



University of North Alabama

Authorization Agreement for Direct Deposits

Student Employees

Student ID (L Number)

Routing Number (see below)

Student Name

Account Number (see below)

<input type="checkbox"/> Checking	<input type="checkbox"/> Change
<input type="checkbox"/> Savings	<input type="checkbox"/> Cancel

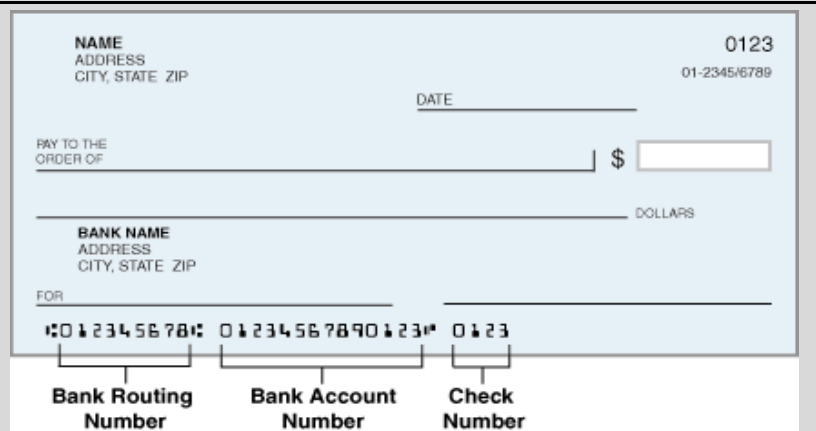
Financial Institution Name (Bank or Credit Union, etc)

See check sample below

Attach Voided Check Here

Please Note:

A voided check* which bears the bank routing number and account number must be attached.



*A letter of verification of your account from your bank is also acceptable.

I hereby authorize the University of North Alabama to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my checking account indicated above. I also authorize the depositories named above to credit and/or debit the same to such account. This authority is to remain in full force effect until the University of North Alabama has received written notification from me of its termination in such time and in such manner as to afford a reasonable opportunity to act on it.

If the following holds occur: **Traffic Fine, Library Fine, Past Due Tuition, or Misc. Holds**, I understand that my direct deposit may be stopped and that my check may be held until the hold is cleared. Direct deposit will resume the following month.

Full Signature

Date

Return form to Payroll Office, Bibb Graves Room 217B