Applications will only be accepted from September 1st through October 3rd, 2022.

Applicants should print the following application, read the directions carefully, complete the application as directed, and return it to the Anderson College of Nursing and Health Professions (ACONHP) with the required fees and documentation by the application deadline.

Applications may be turned in to Harrison Hall, Room 133 during normal office hours only (Monday-Friday: 8 AM-4:30 PM). DO NOT SLIDE THE APPLICATION PACKET UNDER THE OFFICE DOOR. Applications may also be mailed to [University of North Alabama Anderson College of Nursing and Health Professions, UNA Box 5054, Florence, Alabama 35632]. Mailed applications must be received by 4:30 pm on October 3rd, 2022. Applications received after October 3rd, 2022 will not be considered and will be returned to the applicant by return mail.

OVERVIEW OF APPLICATION PROCESS

All applicants are encouraged to begin the application process well in advance of the deadline to assure a completed processed application by the deadline date:

Minimum admission requirements (see the application for full details)

1. Admission to the University of North Alabama and submission of any other institution’s official transcripts to the UNA Admissions Office before submitting the Nursing application
2. Possess a minimum cumulative GPA of 2.75 at the time of application.
3. Achieve a grade of “C” or better in all required prerequisites.
4. Successful completion of pre-nursing curriculum by end of the current semester. This includes NU 203/238.
5. Signed consent and completed criminal background check by the deadline date.
6. Completion of Assessment Exam. (Dates are given on the application) Only the most recent Assessment Exam is considered with the application.
7. Payment of application fee & assessment fee through the payment website (no other type of payments will be accepted):
   https://epay.una.edu/C21684_ustores/web/store_main.jsp?STOREID=34&SINGLESTORE=true

Meeting the minimum admission requirements does not guarantee acceptance to the nursing program.
ADMISSION IS BASED ON A CALCULATED CUMULATIVE INDEX outlined below. After meeting the minimum admissions requirements, applicants are ranked using the following point system: (Maximum total points possible = 18)

1. UNA or Combined GPA
   - 3.75 - 4.0 = 4 points
   - 3.49 - 3.74 = 3 points
   - 3.23 - 3.48 = 2 points
   - 2.97 - 3.22 = 1 point
   - 2.75 - 2.96 = 0 points
   - < 2.75 = ineligible

2. Assessment Exam
   - 93-100 = 3 points
   - 85 – 92 = 2 points
   - 78 – 84 = 1 point
   - ≤ 77 = 0 points

Points are given for Reading Comprehension, Vocabulary, Critical Thinking, and A & P for a maximum total of 12 points.

3. Hours completed at UNA: (does not include currently enrolled hours)
   - 27+ = 1 point
   - 12-126 = .5 point
   - ≤ 11 = 0 points

4. Certifications
   - Certified CNA/LPN/LVN = 1 point

To receive a point a copy of the current certification must be submitted with the application.
Applicants should consider the following policies of the ACONHP as stated in the current University Catalog:

- The ACONHP retains the right to make modifications in its program/policies as deemed necessary by its faculty based on recommendations and mandates from the Alabama Board of Nursing and the Commission on Collegiate Nursing Education accreditation body. Students currently enrolled in the nursing program will be required to adhere to any modifications made during their enrollment as a nursing major.
- To progress in the professional nursing courses, students must possess a functional level of competence to perform the basic skills of a professional nurse. Skills include (but are not limited to):
  - Hearing ability (e.g., must be able to discern various health assessment sounds with a stethoscope);
  - Visual ability (e.g., must be able to read small print or medication vials);
  - Fine and gross motor skills (e.g., must possess the physical stamina to perform a full range of required client care activities for the duration of the work role);
  - Emotional stability (e.g., must be able to assume responsibility and accountability for own actions);
  - Critical thinking (e.g., must demonstrate sound judgment regarding the provision of safe, ethical care in a variety of health care settings).
- Students may be denied approval for an Alabama Board of Nursing Licensing as identified in the “Grounds for Denial” statements by the Board (Refer to Code of Alabama, 1975, Section 34-21-25; Alabama Board of Nursing Administrative Code 610-X-8-.01 and 610-X-8-.05). [www.abn.state.al.us](http://www.abn.state.al.us)
- Following admission to the ACONHP, students must:
  - Provide proof of physical examination following admission to the ACONHP.
  - Present current immunization records (including Hepatitis B series).
  - Demonstrate proof of AHA BLS Provider CPR 2-year certification, nursing student liability insurance, tuberculosis testing (PPD) results, and OSHA updates.
  - Undergo an initial drug screen before beginning classes. Additional drug screenings may be required at any time while the student is in the nursing program. This will be discussed at the incoming orientation. An administrative clinical “unsatisfactory” grade will be issued to any student who fails to submit these requirements by the due date.
- The ACONHP strongly encourages students to have personal health insurance as students are responsible for health-related costs incurred when clinical accidents, i.e., needle sticks, occur. Standard achievement exams are given at various intervals throughout the nursing program at the student’s expense.
Application Check List with General Guidelines

