three occupational codes related to post-graduation employment from the program. A full list of SOC codes can be found at <https://www.onetcodeconnector.org/find/family/title#17>.

A list of Alabama's *In-Demand Occupations* is available at <https://www.ache.edu/index.php/policy-guidance/>.

SOC 1 (**required**): 31 - 2011.00 – Occupational Therapy Assistants

SOC 2 (*optional*): 31 – 2010 – Occupational Therapy Assistants and Aides

SOC 3 (*optional*): 31 – 2000 – Occupational Therapy and Physical Therapists Assistants and Aides

Briefly describe how the program fulfills a specific industry or employment need for the State of Alabama. As appropriate, discuss alignment with Alabama's Statewide or Regional Lists of In-Demand Occupations (<https://www.ache.edu/index.php/policy-guidance/>) or with emerging industries as identified by [Innovate Alabama](#) or the [Economic Development Partnership of Alabama](#) (EDPA).

According to the U.S. Bureau of Labor Statistics, there were approximately 47,000 OTA job openings in 2021, and the need for OTAs is expected to grow 25% by 2031 with a median salary of \$61,520 per year. Approximately 9,300 openings are expected annually from 2021-2031. Additionally, approximately 133,900 occupational therapist job vacancies were reported in 2021 with an anticipated 14% growth by 2031 and a reported median annual salary of \$85,570. A BSOTA program would not only meet the demand for additional occupational therapy assistants but also provide a pathway for individuals seeking advanced degrees as occupational therapists. Locally, there has been a gap in occupational therapy care identified among clinical partners due to a shortage of OTA professionals. The proposed BSOTA program would help meet the employment needs of stakeholders within the community and expand the availability of occupational therapy services throughout the region.

B. Employment Preparation

Describe how the proposed program prepares graduates to seek employment in the occupations ([SOC codes](#)) identified.

The program will help prepare graduates to seek employment by offering meaningful fieldwork (work-based learning) experiences with highly qualified employer partners. Students will have opportunities to interact with future employers at these sites and demonstrate the knowledge and skills obtained throughout the program. A career fair will be held on the University campus 1-2 semesters prior to graduation. During the fair mock interviews will be completed by potential employers. This will give employer partners another opportunity to interact with the graduates.

C. Professional Licensure/Certification

Please explain if professional licensure or industry certification is required for graduates of the proposed program to gain entry-level employment in the occupations selected. Be sure to note which organization(s) grants licensure or certification.

To practice as an OTA, individuals must pass the National Board of Certification in Occupational Therapy exam. The clinical experiences and didactic coursework for this



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program will be based upon ACOTE standards and prepare students for examination, credentialing, and entry-level employment as certified occupational therapy assistants.

D. Additional Education/Training

Please explain whether further education/training is required for graduates of the proposed program to gain entry-level employment in the occupations selected.

Additional education and training are not required for graduates of the BSOTA program to gain entry-level employment in the field. However, graduates may obtain a master's degree in Occupational Therapy.

V. Curriculum Information for Proposed Degree Program

- A. Program Completion Requirements: Enter the credit hour value for all applicable components (enter N/A if not applicable).

Curriculum Overview of Proposed Program	
Credit hours required in general education	62
Credit hours required in program courses	58
Credit hours in program electives/concentrations/tracks	0
Credit hours in free electives	3
Credit hours in required research/thesis	0
Total Credit Hours Required for Completion	123

Note: The above credit hours **MUST** match the credit hours in the *Curriculum Components of Proposed Program* table in Section V.G.

- B. Maximum number of credits that can be transferred in from another institution and applied to the program:

Thirty credit hours must be taken at UNA to be eligible for graduation, and at least 60 must be taken at UNA or other four-year institutions.

- C. Intended program duration in semesters for full-time students: 4 semesters

- D. Intended program duration in semesters for part-time students: There is no part-time option.

- E. Does the program require students to demonstrate industry-validated skills, **Yes** ☒ **No** ☐
specifically through an embedded industry-recognized certification, structured [work-based learning](#) with an employer partner, or alignment with nationally recognized industry standards?

If yes, explain how these components fit with the required coursework.

Students engage in work-based learning with an Occupational Therapist employed at a hospital, clinic, rehabilitation facility, and etc. during field work experiences. Completion of



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field work is required in the following courses: Level 1A, Field Work #1, Level 1B, Field Work #2, Level IIA, Field Work #3, Level IIB, Field Work #4. Field work opportunities are required and embedded throughout the curriculum.