1. Be sure you meet all requirements, i.e. GPA, pre-requisites, etc.
   (Note: NU 203 & NU 238 must be taken at UNA and must be completed or currently enrolled at the time of application.)

2. Print Nursing School Application and fill out completely

3. Submit Criminal Background Check online.

4. Submit Nursing School Application to ACONHP.

5. Contact UNA Admissions Office regarding admission to University and have all transcripts sent to UNA.
   (This only applies if you are not a currently enrolled full-time student at UNA)

What to Expect After Application Submission

- Letters of acceptance or denial will be mailed to the UNA mailbox or home address by October 31st.
- We plan to host an orientation meeting for the accepted and alternate students during the first week of November; however, we will let you know more official plans in the future.
- All students accepted to the nursing program will be required to provide documentation including but not limited to immunizations, BLS CPR, and drug screening from an approved site.

UNA and the ACONHP do not require students to be vaccinated against COVID-19, nor do we require disclosure of vaccination status. However, it is important to understand that many third-party clinical sites are requiring students and faculty to be fully vaccinated. They must also present proof of their vaccination status to participate in clinical rotations. Agency requirements regarding COVID-19 are subject to change and are independent of UNA policy. Students who choose not to disclose their vaccination status will be treated as unvaccinated for clinical site COVID-19 guidelines. This may increase PPE requirements at some sites and prevent participation at others

Please keep this pages 1-4 of the application. You will only submit pages 5-10 of the application to the Anderson College of Nursing and Health Professions Nursing Program.
The University of North Alabama
Anderson College of Nursing and Health Professions (ACONHP)
Application for Admission – Traditional BSN Option Spring 2023

Neatly print in ink or type. Late and/or incomplete applications will not be considered. Letters of Acceptance will be mailed to the applicant’s UNA box (if not a current UNA student – to the home address) by October 31st, 2022.

Full Name ______________________________ Social Security Number ____________________

Address ____________________________________________ (Street) ____________________ (City) ____________________ (State) ____________________ (Zip) ____________________

UNA Box # _______ UNA Email Address ___________________________ UNA ID# (L) ____________________

Cell Phone (___) _______ Alternate phone & email address ________________________________ Advisor: ____________________

Date of Birth: ______ Gender: □ M □ F U.S. Citizen: □ Y □ N Are you currently a UNA student? □ Y □ N

Race/Ethnicity: Select all that apply: □ American Indian/Alaska Native, □ Asian, □ Black or African American, □ Hispanic or Latino, □ Native Hawaiian or Other Pacific Islander, □ White

International Students please indicate Country of Origin ___________________________

How did you hear of this program: □ Friend/Family □ UNA Website □ Other (Please specify) ___________________

Veteran □ Y □ N Are you contracted in ROTC? □ Y □ N

Current member of the US Military? □ Y □ N Are you a member of the Student Nurses Association (SNA)? □ Y □ N Are you currently or have you ever been an RN, LVN or CNA? □ Y □ N, if so, have you ever had any disciplinary actions on your license? □ Y □ N if you have any disciplinary action on a license you will need to provide documentation on the disciplinary action.

List all colleges, universities including the University of North Alabama, and professional schools you have attended.

<table>
<thead>
<tr>
<th>School(s)</th>
<th>Dates of Attendance</th>
<th>Degree or Expected Degree</th>
<th>Date Awarded or Expected</th>
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Have you ever been enrolled in a nursing program at another institution? □ Y □ N Where? ___________________________

If yes, a letter of good-standing from the previous College Dean of Nursing is required to accompany this application. If a letter of good-standing is not received prior to the application deadline, your application will not be considered.

Do you have a GPA of 3.5 or higher? □ Y □ N

If yes, would you be interested in the Accelerated option? □ Y □ N

I certify that the information given in this application is complete and accurate to the best of my knowledge and belief.

Signature __________________________________________________ Date ____________________

NOTE: If you have not applied for admission to the University of North Alabama, contact the Admissions Office at Box 5011, Florence, Alabama 35632 or apply online at https://www.applyweb.com/aw?una. Information concerning the requirements for the Anderson College of Nursing and Health Professions can be accessed at www.una.edu/nursing.
UNIVERSITY OF NORTH ALABAMA
ANDERSON COLLEGE OF NURSING and HEALTH PROFESSIONS
Application for Admission – Spring 2022

Completed applications must be submitted to LMH Hall, Room 133 before 4:30 pm on October 3rd, 2022.

ADMISSION REQUIREMENTS:

- Admission to the University of North Alabama and submission of official transcripts to the UNA Admissions Office before submitting the Nursing application
- Possess a minimum cumulative GPA of 2.75 (4.0 scale) at the time of application.
- Achieve a grade of “C” or better in all required prerequisites.
- Successful completion of the pre-nursing curriculum by the current semester. This includes NU 203/238.
- Signed consent and completed criminal background check by the deadline date.
- Completion of Assessment Exam (dates are given below). Only the most recent Assessment Exam is considered with the application.
- Payment of application fee & assessment fee through the payment website (no other type of payments will be accepted):
  [https://epay.una.edu/C21684_ustores/web/store_main.jsp?STOREID=34&SINGLESTORE=true](https://epay.una.edu/C21684_ustores/web/store_main.jsp?STOREID=34&SINGLESTORE=true)
- Assessment Exams for Spring admission are scheduled as follows:
  - (Please arrive 15-30 minutes early)
    - Tuesday, October 11th from 12:00pm-5:00pm (Harrison Hall, Room 214)
    - Wednesday, October 12th from 12:00pm-5:00pm (Harrison Hall, Room 214)

Reservations for these times will be on a first come first serve basis. Forty-five slots have been set aside for each testing time. The assessment Exam fee must be received before making a reservation.

Please indicate the first and second choices above. You will be contacted through your UNA email with the date you will be taking the HESI Assessment Exam. Please, do not contact the ACONHP to ask which exam you should attend. The HESI Admission Assessment Study Guide may be ordered through Amazon.com. There will be no exceptions to these dates. Reservation dates may not be changed once the appointment is made. Any student who does not show up for his/her scheduled time will forfeit their application for that semester and will be required to reapply for the next semester.

ALL CRITERIA (LISTED IN THIS APPLICATION) MUST BE COMPLETED TO BE CONSIDERED FOR ADMISSION.

List below all courses for which you are currently enrolled. Also, list any other courses (other than the required nursing courses) which will need to be completed prior to graduation. Attach an additional page if needed.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Where?</th>
<th>When? (i.e., semester)</th>
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Admission/Progression of Persons with Disabilities to the Anderson College of Nursing and Health Professions

Students with disabilities are considered for acceptance to the Anderson College of Nursing (ACONHP) on the basis of their ability to meet the objectives of the program and to perform required activities.

ACONHP ADA Awareness Statement

In accordance with the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973, the ACONHP endorses the university’s commitment to students with disabilities. ACONHP will provide reasonable accommodations for students with eligible documented learning, physical, and/or psychological disabilities.

Nursing is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. Qualified individuals are those who satisfy admission requirements and who can perform essential functions of a nursing program without reasonable accommodation or modification.

Students must satisfy the Essential Performance Standards of nursing students. A list of these standards is contained in the table below.

To be eligible for program accommodation, students must self-identify with the university’s office of Disability Support Services (DSS), which will determine eligibility for services. Once eligibility for accommodations is determined by DSS, it is the student’s responsibility to request appropriate accommodations. If Essential Performance Standards cannot be achieved by the student, either unassisted or with dependable use of assistive devices, in consultation with the faculty, the dean RESERVES the right to withdraw the student from the nursing program.