F. Does the program include any concentrations? Yes ☐ No ☒

If yes, provide an overview and identify these courses in the *Electives/Concentrations/Tracks* section in the Curriculum Components of Proposed Program Table in Section V.G.

G. Please provide all course information as indicated in the following table. Indicate new courses with “Y” in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a “Y” in the WBL column.

Program Name:	Bachelor of Science in Occupational Therapy			
Program Level:	Bachelors Level			
Curriculum Components of Proposed Program				
Course Number	Course Title	Credit Hours	New? (Y)	WBL? (Y)
General Education Courses (Undergraduate Only)				
EN 111	English Comp	3		
EN 112	English Comp	3		
MA 110	Finite Math	3		
BI 241	Anatomy and Physiology with Lab	4		
BI 242	Anatomy and Physiology with Lab	4		
	First Year Experience	1		
PY 201	Intro to Psychology	3		
BI 101	Intro to Biology with Lab	4		
CH 101	Introductory Chemistry with Lab	4		
MA 147	Elementary Statistics	3		
HI 101	History	3		
HI 102	History	3		
EN 211	Literature	3		
EN 212	Literature	3		
HPE 235	Medical Terminology	3		
PY 302	Abnormal Psychology	3		
NU 238	Pathophysiology	3		
ED 229	Human Growth and Development	3		
COM 201	Fundamentals of Speech	3		
CNH 342	Nutrition	3		
Program Courses				
	Anatomy and Kinesiology with Lab	4	Y	
	Therapeutic Media Design	3	Y	
	Foundations and Framework for OT Practice with Lab	4	Y	Y
	Psychosocial Factors in Occupational Therapy	3	Y	
	Pediatric Interventions in Occupational Therapy with Lab	4	Y	Y
	Occupational Therapy in Groups and Communities	3	Y	
	Research Writing for Health Professionals	3	Y	



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	Medical Documentation for Occupational Therapy	3	Y	
	Baccalaureate Project I	3	Y	Y
	Level 1A, Field Work #1	2	Y	Y
	Level 1B, Field Work #2	3	Y	Y
	Adult and Older Adult Interventions in Occupational Therapy	4	Y	
	OT Principles & Practice: Ethics, Management, and Leadership for the OTA Practitioner	3	Y	
	Baccalaureate Project II	3	Y	Y
	Level IIA, Field Work #3	6	Y	Y
	Level IIB, Field Work #4	6	Y	Y
	NBCOT Prep- Credentialing and Licensure Preparation	1	Y	
Program Electives/Concentrations/Tracks				
Area II	Art, Music, or Theatre	3		
Research/Thesis				
	None			
*Total Credit Hours Required for Completion		123		

***Note:** The total credit hours should equal the total credit hours in the Curriculum Overview table (V.B, p. 9).

New Academic Degree Program Summary/Business Plan

Use the Excel form from ACHE's Academic Program webpage located at <https://www.ache.edu/index.php/forms/>, named **New Academic Degree Program Business Plan**, to complete the New Academic Program Degree Proposal.

Instructions and definitions are provided in the Excel file. **The New Academic Degree Program Business Plan should be uploaded as an Excel file (.xlsx) in the Academic Program Review (APR) Portal.**

Steps for Submitting the New Academic Degree Proposal

1. Complete the **New Academic Degree Proposal** document.
2. Attach the letters of support from external entities listed in *Section I.D.* at the end of the **New Academic Degree Proposal** document.
3. Save the **New Academic Degree Proposal** document as a **.pdf file**.



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4. Complete the **New Academic Degree Program Business Plan** and save as an **.xlsx file**.
5. Login to the Academic Program Review (APR) Portal at apr.ache.edu using your ACHE-provided login information. If you are not a designated user for your institution, contact your designated user.
6. Provide responses to questions in the APR Portal.
7. Upload the **New Academic Degree Proposal .pdf file** in the APR Portal.
8. Upload the **New Academic Degree Program Business Plan .xlsx file** in the APR Portal.
9. Click to “Validate” the proposal and then address any issues with your submission.
10. Once validation is clear, click “Review” to check your responses before submitting. If all looks good, click “Submit” at the bottom of the review screen.
11. The system will then prompt you to “Lock” the submission. Your proposal is considered submitted only once it has been locked within the APR Portal.

➔ **Note: Proposals that have not been locked by the deadline will not be reviewed for inclusion on the next Commission agenda.**