### Essential Performance Standards

<table>
<thead>
<tr>
<th>Issue</th>
<th>Standard</th>
<th>Some Examples of Necessary Activities (not all-inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Thinking</td>
<td>Critical thinking ability sufficient for clinical judgment</td>
<td>Identify cause/effect relationships in clinical situations, develop nursing care plans, ability to make safe judgments when planning and implementing all psychomotor nursing prescriptions, possess cognitive well-being</td>
</tr>
<tr>
<td>Interpersonal</td>
<td>Interpersonal abilities sufficient to interact with individuals, families, and groups from diverse backgrounds</td>
<td>Establish rapport with patients and colleagues; negotiate interpersonal conflict; respect differences in clients; respect the cultural diversity of clients and co-workers</td>
</tr>
<tr>
<td>Communication</td>
<td>Communication abilities (hearing, speaking, reading, and writing) are sufficient for interaction with others in verbal and written form</td>
<td>Explain treatment procedures, initiate health teaching, and document and interpret nursing actions and patient responses.</td>
</tr>
<tr>
<td>Mobility</td>
<td>Physical abilities sufficient to move from room to room and maneuver in small spaces</td>
<td>Move around in patients’ rooms, workspaces, and treatment areas; administer CPR, assist in ambulation, and have sufficient mobility and stamina to function over an 8-12-hour period in a hospital setting (twist, bend, stoop/squat, move quickly, climb, walk) promptly.</td>
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<tr>
<td><strong>Issue</strong></td>
<td><strong>Standard</strong></td>
<td><strong>Some Examples of Necessary Activities (not all-inclusive)</strong></td>
</tr>
<tr>
<td>Motor Skills</td>
<td>Gross and fine motor abilities sufficient to provide safe and effective nursing care</td>
<td>Calibrate and properly use equipment (blood pressure cuffs and syringes); position, lift, and transfer patients; ability to lift to 50 pounds; obtain and process specimens; insert catheter; administer injections; use a computer; twist or squeeze with fingers; stand and maintain balance; reach and bend; move within confined spaces</td>
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<tr>
<td>Physical Strength and Endurance</td>
<td>Physical stamina sufficient to perform a full range of required client care activities for entire length of work role</td>
<td>Sustain repetitive movements; maintain physical tolerance; lift; push and pull; support 25 pounds; move heavy objects weighing 10-50 pounds; defend self against combative client; carry equipment; use upper body strength</td>
</tr>
<tr>
<td>Emotional Stability</td>
<td>Able to assume responsibility and accountability for own actions</td>
<td>Establish therapeutic boundaries; provide the client with emotional support; adapt to stress; deal with the unexpected; perform multiple responsibilities concurrently; handle strong emotions, and control one’s own emotions</td>
</tr>
<tr>
<td>Hearing</td>
<td>Auditory ability sufficient for observation and assessment necessary in nursing care</td>
<td>Hear verbal exchanges among health care personnel and patients, monitors alarms, emergency signals, auscultator sounds, and cries for help; ability to hear in situations when not able to see the lips of the speaker; ability to hear sounds of a normal or faint volume level</td>
</tr>
<tr>
<td>Visual</td>
<td>Visual ability sufficient for observation and assessment necessary in nursing care</td>
<td>Able to read handwritten documents (chart data); able to see small calibrations on syringes; sphygmomanometer, thermometers; observe patient responses to interventions and/or health problems; ability to detect subtle color changes</td>
</tr>
<tr>
<td>Tactile</td>
<td>Tactile ability sufficient for physical assessment</td>
<td>Perform palpation; functions of physical examination and/or those related to therapeutic intervention, e.g., pulse, body parts, the temperature of skin or fluids</td>
</tr>
</tbody>
</table>
NOTE: Nursing students need to have a realistic view of the demanding curriculum before deciding to pursue the degree. There are no part-time positions available for new applicants in the Anderson College of Nursing and Health Professions. Students are encouraged to contact the Anderson College of Nursing and Health Professions if there are questions about his/her abilities to function in clinical settings.

ACONHP ADA Awareness Statement Verification

________________________  I meet all Essential Performance Standards required by the Anderson College of Nursing and Health Professions.
Initial  

________________________  am not sure that I meet all Essential Performance Standards required by the Anderson College of Nursing. I understand that I must meet with the department chair and dean to discuss/clarify before I am allowed to progress in the Anderson College of Nursing and Health Professions.
Initial  Name  

In the space below, please identify which Essential Performance Standard(s) you do not meet.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

All information I have provided is complete and accurate.

________________________  ____________________________
Student Signature  Date  

________________________
Printed Name
Criminal background checks for nursing students were initiated effective fall 2006. They will be done at applicant's expense and at the site identified on the following page. Failure to complete the background check will facilitate denial of admission to the nursing major. You will be required to submit a criminal background check each time you apply. You can only complete the background check while applications are being accepted. If you are found to have a criminal background, you should know that the following actions could occur (considered on a case-by-case basis):

1. You may be denied admission to the Anderson College of Nursing and Health Professions.

2. If admitted, you may be denied by the clinical agency to complete your clinical component for the nursing courses (no substitute clinical site will be sought). If this occurs, you will be administratively withdrawn from the program and will not be allowed to continue in the nursing program.

3. If admitted and successfully completed the nursing program, you may be denied by the Alabama Board of Nursing (ABN) to take the National Council Licensing Exam (NCLEX) to become a registered nurse. Other state boards of nursing may have a similar review process once licensure applications are submitted, after you complete the nursing program. Each instance is considered on a case-by-case basis prior to the state board issuance of a ruling as to whether or not you will be allowed to sit for the exam. Denial by a state board of nursing will result in your inability to become a registered nurse (RN). Examples of current questions for new RN licensure applicants for you to anticipate answering at the time of your licensure application submission but are not to be answered on this form are as follows:

- Have you ever been arrested or convicted of a criminal offense other than a minor moving traffic violation?
- Have you within the last five years abused drugs/alcohol or been treated for dependency to alcohol or illegal chemical substances?
- Have you ever been arrested or convicted for driving under the influence of drugs/alcohol?
- Have you within the last five years received inpatient or outpatient treatment or been recommended to seek treatment for mental illness?
- Have you even had disciplinary action or is action pending against you by any state board of nursing?
- Have you ever been placed on a state and/or federal abuse registry?
- Have you even been court-martialed/disciplined or administratively discharge by the military?

4. Health agencies are currently required to perform criminal background checks upon employment. You may be denied access for coursework requirements by the clinical agents for failure to have a current background check.

**Statement of Understanding**

I understand the above statements and give my permission to perform and release the results of the background/abuse registry check to the Anderson College of Nursing and Health Professions at the University of North Alabama with the understanding that this information will be shared with any or all clinical agencies with which the Anderson College of Nursing and Health Professions is affiliated.

Print Name: ________________________   Date: ____________

Student Signature: __________________________

This form is to be signed and submitted with the application to the Anderson College of Nursing and Health Professions. Read and follow the instructions on the next page to complete the Criminal Background Check.

An abuse registry check will be performed by the Anderson College of Nursing and Health Professions. There is no action required by the applicant.
INSTRUCTIONS FOR PRE-LICENSEURE UNDERGRADUATE STUDENTS:

- Order Background Check
Start Your Order

To get started:
Visit
https://www.viewpointscreening.com/una
and click on
“Start Your Order.”

- Select your program and the package you need to order:
(Undergraduates / Pre-Licensure > Background Check)

- Enter your information as prompted (name, dob, addresses, etc)

- Complete payment screen to submit your order.

***Important*** Please make sure you are entering your correct email address. You will be unable to log in or receive communications from Viewpoint Screening if your email address is not valid. Many schools prefer use of a school email address.

Logging In: Once your order is submitted, you will see a box to change your password. Your username is the email you used to set up your account. Take note of whatever you change your password to for future reference. You will also receive an email with this info.

Background Check Results: You can log in to your account to view your background check. Typical background checks are completed in 2-3 days.
Support

If you have any additional questions, please contact Viewpoint Screening via email at: studentsupport@viewpointscreening.com.

Or use the instant chat feature at viewpointscreening.com.

Chat Hours: Mon - Fri 9 am - 5pm EST

We are pleased to help you with this process!